



***** Please do not reply to this e-mail. It was sent from an automated system. *****

We are pleased to confirm your registration and/or hotel reservation for the 2020 NASPA Annual Conference being held March 28-April 1, 2020 in Austin, TX. When making inquiries, please make sure to reference your confirmation ID number listed below.

Housing confirmation id numbers are NOT the same as the hotel confirmation number, but it assures that your reservation(s) has been received by the official NASPA Housing Bureau and that the hotel will honor your booking. Please do NOT contact your assigned hotel until after March 10, 2020, as the 2020 NASPA Housing Bureau manages all conference reservations and does not release final bookings to the hotels until that time. Depending on how quickly the hotel is able to import your reservation, it may take a few days after this transfer for it to be available in their system.

HOTEL RESERVATION GUARANTEE: The hotel will not be charging a deposit to the credit/debit card submitted with your reservation. In the case of a no-show, the first night's deposit will be charged the night of your expected arrival and your reservation will be cancelled.

Profile and Badge Preview

Confirmation ID: 5218
Jessica Weise
Auburn University Main Campus
605 Florence Drive

<

Status	Category	Occupancy
CONFIRM	STANDARD ROOM	Adults: 1
Arrival	Departure	Guests in Room
29 March 2020	1 April 2020	Jessica Weise
Daily Rate	Room Tax	Deposit
\$212.00	18.00%	Credit Card Guarantee Jessica Weise *****7084
Resort Fee	Occupancy Tax	
\$0.00	\$0.00	Note: Taxes and fees are subject to change without notice
Estimated Reservation Charges		
\$750.48		
Hotel Cancellation Policy		
<p>Cancellations must be submitted in writing via e-mail to naspa@experient-inc.com or fax to 301.694.5124, by March 9, 2020. Beginning March 10, 2020 cancellations must be made by contacting the hotel directly in order to allow the hotel time to process your reservation into their internal systems.</p> <p>Cancelling less than 72 hours prior to arrival or not arriving on your scheduled arrival date will result in a one night's deposit on the credit/debit card submitted with your reservation. Some hotels may assess an "Early Departure Fee" equal to (1) One Night's Room & Tax to guests who check out prior to their scheduled departure date. To avoid these charges please reconfirm your dates with the hotel directly 72 hours prior to arrival and upon check in.</p> <p>PLEASE NOTE: The housing confirmation is ID Number is NOT the same as the hotel confirmation number; however, it assures that your reservation has been received by the official NASPA Housing Bureau and that the hotel will honor your booking. Please do NOT contact your assigned hotel until after March 10, 2020, as the NASPA Housing Bureau manages all event reservations and does not release final bookings to the hotels until that time. Depending on how quickly the hotel is able to import your reservation, it may take a few days after this transfer for it to be available in their system.</p>		
Comments		
Smoking Preference: NOSMOKING		
Total Charges	Paid	Balance Due
\$0.00	\$0.00	\$0.00

Membership and Registration Rate

The registration rate you received is based on your current membership level. If your membership expires or changes before the Annual Conference, your conference rate will change as well and you will be expected to pay the rate that coincides with your new level of NASPA membership.

For example, if you are a NASPA Member at the time of registration and your membership expires before the conference, you will be prompted to pay the Non-Member registration rate, unless you renew your membership. Similarly, if you are Student Member at the time of your registration and your membership changes to Professional Affiliate, you will be required to pay the member rate instead of the student rate

If you have questions in regard to your membership status, please contact the NASPA membership department via email at membership@naspa.org , or by phone at 202.265.7500 and when prompted, press 2.

NASPA Foundation

Your gifts to the NASPA Foundation – no matter the size – make great things happen. You can provide scholarships to help graduate students, new professionals and NUFP alumni attend the NASPA Annual Conference. Make a gift today and build the future of our profession. You can also help your NASPA Region earn extra scholarships for regional events.

Financial Summary

Total Housing Fees:	\$0.00
Total Amount Applied to Housing:	\$0.00
Housing Balance:	\$0.00
Total of All Fees:	\$185.00
Total Amount Applied to All Fees:	(\$185.00)
Total Balance Due:	\$0.00

Payment History

Payment #1	
11/08/2019 — \$185.00 [Payment] Jessica Weise / Visa / *****7084	
Payment Allocation	
11/08/2019 — Applied: Jessica Weise's Hotel Reservation	\$0.00
11/08/2019 — Applied: Jessica Weise's Registration	\$185.00
Total Amount Applied:	\$185.00
Payment Totals	
Total Payments:	\$185.00
Total Refunds:	\$0.00

Payment #1	
Total Net Paid:	\$185.00

Registration Cancellation Policy

To cancel a registration and request a refund, a written request must be sent to naspa@experient-inc.com. Please enter "2020 NASPA Annual Conference Refund" in the subject line. Telephone requests will not be honored.

Credit card refunds will be processed within 72 business hours after receipt. For check refunds, please allow 15 business days for processing. After February 14, 2020, all check refunds will be processed approximately 15 business days following the 2020 NASPA Annual Conference. Exceptions to the cancellation refund policy will be considered on a case-by-case basis and decisions made within two weeks after the conference.

Cancellation Refund Request Deadlines:

- Refund requests postmarked **by January 17, 2020** will receive a full refund of the registration fee, less a \$50 service and processing fee. Pre-conference workshops and special events are refundable at 100% at this time.
- Refund requests postmarked **between January 18, 2020 and February 14, 2020** will receive a refund equal to 50% of the appropriate registration fee. Pre-conference workshops and special events are refundable at 100% at this time.
- Refund requests postmarked **after February 14, 2020** will not be honored.
- Pre-conference workshop fees, as well as any payment for tours, etc., will be refunded in full if written request is postmarked **by February 14, 2020**. **After February 14, 2020**, no refund will be available.
- Attendee substitutions are welcome. Please email your request, along with complete contact information and NASPA ID of the substitute attendee to naspa@experient-inc.com. Substitutes should be the same institution and member type to qualify.
- NASPA is **not responsible** for weather or travel related problems and will not reimburse fees for these issues.

Balance due payments by check **MUST** be mailed to:

NASPA Annual Conference
PO Box 5007
Client ID# 500013
Merrifield, VA 22116-5007

Please make sure to include a copy of this confirmation with your payment

[Experient Privacy Policy](#) | [Experient Terms of Use](#)