

Auburn University

Course Syllabus CTEC 4912

1. **Instructor:** Melanie Fields

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Office Hours: Available by appointment: Accessible via email

Course Number: CTEC 4912

Course Title: Practicum in Early Childhood

Credit Hours: 3 Semester Hours

Prerequisites: CTEC 3200 and Admission to Teacher Education

Co requisites: CTEC 4200

2. **Required Text(s):** None in addition to those required in CTEC 4200. *The Read Aloud Handbook* by Jim Trelease is recommended.

3. **Course Description:** Students will implement, in an early childhood classroom, the strategies and techniques learned in previous classes. There will be a close correlation between what is being learned in CTEC 4200.

Course Objectives: The Early Childhood program provides the pre-service teacher the opportunity to construct knowledge and refine their practice through experiences that support empirical and theoretical decision-making. To this end, this course will provide pre-service teachers the opportunity to observe and participate in supervised practicum experiences with young children of diverse ages and reflecting diverse family systems in order to:

1. Set goals to facilitate children's development and skills in communication, inquiry, creative expression, reasoning, and interpersonal relationships.
2. Develop integrated learning experiences for young children in all areas: cognitive, language, physical, social, emotional, aesthetic and technological.
3. Plan, implement, and evaluate developmentally appropriate content and methodologies for young children that integrate all curriculum areas including biological and physical sciences, fine arts, health education, language arts, mathematics, physical education, and social studies.
4. Plan, implement, and evaluate strategies that foster mutual respect and understanding through verbal and nonverbal communication and that insure equitable and effective access to all instructors and materials.
5. Promote and manage a positive classroom environment.
6. Evaluate, select, and create materials based on long-range, unit, and daily objectives
7. Use manipulative materials and play as instruments for enhancing development and learning.
8. Select and use appropriate equipment and technology.
9. Communicate with parents/guardians for the purpose of involving them in the

education of young children.

10. Use shared reading experiences and the structure of natural learning as a basis for literacy instruction. [
11. Respond to and conference with children at the appropriate developmental level.
12. Utilize a variety of instructional methods and materials appropriate for particular topics and situations, emphasizing student participation in hands-on activities and relate to colleagues in a professional manner.
13. Implement basic health, nutrition, and safety management practices for young children, including specific procedures for infants and toddlers and procedures regarding childhood illness and communicable diseases.
14. Use reflection and self-evaluation as a basis for program planning and modification for the needs of young children, including children with special needs and children from diverse backgrounds.
15. Observe, record, and assess children's behavior and development.
16. Use school and/or community resources to enhance the programs for young children.
17. Function as a member of an instructional team and relate to colleagues in a professional manner.
18. Advance children's development in the use of written language
19. Advance children's use of the stages of the writing process.

Course Content and Schedule: This is a laboratory course that is co-requisite with CTEC 4200. The course content is taught in the lecture course. The practicum helps students develop the ability to apply the above objectives.

Course Requirements:

1. Lesson Plans: Lesson plans for formal evaluation must follow the approved format and be turned in a week in advance to both the university supervisor and the classroom supervisor. The plans are to be turned in by 3:00 PM on the due date.
2. Observations: Participants must arrange to be formally observed by the classroom teacher a minimum of 2 times and by the university supervisor at least twice. It is the responsibility of the student to schedule these observations. One observation needs to be completed by mid-term. The classroom teacher will need to be provided an observation form to complete by the practicum student. This can be found on Blackboard.
3. Assessment Assignment: Students will submit on Blackboard a summary of an evaluation used with children that was successful and one that did not work as well as planned.
4. Attendance: Students will arrive at school on time, and spend a minimum of 6 hours in the early childhood setting each week. Since we will be spending only two days a week at SSP, unexcused absences are not permitted and will result in having to repeat the practicum. All excused absences must be made up. The hours you are to be at Smith Station Elementary are 10:45-1:45 on Mondays and Wednesdays.
5. Weekly log

Course Content:

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|---------------------------|----------------------------|
| 1. Lesson Plans: | 40 points (10 points each) |
| 2. Observations: | 80points (20 points each) |
| 3. Assessment Assignment: | 20 points |
| 4. Weekly log: | 10 points each entry |
| 5. Professionalism: | 100 points |

Grades are assigned as follows:

- | | |
|---|---------------|
| S | 70% or higher |
| U | Below 70% |

Students must satisfy all course objectives in order to pass this course.

Class Policy Statements:

1. Special Accommodations for Students with Disabilities: If you have a disability that may prevent you from meeting the course requirements, contact the instructor before the end of the first week of classes to file a student disability statement and to discuss a reasonable accommodation plan. Course requirements will not be waived but accommodations may be made to assist you to meet the requirements, provided you are timely in working with the instructor to develop a reasonable accommodation plan.
2. Academic Honesty: Evidence of plagiarism will result in application of measures outlined in the Auburn University Student Academic Honesty Code (Chapter 1208, Constitution of the Student Government Association, published in the Tiger Cub).
3. Attendance to 4912: Punctual attendance is required. University approved excuses will be accepted with appropriate documentation. All excuses must be given to the instructor the next day you return to class. Any excused hours missed from the early childhood setting must be made up. You must have a minimum of 6 hours each week in your placement. Late attendance is not acceptable. Two late arrivals (more than 5 minutes) will result in a loss of 10 professionalism points for each tardy. If you are going to be absent, you must make your classroom teacher and your supervising teacher know by 7:30AM. Any plans/materials that you are responsible for that day need to be delivered to the school.
4. Late Work: Late work will result in a penalty of 5 points per day to be taken off of your assignment.
5. Technology: Using personal technological devices during class in not allowed. Computers, cell phones, text messaging, iPods, etc. are not allowed during class. If you are using such devices, you will be asked to put the device away. After being asked to put the device away, you will be asked to leave class resulting in an unexcused absence.

Professionalism: As faculty, staff, and students interact in professional settings, they are expected to demonstrate professional behaviors as defined in the College's conceptual framework. These professional commitments or dispositions are listed below:

- Engage in responsible and ethical professional practices
- Contribute to collaborative learning communities
- Demonstrate a commitment to diversity
- Model and nurture intellectual vitality