To: Dr. Ellen Reames

Dr. Lisa Kensler

Dr. Jason Bryant

From: Tessie Williams

Date: August 28, 2017

Re: UCEA 2017 Annual Convention Estimated Expense

I am honored to be chosen to represent Auburn University as a University Council for Educational Administration Barbara Jackson Scholar during the annual 2017 conference.

Listed below are estimated convention expenses.

 Again, thank you for this tremendous opportunity for mentoring, professional learning and network building.

**Estimated Expenses:**

**Travel:**

Round trip flight: $331.40

Round trip airport shuttle: $86.10

**Conference:**

Hotel: $757.35

Registration: $75.00

Grad Summit: $35.00

J.S Moment of Mindfulness Session: $25.00

2017 Annual Banquet: $50.00

**Meals**: $250.00

**Projected Total**: $ 1,609.85