

**AUBURN UNIVERSITY
COURSE SYLLABUS**

Course Number: CTMU 4910B (CTMU 4910-003)
Course Title: Practicum in Area of Specialization: Music Education Technology
Credit Hours: 1 Semester Hour
Prerequisites: Admission to Teacher Education, Departmental Approval
Corequisites: CTMU 4910B
Date Syllabus Prepared: Updated August 2009
Instructor: Dr. Jane Kuehne – kuehnjm@auburn.edu – (334) 844-6852
Office Hours: Monday 1-3 pm, Tues. and Thurs. 9:30 a.m. – 11:30 a.m.
and by appointment through <http://kuehne.clickbook.net>

Texts or Major Resources:

Morton, J. B. (2005). *Alabama course of study: Arts education*. Montgomery, AL: Alabama State Department of Education. Retrieved November 13, 2006 from <http://www.alsde.edu/html/sections/documents.asp?section=54&sort=1&footer=sections>, available on blackboard.

MENC. (1994). The school music program: A new vision — The k-12 national standards, prek standards, and what they mean to music educators. Retrieved November 3, 2006 from <http://www.menc.org/publication/books/prek12st.html>, available on blackboard.

Selected examples of software (these materials will be placed on reserve)
Web-based resources, including instructor provided materials on WebCT/Blackboard
Assigned readings from professional journals and other publications (these materials will be placed on reserve)

Course Description:

Cooperatively selected field experience.

The purpose of this course is to prepare teachers to integrate technology into music learning.

Course Objectives:

Students will demonstrate knowledge of:

- How to select and support the use of instructional and assistive technologies. 290-3-3-.04(2)(d)1.(ii) CP10
- Methods for assessing advantages and limitations of current and emerging technologies and tools for instruction, student assessment, management, reporting purposes and communication. 290-3-3-.04(2)(d)1.(vi) CP10
- How to use a wide variety of school and community materials and human and technological resources. 290-3-3-.04(2)(d)1.(vii) CP10
- Media communication technologies to enrich learning opportunities. 290-3-3-.04(2)(f)1.(ii) CP10
- Professional literature, research, organizations and other resources including the applications of technology for continuing professional development. 290-3-3-.04(2)(i)1.(ii) CP14
- Safe, responsible, legal and ethical uses of technologies including fair-use and copyright guidelines and Internet-user protection policies. 290-3-3-.04(2)(i)1.(x) CP10
- Strategies for developing and implementing a classroom management plan to ensure equitable and effective student access to available technology resources. 290-3-3-.04(2)(e)1.(vi) CP10
- Technology that can be used to enhance the performance of music. 290-3-3-.32(1)(a)5. CP12

Furthermore, students demonstrate ability to:

- Play a piano or other appropriate keyboard instrument with sufficient skill for demonstration and accompaniment, including transposition and improvisation. 290-3-3-.32(1)(b)2. CP1
- Compose and arrange music and adapt music from a variety of sources. 290-3-3-.32(1)(b)5. CP1

Course Content and Schedule:

Week 1 Introduction, Website Creation, Copyright, Online Ethics
Week 2 Image and Video Creation and Editing, with Website
Weeks 3-5 Microsoft Applications
Weeks 6-8 Sequencing Applications
Weeks 9-10 Notation Application
Week 11 Reviewing Music Software, Technology Lesson Planning
Weeks 12-13 Teaching music using technology
Weeks 14-15 Finishing up necessary work

Course Requirements/Evaluation:

Students must complete all course requirements at a satisfactory level in order to pass this course.

1. Copyright Quiz and Organization Discussion
2. Image and Video creation and editing
3. Microsoft Office Applications
 - a. Excel Data Files
 - b. Excel Grade Book Files
 - c. Excel Budget Files
 - d. Word Mail Merge File
 - e. Concert Program
 - f. PowerPoint Listening Guide
4. Music Sequencing Applications
 - a. GarageBand basic arrangement
 - b. GarageBand audio and sequencing
 - c. Cubase MIDI Mix up.
 - d. Sequenced accompaniment
5. Music Notation Applications
 - a. Finale Proficiency Files
 - b. Finale Arrangement for Classroom Instruments
6. Music Software Search and Review (2)
7. Technology Lesson Plans
8. Journals for Lessons Taught using technology (if you are not enrolled in “regular practicum”)
9. Annotated bibliography containing a reference list for music technology teaching websites. Including links.
10. Final Website

Grading System

This class is PASS (S) or FAIL (U). *All assignment will be graded on a scale of 0 to 4.* You must have at least a 3 for each assignment to pass the class.

- 4 = Exceeds Expectations (A)
3 = Competent (B)
2 = Needs Improvement (C)
1 = Marginal (D)
0 = Not Submitted or completely wrong (F)

Class Policy Statements**General**

Participation. Students are expected to participate in all class discussions and participate in all exercises, including field experiences and observations. It is the student’s responsibility to contact the instructor if assignment deadlines are not met. Students are responsible for initiating arrangements for missed work.

Accommodations: Students who need accommodations are asked to arrange a meeting during office hours the first week of classes, or as soon as possible if accommodations are needed immediately. If you have a conflict with my office hours, an alternative time can be arranged. To set up this meeting, please contact me by e-mail. Bring a copy of your Accommodation Memo and an Instructor Verification Form to the meeting. If you do not have an

Accommodation Memo but need accommodations, make an appointment with the Program for Students with Disabilities at 1244 Haley Center, 844-2096 (V/TT).

Honesty Code: The University Academic Honesty Code and the *Tiger Cub* Rules and Regulations pertaining to cheating will apply to this class.

Policy for Professionalism in Music Education

Attendance. Students must attend all scheduled labs and classes. Unexcused absence, tardiness, leaving early will result in a failing grade for the course and may result in removal from practicum. Any missed labs due to documented excused illness must be made up if the teacher at the placement allows it. If not, a grade of “U” (failing) will be assigned. If the placement occurs at the beginning of the school day, arrival time must be before the beginning of the school day. Cooperating teachers will be asked to report any absences, tardies, or other unprofessional behavior.

The Family Rights and Privacy Act (Public Law 93-380) assures parents that all information concerning their child will be kept confidential. The only person who may access records or information are those who are directly involved with the student's educational program. Educational records cannot be released without the written consent of the parents. In compliance with this federal law, the following guidelines must be followed for students taking this course:

1. All discussion about a student should be conducted with the teacher or university supervisor only.
2. Discussion should be conducted in the privacy of the classroom or the teacher/supervisor's office. (Be aware of listeners in all settings.)
3. You should not discuss students with other parents, agencies, or other students.
4. Limit discussion to those involved with your assignment.
5. When providing reports, class observations, lesson plans for university classes, identify the student by a pseudonym or his/her first name only.
6. Do not violate any of the above guidelines in electronic communications such as e-mail, discussion boards, or stored documents such as word processor files stored in your computer.

Professional Ethics. In this course you will be working with music teachers and describing their teaching, and students. All discussion of teachers, their students, and their programs are to be *CONFIDENTIAL*, confined to our classroom and the instructor's office. Although there is no law except those of slander and libel, professional ethical behavior includes refraining from critical or derogatory statements of teachers and music programs outside of our classroom. You should not discuss teachers or programs in a negative light with other professors, friends, or students. Violation of these ethics creates a poor reputation for your integrity and the integrity of Auburn University and can damage teacher's careers (and your own).

Dress Code for Field Experiences Students must dress professionally and appropriately and be aware they will be working with students from ages 4 or 5 through ages 18 or 19 (or older in some cases). Both men and women must wear dress shoes. No flip-flops. No tennis shoes, except in the case of marching band. All clothing should fit appropriately. Shirts, pants and/or skirts should be neither too tight nor too loose and they should be *MODEST IN NATURE*. No blue jeans should be worn except for special occasions (casual day at school, ask your cooperating teacher for that). If there is a “jeans” day, all above policies still apply regarding modesty.

Men should wear dress pants and either button-up or nice polo-style shirt (or suit if preferred). A tie may be required. Women should wear dress pants or skirt and a blouse/shirt that reaches at least to the waist and is not cut too low in front or back. Skirts should be at or below the knee in length. Check with your teacher and/or school personnel *BEFORE* wearing cropped/Capri-type pants. They may not be acceptable.

Your best bet to go conservative and dress for a good impression each day. You never know when a person is considering you for a job or considering giving a positive or negative reference.

Consequences for Unprofessional Behavior

Failure to adhere to any of the above policies will result in the following actions being taken. These consequences may be carried from previous semesters/years and into subsequent semesters and/or year(s), depending on situation.

Furthermore, in certain situations, the consequence may be immediate removal from class or practicum and/or music education program. If you have had meetings in past semester(s) because of professionalism issues, these will be taken into account as consequences for future behavior are considered.

1. Meet with instructor to discuss the problem(s) and create a plan for correcting the problem.
2. Meet with music education faculty members. During this meeting it will be determined what the student must do to remain the course sequence and a contract/agreement will be written. In addition, at this time, discussion of whether the student may continue in the music education program will occur which may result in removal. Contract/Agreement and/or Memorandum of meeting placed in student's file. Program Coordinator reports to Department Head.
3. Depending on terms of previous contract/agreement, removal from practicum/internship. If not removal, subsequent consequences will be defined at this time.

College of Education Professionalism Policy. As faculty, staff, and students interact in professional settings, they are expected to demonstrate professional behaviors as defined in the College's conceptual framework. These professional commitments or disposition are listed below:

- Engage in responsible and ethical professional practices
- Contribute to collaborative learning communities
- Demonstrate a commitment to diversity
- Model and nurture intellectual vitality

Other. Students must satisfy all course objectives in order to pass this course

Contingency Plan

If normal class and/or lab activities are disrupted due to illness, emergency, or crisis situation (such as an H1N1 flu outbreak), the syllabus and other course plans and assignments may be modified to allow completion of the course. If this occurs, an addendum to your syllabus and/or course assignments will replace the original materials.