Travel Student Awards Committee,

I am writing regarding my travel arrangements for the upcoming Association for Counselor Education and Supervision (ACES) Conference. At this time, I have not yet purchased flights or hotel accommodations due to needing confirmation of funding. Additionally, I was recently notified by Chi Sigma Iota about receiving an award. Unfortunately, the timing of this notification caused me to miss the group rate for the conference hotel, which has made lodging more expensive than initially anticipated. Regarding transportation, flights are currently estimated to cost around \$400. I have also included an additional \$100 to account for Uber rides to and from the airport. For meals, I budgeted \$100, though I expect the total to exceed this amount. Please note that my registration receipt has been uploaded for your review and documentation.

Thank you for your understanding and support as I finalize these travel details.

Alexis Duke, M.Ed, ALC, NCC