

Reed Woods

Auburn, AL - (334)740-3295 - jrw0160@auburn.edu - www.linkedin.com/in/reed-woods

EDUCATION

Auburn University, Auburn, AL expected May 2027
Bachelor of Science in Business Administration
• Major: Business Analytics

TECHNICAL SKILLS

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- Microsoft Office Specialist: Microsoft Excel Expert (Office 365) January 2025
 - Tableau

PROFESSIONAL EXPERIENCE

Auburn Plaza Bar & Lounge | Auburn, AL January 2024-Present
Kitchen Employee / Barback

- Collaborated with team members to ensure timely and accurate order fulfillment, enhancing customer satisfaction
- Monitor inventory levels and manage food orders exceeding \$2,000 to maintain optimal stock
- Have trained and mentored 10+ new team employees, and counting, on how the franchise operates and the specific duties related to their job, supporting workforce development
- Assisted front-of-house staff with customer service and order processing, ensuring a seamless dining experience

Auburn Parks and Recreation | Auburn, AL October 2021-October 2022
Youth Baseball / Softball Umpire

- Enforced game rules and ensured fair play among players and coaches, fostering a competitive and respectful environment for young athletes
- Made critical, split-second decisions in high-pressure situations that directly affected the outcome of the game
- Guided and supported new umpires by providing training and in-depth rule knowledge, preparing them to officiate future events confidently

LEADERSHIP & INVOLVEMENT

Beat Bama Food Drive, *Team Member* August 2023-Present
• Collaborated with other University organizations to help raise awareness and increase participation in the food drive
• Successfully recruited 15+ new team members by promoting the initiative within my fraternity