

Fw: [EXT] APA 2024 Poster Details and Next Steps

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To: Lakendrick Richardson <ldr0002@auburn.edu>

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Pronouns: she/her/hers

From: APA 2024 <noreply@xcdsystem.com>
Sent: Friday, April 19, 2024 3:15 PM
To: Hannah Baggett <hcb0017@auburn.edu>
Subject: [EXT] APA 2024 Poster Details and Next Steps

CAUTION: Email Originated Outside of Auburn.

APA 2024

Dear Hannah,

Thank you for your participation in APA 2024 – we're excited to have you be part of this year's convention! You can find your poster details by clicking on this link <https://www.xcdsystem.com/apa/login.cfm?uuid=599F4F85-CF47-23F4-AB5653C0DDED0E55&reviewid=269443&token=B0031528-E9D3-79FC-AAAF151DEC3CA3CD> and then clicking on APA 2024 Speaker Portal. Please review these details carefully and notify your [Division Program Chair](#) via email of any corrections or changes by **Wednesday, June 5**. Please also notify your [Division Program Chair](#) as soon as possible if you need to cancel your presentation. If you are listed as the first author/presenter on more than 2 presentations, please contact convention@apa.org to resolve the issue.

Next Steps:

1. **Register for APA 2024 and book your housing.** Registration opens **April 24 at 10 a.m. ET**. Please note that all presenters must register for APA 2024. We highly recommend registering by May 31 to receive the best rate. The list of official APA 2024 hotels offering discounted rates will be released on April 24. These special rates are only guaranteed from April 24-July 12, so we recommend booking early.
2. **Request accommodations, if needed.** Accommodations requests can be made via the registration form.
3. **Review [APA's guidelines](#) for effective and accessible posters.**
4. **Upload your poster and a short explainer video to the Virtual Poster Hall (optional).** In-person poster presenters are encouraged to upload their posters and a short (less than 5 minute) video to the Virtual Poster Hall. This allows your work to reach both in-person and virtual attendees. Moreover, your poster and video will be accessible to all conference attendees for three months post-event.

To upload your poster:

- Use your personal log in link: <https://www.xcdsystem.com/apa/login.cfm?uuid=599F4F85-CF47-23F4-AB5653C0DDED0E55&reviewid=269443&token=B0031565-942C-2684-2771348DF80A02B5>
 - Note: You may be prompted to update your profile before proceeding
- Scroll down to see your poster sessions. Select the appropriate session.
- Click the "Poster" button.
- Click "Upload File," select the pdf, pdfx, or jpg file on your computer, and click "Open."

You will know that you are successful when you see "Upload is complete" in a green box. If you would like to replace your poster, simply redo this process.

To upload your video (optional):

- Click the "Video" button for your poster.
- Click "Upload Presentation."
- When you get to the pop-up that says "Select Presentation Video," click on "Upload File."
- Locate the mp4 file on your computer and click "Open."

You will know that you are successful when you see "Record updated" in a green box. If you would like to replace your presentation, simply redo this process.

If you take a break while uploading your materials or would like to return to the platform at another time, please use the link above to access the platform again.

Thank you again for participating in APA 2024. We can't wait to see you in Seattle, WA!