1. **Course Number:** ERMA

**Course Title:**

**Credit Hours:** 3 credit hour

**Prerequisites:** None

1. **Semester:** Fall 2014

**Meeting Time: TBA**

**Instructor:** Margaret Ross

4086 Haley

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**Date Syllabus Prepared: July 15, 2014**

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1. **Readings related to HBCU issues and practices**
2. **Course Description:**

Review and discussion of literature on HBCUs

Discussion of areas or topics of interest

Discussion of gaps in the literature

1. **Course Objectives**:

The student will:

* Conduct a broad review of HBCU literature
* Identify specific HBCU issues and topics of interest
* Identify specific research needs or gaps related to HBCUs
* Conduct an in-depth literature review of a proposed research topic related to HBCUs

1. **Tentative Schedule**

Weeks 1 through 5 Broad Literature Review with annotated bibliography

Weeks 6 through 8 Provide an overview of issues related to three HBCU topics

Weeks 9 through 12 In – depth literature review of a research topic chosen from the three identified in weeks 6 through 8

Weeks 10 through 15 Prepare a research proposal

1. **Course Requirements:**

* Attend meetings with advisor as scheduled
* Submit weekly assignments via email
* Complete an annotated bibliography of readings
* List research questions and topics that have not been addressed in research (original research)
* Write a short research proposal

1. **Grading and Evaluation Procedures:**

* Holistic assessment of Annotated Bibliography completeness
* Research questions originality, accuracy and adequacy
* Research proposal

**Class Policy Statements**

* *Class Attendance*
* Meetings Scheduled with Advisor - Attendance is required
* *Assignment Policy*
* All work submitted for the course must be typed.
* *Late Assignments Policy*
* Assignments turned in late will receive a 2% reduction in earned points per day. The only exception will be in the case of emergency.
* All work must be typed or it will **not** be graded. Late penalty will be applied to work completed in writing and then turned in late in typed format for a grade.
* Assignments more than 2 weeks overdue will not be accepted.
* *Incompletes and Withdrawals*

Grades associated with incomplete course work or withdrawal from class will be assigned in strict conformity to University policy (see Auburn University Bulletin). If you wish to drop this course you may do so by the 10th class day with no grade assignment. From the 10th class day to mid-quarter a W (withdrawn-passing) grade will be recorded in your transcripts. After this period withdrawal from the course will only be granted under unusual circumstances and must be approved by the Dean of the College of Education.

* *Academic Misconduct*

The Department of EFLT recognizes university policy regarding academic misconduct. Violations include, but are not limited to: plagiarism, unauthorized assistance during examinations, submitting another’s work product as your own, using another’s words as your own without appropriate citation, sharing unauthorized materials with another that contain questions or answers to examinations, altering or attempting to alter assigned grades. In accordance with University policy regarding academic misconduct, students may be subject to several sanctions upon violations of the Student Academic Honesty Code. See the Tiger Cub publication for the current year for specifics regarding academic misconduct as well as student’s rights and responsibilities associated with the Code.

* *Disability Accommodations*

Students who need special accommodations in class, as provided for by the American Disabilities Act, should arrange a confidential meeting with the instructor during office hours the first week of classes ‑ or as soon as possible if accommodations are needed immediately. You must bring a copy of your Accommodation Memo and an Instructor Verification Form to the meeting. If you do not have these forms but need accommodations, make an appointment with the Program for Students with Disabilities, 1244 Haley Center, 844‑2096.