

# Jordan Kinder

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## EDUCATION

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**Auburn University** | Auburn, AL

expected May 2027

Bachelor of Science in Business Administration

**GPA: 4.00/4.00**

Major: Finance

Minor: Accounting

*Honors:* Dean's List (Fall 2023 & Spring 2024), (*Auburn True Blue Scholarship*)

*Relevant Coursework:* Intermediate Accounting, Business Analytics I

## EXPERIENCE

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**First Look Events** | Denver, Co

**May 2023 - August 2024**

*Assistant Planner*

- Assisted in planning, organizing, and executing a variety of events, including weddings, graduations, and conferences to create a special day for the clients
- Coordinated with vendors, venues, and clients to guarantee smooth event logistics
- Managed event timelines, budgets, and guest lists, ensuring all details were handled efficiently
- Executed on-site event setup and breakdown while troubleshooting issues to create a flawless event

## LEADERSHIP & ACTIVITIES

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**Kappa Alpha Theta** | Auburn, AL

**February 2024 - Present**

*Member Education Assistant*

- Collaborate with chapter leadership to implement initiatives on leadership and academic success
- Mentor new members to provide guidance on chapter involvement, academics, and personal growth
- Guide chapter meetings by preparing educational materials and presenting updates on member development initiatives ensuring success for each member
- Arrange educational events and activities to engage members and enhance their sorority experience

**Diamond Dolls** | Auburn, AL

**September 2023 - Present**

*Official Hostess of Auburn Baseball*

- Facilitate marketing and promotional efforts for Auburn University baseball, increasing fan engagement and attendance
- Support game day operations including managing field logistics and player interactions to guarantee a smooth experience for all players and fans
- Correspond with the athletic department to organize special events, ceremonies, and promotional activities to help connect the team to the community
- Direct ticketing and guest services providing a smooth and organized experience for attendees

## TECHNICAL & INTERESTS

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**Technical:** Microsoft Associate and Expert Excel Certified

**Interests:** SEC baseball; Mission Work (Juarez, Mexico and Nicaragua)