# AUBURN UNIVERSITY SYLLABUS

**Course Number:** COUN 8920-CED

**Course Title:** Internship in Counselor Education

**Credit Hours:** 9 semester hours *(Interns must enroll for each semester in which the*

 *internship hours are accrued)*

**Prerequisites:** COUN 8910

**Corequisites:** None

**Instructor:** Amanda M. Evans, Ph.D., LPC, NCC

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**Date Syllabus Prepared:** Reviewed and updated: July 2015

**Readings:**

All readings for this course are posted on Canvas under Modules.

# Course Description:

The internship program is designed to provide the counselor education student with an on-the-job experience performing the duties of a counselor/counselor educator consistent with his or her career objectives. Internships are viewed as the culminating activity in degree programs, and, as such, ordinarily follow the completion of coursework and the full complement of supervised counseling practica. Students will work in an approved internship site under the supervision of an appropriately credentialed supervisor for a minimum of 600 hours.

Internship is meant to be a culminating experience in a student’s doctoral studies. Students cannot begin internship until they have completed **all but 6 credit hours of coursework**, not including dissertation hours. Students are required to register for internship for 3 semesters.

# Student Learning Outcomes:

1. the multiple professional roles and functions of counselors across specialty areas and their relationships with other human service providers, including interagency and interorganizational collaboration and consultation; (CACREP F.1.b).
2. the role and process of the professional counselor advocating on behalf of the profession; (CACREP F.1.d).
3. professional credentialing, including certification, licensure, and accreditation practices and standards, and the effects of public policy on these issues; (CACREP F.1.g).
4. strategies for personal and professional self-evaluation and implications for practice; (CACREP F.1.j).
5. roles and responsibilities related to educating counselors (CACREP 3.A).
6. pedagogy and methods relevant to counselor education (CACREP 3.B).
7. models of adult development and learning (CACREP 3.C).
8. the role of mentoring in counselor education (CACREP 3.I).
9. emergent research practices and processes (CACREP 4.D).
10. professional writing for journal and newsletter publication (CACREP 4.H).
11. leadership in counselor education programs (CACREP 5.C).
12. knowledge of accreditation standards and processes (CACREP 5.D).
13. role and process of counselors and counselor educators advocating on behalf of the profession and professional identity (CACREP 5, I).
14. current topical and political issues in counseling and how those issues affect the daily work of counselors and the counseling profession (CACREP 5.J).

**Course Objectives:** Students are required to complete professional and practice experiences across a minimum of three areas: Teaching, Counseling, Supervision, Research and Scholarship, Leadership and Advocacy. Students, in consultation with their Academic Advisor, will plan their internship experience to include consideration of previous experiences and professional goals.

***Student’s internship experiences can include current professional work settings, however, the goal of internship is to develop and enhance student’s professional skills and competencies, thus the student and the Academic Advisor will consider the nature of these experiences as well as consideration of additional settings and experiences.***

The doctoral internship requires the completion of a total of 600 hours of direct and indirect service. Students cannot complete more than a 1/3rd of their hours in any one area of emphasis (e.g., no more than 200 hours total in Teaching). **Students must meet all required components of their internship plan and required demonstration to gain credit for those activities.** A student who does not meet these requirements may be given an IN or U for the course that semester. A student must receive an S in the preceding semester to move onto the next semester of internship.

# Course Content and Schedule: This course will meet for a minimum of 20-25 hours per term for group supervision. Group supervision, depending upon the placement of students, may be in person or occur via distance methods, or some combination methods. Individual supervision of the internship is dependent upon the types of experiences approved for each student.

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| --- | --- | --- | --- |
| **DATE** | **TOPIC** | **READINGS & ASSIGNMENTS** |  |
| **17-Aug** | **Introduction to Class, AU Career Center, Org Higher Ed.**  | Internship Placement & Plans  |  |
| 3-Sep |  Class Maintenance  | Update Internship Log |  |
| **24-Sep** | **Job Search: Guest Speaker**  | *The Transition from Grad School to New Professor Article (on Canvas)***CED Vita Review Due**  |  |
| 8-Oct |  Class Maintenance | Update Internship Log |  |
| **22-Oct** | **Counseling/Service: Guest Speaker**  |  **Student Vita’s Due**  |  |
| 5-Nov |  Class Maintenance | Update Internship Log |  |
| **12-Nov** | **Teaching: Guest Speaker**  |  **Sample Cover Letter Due**  |  |
| **3-Dec** | **Research**  | Submit Internship Materials Internship Reflection Due  |  |

**Assignments to Generate Class Discussion:**

1. **Counselor Education Vita Review** – Please download and print from the Internet the vita for a prominent counselor educator. Bring the vita to class.
2. **Student Vita –** Please bring a copy of your vita to class and be prepared to share it with your peers.
3. **Sample Cover Letter –** Please identify a job posting for a PhD level position that you are interested in. Prepare a cover letter for this job posting and submit to the instructor of record for review.
4. **Internship Reflection –** Please prepare a 3 to 5 page reflection of your Fall 2015 Internship experience. This document should be double-spaced, in Times New Roman font. This paper should be a personal reflection of your experience and plans for next semester.

# Course Requirements/Evaluation: All documentation for the internship is completed and submitted in the Livetext CED Doctoral Internship Portfolio. Students need to be aware that this includes the required advisor approved internship plan. This plan, and any changes or addendums must be included in the internship portfolio. No student can be enrolled in internship without the approved plan. Students are required to submit this portfolio for every semester for which they are enrolled in internship.

The portfolio includes documentation and evidence of the activities that students engaged in during the semester. These direct service hours should include research, teaching, professional development and clinical hours which may be clinical counseling and/or supervision. The portfolio also includes supervisor information (and agreement to provide supervision) and supervisory evaluations. In addition, the course instructor for internship makes the final overall evaluation of the internship experience for that given semester.

# Rubrics and Grading Scale: Internship is graded Satisfactory (S), Unsatisfactory (U), or Incomplete (IN). A grade of Incomplete is only assigned when the objectives or clock hours of the internship are not met through no fault of the intern. An expectation for internship is attendance at all group and individual supervisory meetings. This includes being on time for these meetings. Students who are unable to meet this requirement will be unable to get a satisfactory grade in this course.

Please note: If a group session is going to be missed it is up to the student to work with the course instructor to determine how to make up that time.

# Class Policy Statements:

1. Attendance: Students may miss up to one class without penalty. Additional absences will result in an unsatisfactory grade. Students will be held responsible for any content covered in the event of an absence. Students are expected to be on time for class.
2. Excused absences: Students are granted excused absences from class for the following reasons: illness of the student or serious illness of a member of the student’s immediate family, trips for student organizations sponsored by an academic unit, trips for university classes, trips for participation in intercollegiate athletic events, subpoena for a court appearance, and religious holidays. Students who wish to have excused absences from class for any other reason must contact the instructor in advance of the absence to request permission. The instructor will weigh the merits of the request and render a decision. When feasible, the student must notify the instructor prior to the occurrence of any excused absences, but in no case shall notification occur more than one week after the absence. Appropriate documentation for all excused absences is required. Please see Student Policy eHandbook [www.auburn.edu/studentpolicies](http://www.auburn.edu/studentpolicies) for more information on excused absences.
3. Make-Up Policy: Arrangement to make up a missed major examination (e.g., hour exams, mid-term exams) due to properly authorized excused absences must be initiated by the student within one week of the end of the period of the excused absence(s). Except in extraordinary circumstance, no make-up exams will be arranged during the last three days before the final exam period begins.
4. Academic Honesty Policy: All portions of the Auburn University student academic honesty code (Title XII) found in the Student Policy eHandbook [www.auburn.edu/studentpolicies](http://www.auburn.edu/studentpolicies) will apply to university courses. All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to the Academic Honesty Committee.
5. Educational Accessibility Accommodations: Students who need accommodations are asked to electronically submit their approved accommodations through AU Access and to arrange a meeting during office hours the first week of classes, or as soon as possible if accommodations are needed immediately. If you have a conflict with my office hours, an alternate time can be arranged. To set up this meeting, please contact me by e-mail. If you have not established accommodations through the Office of Accessibility, but need accommodations, make an appointment with the Office of Accessibility, 1228 Haley Center, 844-2096 (V/TT).
6. Course contingency: If normal class and/or lab activities are disrupted due to illness, emergency, or crisis situation, the syllabus and other course plans and assignments may be modified to allow completion of the course. If this occurs, an addendum to your syllabus and/or course assignments will replace the original materials.
7. Professionalism: As faculty, staff, and students interact in professional settings, they are expected to demonstrate professional behaviors as defined in the College’s conceptual framework. These professional commitments or dispositions are listed below:
	* + Engage in responsible and ethical professional practices
		+ Contribute to collaborative learning communities
		+ Demonstrate a commitment to diversity
		+ Model and nurture intellectual vitality

Use of Electronics: Cell phones must be put on silent and stored during class times, unless the instructor is notified of special circumstances (e.g., on-call professional services, family emergencies). Computers and electronic notepads are welcomed, **but may be used for class purposes only and must not be a distraction.**

# Justification for Graduate Credit: This course includes advanced content on pedagogical methods in counselor education. This includes content as specified by the Council for the Accreditation of Counseling and Related Programs (CACREP, 2009). All academic content approved by CACREP is for advanced Masters and/or Doctoral graduate study. This includes rigorous evaluation standards of students completing the student learning outcomes specified in this syllabus.

# SYLLABUS DISCLAIMER: Due to the nature of this course, the instructor reserves the right to make changes to the syllabus as needed due to the developmental needs of the students. In the event that changes are deemed necessary, the instructor will inform students at the earliest date possible in class or via email.

**Appendix A**

**Internship Eligibility and Information**

**Internship Eligibility:**

1. To be eligible for internship a student **must have completed all academic coursework** except for their final 6 credit hours of coursework. Dissertation hours are not included in this requirement.

2. **A student must be in good academic standing.** Students on remediation may not be considered for internship if it is determined that their academic, clinical, and/or intra/interpersonal functioning is not at the level deemed appropriate for enrollment in internship.

3. Students should be aware that failure to perform at an appropriate level; academically, clinically, and intra/interpersonally at any point in the internship process may result in them being dismissed from internship or delayed in completion of internship until these issues are resolved.

4. **Students may be dismissed from internship if an internship placement and/or supervisor determines that their performance or behavior is inappropriate or unprofessional for the setting.** Students who are dismissed from settings will be reviewed by their Academic Committee to determine if remediation or dismissal from the program is appropriate.

5. Students need to be prepared to provide any documentation required for placement at specific internship sites (e.g., transcripts, background checks). In addition, students should be prepared to complete all required training for specific sites prior to starting their internship at that site.

**Internship Planning**

Prior to the start of the first semester of internship students are asked to meet with their Academic Advisor to develop their **Overall Internship Plan.** This general plan is established to help students consider their internship options, identify internship sites, and plan for their 3 semesters of internship enrollment.

The **Internship Semester Plan** is due on the first day of classes in each semester that the student is enrolled. This plan specifically identifies all internship experiences that will be conducted in that semester and identify supervisors for internship experiences.

**Supervision of Internship**

Every student must be provided **at least one hour of individual supervision per week** during their internship. However, depending on the professional experience students are engaged in they may require additional supervision on a weekly basis.

1. Students engaged in Counseling and Supervision must identify a supervisor who will meet with them on a weekly basis to conduct one hour of individual supervision.

2. Students engaged in Teaching activities must identify a supervisor who will meet with them on a regular basis to provide supervision. This supervision must include meetings to review and discuss class planning and development, review lesson planning, and provide live or videotaped supervision of direct instruction.

3. Students engaged in Research and Scholarship and Leadership and Advocacy activities as part of their internship must identify an Auburn University faculty member as a supervisor of these activities. While these activities may involve other programs, faculty, and settings we require that an AU program faculty member, or an approved designate, supervise completion of these activities.

4. All students must be provided an hour per week of triadic or individual supervision by a supervisor with a Ph.D. in Counselor Education or a related field (these supervisors will have to be approved). This is designated as your ***Primary Supervisor***. During semesters when students are supervised by professionals that do not meet this requirement the weekly supervision will be provided by the University Group Supervisor.

5. Group Supervision will be provided on a regular schedule throughout the semester. When necessary students can use distance education technology to participate in this group supervision. ***Students should be informed that the expectation is that when participating in distance group supervision you are in a setting for which you can participate in supervision undisturbed.***

6. Supervision is a required component of this process. ***Students cannot miss more than one of their individual supervision sessions with their Primary Supervisor and they cannot miss more than one of their Group Supervision sessions*.**  Attendance at these sessions is required for practice and ethical standards purposes and missing additional supervision meetings will result in receiving an U for the semester.

**Internship Experiences**

The following sections outline requirements, direct and indirect service definitions, evaluation methods, documentation and supervisory requirements.

**Evaluation and Documentation of Hours:**

**Internship Log:** Students will be required throughout the semester to provide their University Supervisor with an updated internship log. This log is to be signed by your approved supervisor to document the completion of all direct and indirect hours.

The University Supervisor will be in contact with your supervisor(s) throughout the semester to assess your progress in meeting program and site goals as well as satisfactory progress towards meeting your internship goals.

**Internship Portfolio:** All documentation and requirements for internship will be loaded into your Livetext Internship portfolio. You will only need to load materials for the sections (areas of emphasis) that are part of your internship plan for that semester. You will continue to add to this portfolio throughout all the semesters of your internship experience.

This portfolio will be submitted to the Auburn University Group Supervisor (instructor of internship) during the semesters of enrollment. The Internship Instructor will be conducting group supervision, reviewing and evaluating documentation, and confirming supervisory evaluation. You will submit your portfolio throughout the semester and at the conclusion of the semester for final evaluation.

**At the conclusion of internship, during your final semester, you are to submit the completed portfolio to your University Supervisor, your Academic Advisor and to the departmental Livetext account.**

To submit this final copy to the departmental account you are asked to submit for review to Nancy Evans (this is the name attached to the departmental account – this account is for departmental documentation of your internship requirements). This is required to receive a final evaluation of internship.

**Areas of Emphasis**

**TEACHING:**  Students can engage in teaching at Auburn University or other institutions with approval. These activities can include online and distance education courses but cannot include only distance education courses. Supervisors for teaching internship experiences must have a Ph.D. in Counselor Education or a related field, and at least two years of teaching experience.

**Direct Service Hours:** Only actual instruction will count towards direct hours. This can be direct teaching instruction and co-instruction. Direct hours may also include providing instructional support to students through group instruction or one on one instruction, working with student teams on educational activities, and providing educational sessions to students. *Hours are calculated per hour of direct instruction.*

**Indirect Hours:** Indirect hours include all activities related to preparing for instruction, evaluation of student activities, faculty supervision meetings for your teaching, and participating in educational sessions to expand and enhance your teaching competence (e.g., workshops, presentations, and training sessions). *Hours are calculated per hour engaged in activities and for course preparation 1.5 hours of preparation for every hour of direct instruction.*

**Teaching Demonstration Documentation:**

1. Courses Syllabus(i)

2. Teaching Demonstration: Demonstration of engagement in teaching experiences (lesson plan form, power point presentation, resources used for lesson planning)

3. Teaching Evaluation: All students engaged in teaching activities must provide at midterm and final class sessions an evaluation of their teaching provided by their supervisor(s)

**COUNSELING:** Students can engage in counseling activities that include group and individual counseling. In addition, they are required to have a minimum of one hour of face to face supervision per week.Supervisors for counseling internship experiences must have at least a Masters in Counseling or a related field and a minimum of two years of counseling experience.

**Direct Service Hours:** Face to face individual and group counseling activities can count towards direct service hours. *Hours are calculated per hour engaged in direct provision of services.*

**Indirect Hours:**  Student’s individual supervision counts towards their indirect hours. Additional indirect hours may include preparation for counseling sessions, participation in administrative activities, program evaluation and development and other approved support activities. *Hours are calculated per hour engaged in activities and for session preparation .5 hours of preparation for every hour of direct service provision.*

**Counseling Demonstration Documentation:**

1. Counseling Demonstration: This may include for one consumer (client, student) a treatment plan, session summary, and an evaluation of outcomes. Documentation must not include any identifying data or information.

**2.** Counseling Evaluation:All students engaged in counseling activities must provide at midterm and final class sessions an evaluation of their counseling provided by their supervisor(s)

**SUPERVISION:** Students can engage in both individual and group supervision, including participation in group supervision of practicum and internship.Supervisors for counseling internship experiences must have a Doctoral degree in Counselor Education or a related field and at least two years of supervisory experience.

**Direct Service Hours:** Face to face individual and group supervision activities can count towards direct service hours. *Hours are calculated per hour engaged in direct provision of services.*

**Indirect Hours:**  Student’s individual supervision of their engagement in supervision counts towards their indirect hours. Additional indirect hours may include preparation for supervision sessions, development of supervisory materials and resources, and reviewing supervisory tapes. *Hours are calculated per hour engaged in activities and for session preparation/reviewing tapes1.5 hours of preparation for every hour of direct service provision, and .5 hours when tape review is not part of the preparation..*

**Supervision Demonstration Documentation**

1. Supervisory Demonstration: This may include for one supervisee documentation of your engagement in supervision including samples of session summaries, evaluations, or evidence of engagement in supervision. Documentation must not include any identifying data or information.

2.Supervision Evaluation:All students engaged in supervision activities must provide at midterm and final class sessions an evaluation of their supervision provided by their supervisor(s)

**RESEARCH AND SCHOLARSHIP:** Students can engage in research and scholarship activities during their internship. These activities may include participation in research projects, submission or participation on grant submissions, presentations at professional conferences, and preparation and submission of scholarly work(s). ***Students cannot count their time engaged in dissertation activities towards these hours.*** Supervisors of these research and scholarship activities should be Auburn University faculty or an approved designate who holds parallel degree and experience requirements.

**Direct/Indirect Hours**: Students hours in research and scholarship require demonstration of actual outcomes related to their activities. This means that students can count time engaged in preparing a conference session that is accepted, developing a manuscript that is submitted (in that semester), grant submissions or proposals, or involvement in a research activity for which an IRB is submitted and/or data (qualitative, quantitative) is collected. *Hours are calculated per hour engaged in activities - this means students should not project hours in their plans that they will not have the ability to demonstrate completion (or progress) in the semester under evaluation.*

1. Research and Scholarship Demonstration: This includes demonstration of the completion of the identified research and scholarship goals. This may include copies of research presentations (e.g., copy of program, power points and/or handouts from the session), manuscript and submission information, and IRB and/or summary and description of data collection activities.

2. Research and Scholarship Evaluation:All students engaged in counseling activities must provide at midterm and final class sessions an evaluation of their research and scholarship activities provided by their supervisor(s).

**LEADERSHIP AND ADVOCACY:** Students can engage in leadership and advocacy activities during their internship. These activities can include serving in a leadership role within a counseling organization or professional agency related to counseling, engagement in advocacy roles on behalf of consumers and/or counseling professional organizations, and involvement in professional development activities that promote development as a leader or advocate in counseling.

**Direct/Indirect Hours:** Students hours in leadership and advocacy should focus on their roles in leadership and advocacy positions within counseling. Similar to the Research and Scholarship section students should focus on outcomes and demonstrations of their engagement in these activities when calculating hours. *Hours are calculated per hour engaged in activities - this means students should not project hours in their plans that they will not have the ability to demonstrate completion (or progress) in the semester under evaluation.*

1. Leadership and Advocacy Demonstration: This includes demonstration of the completion of the identified activities and goals. This may include materials that demonstrate your leadership role (committee minutes), demonstrate your engagement in activities (programs, letters of support), or materials that demonstrate your professional role (letters from organizations or supervisors of activities).

2. Research and Scholarship Evaluation:All students engaged in counseling activities must provide at midterm and final class sessions an evaluation of their leadership and advocacy activities provided by their supervisor(s).

Internship Seminars

As part of the Group Supervision component of internship specific topics of focus have been indentified for the three semesters of enrollment. These components will be included along with completion of group supervision and discussion of concerns and issues students are experiencing as part of their internship experiences.

Summer Seminars:

* Planning and preparing to complete the doctoral program
* Professional Writing: Developing as a beginning faculty member
* Working in Academia: Preparing to be a Faculty member
* Professional Practice and Supervisory Roles in Counseling

Fall Seminars:

* Identifying jobs in Counselor Education
* Applying for positions in Counselor Education and Counseling Practice
* Interviewing Skills and Practice
* Professional Publications: Types of publications and outlets

Spring Seminars:

* Developing a research focus
* Engaging in professional leadership in Counselor Education
* Addressing challenging issues in Counselor Education: Program Development and Evaluation
* Addressing challenging issues in Supervision: Preparing Supervisors

**Rights and Responsibilities in the Auburn CED Doctoral Internship**

**Group/Primary Supervisor**

1. The Primary Supervisor will be responsible for providing individual or triadic supervision per week. The Group Supervisor shall provide regularly scheduled group supervision for all students enrolled in Internship.

2. The Group Supervisor shall monitor the progress of all students throughout the semester. This includes contact with external supervisors at midterm and final evaluation, review of student’s documentation throughout the semester, and verification of completion of all required documentation.

3. The Group Supervisor will determine whether site supervisors (external supervisors) meet the required qualifications for supervision. Students should discuss all supervisor choices with their Academic Advisor when making decisions about for their **Overall Internship Plan**.

4. The Counselor Education program reserves the right to terminate an internship agreement with a site if it is determined that the site and/or site supervisors are not abiding by ethical standards or meeting the specified supervision requirements.

5. The Group Supervisor, on behalf of the Counselor Education program, will provide supervisors with the appropriate forms needed to complete evaluations for interns.

6. The Group Supervisor will provide supervisors and sites with information about the policies, requirements and responsibilities associated with internship.

7. The Group Supervisor shall have the right to terminate any internship plan and/or agreement when the intern’s performance or behavior is judged to be unethical, unsatisfactory, inappropriate or harmful to those served in the internship.

**Students in Internship**

1. The intern is required to meet with their advisor the semester prior to starting their doctoral internship. As part of this meeting the **Overall Internship Plan** will be completed.

2. The intern is required to complete all site required training or preparations necessary to start internship experiences. This should be done prior to the start of internship.

3. The intern is required to obtain the signatures of all supervisors on the Internship Semester Plan prior to the first day of internship class for that semester.

 A ***Primary Supervisor*** shall be identified; it can be an Auburn University Faculty member or the Group Supervisor for Internship. If the student wishes to use an external supervisor for their ***Primary Supervisor*** they must provide information of the qualifications of that supervisor. This will be provided to the Group Supervisor (instructor) and the student’s Academic Advisor for approval.

4. The intern is required to submit all necessary documentation when requested and during mid-term and final evaluations of internship.

5. The intern is required to submit their completed final portfolio to their Group Supervisor, Academic Advisor and the departmental Livetext account.

6. The intern is required to follow all ethical and legal standards as outlined in the 2014 ACA Ethical Standards. In addition, they are required to be aware of the policies and procedures at the sites they work and follow these practices.

7. The intern shall meet all requirements associated with their group and individual supervision, failure to do so may result in an unsatisfactory grade for the course.

8. The intern shall follow through on all assigned activities, training, and readings assigned or required as part of individual and/or group supervision.

Internship Sites/Supervisors

1. Site supervisors shall meet the specified requirements and qualifications as identified for each area of the internship.

2. The site and/or supervisor shall orient the intern to all site specific policies and procedures.

3. The internship site and/or supervisor may request termination of the intern if the intern is in violation of any site policy or procedure or demonstrates behavior or performance that is evaluated to be unsatisfactory, inappropriate, unethical, or harmful to consumers or the site’s staff.

4. The site supervisor is responsible for providing weekly supervision as specified in the student’s internship plan.

5. The site supervisor is required to provide verification of all of the intern’s accrued hours during their supervision.

6. The site and the site supervisor agree to provide internship experiences that conform to the policies and procedures established by the Auburn University Counselor Education program, the ethical and legal counseling practice standards in the state for which the internship is conducted , and ethical practice following the Ethical Standards of ACA (2014).

# Appendix B

**Internship Plan Form COUN 8920**

Meet with your advisor to discuss a plan for your internship experience.

Complete the plan form, review with your advisor, and make any adjustments necessary.

Meet with the doctoral program coordinator to discuss options for placement to meet the objectives of your plan. Secure the placement and ask for a letter of agreement from the site supervisor (s) to attach to the plan.

Submit the plan, along with approval for placement, to the chair of the CED faculty for review.

Present the internship class instructor with an approved plan, including the supervisor agreements, on the first day of class during each term in which you are enrolled in internship.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Teaching | Clinical | Supervision | Research | Professional/career Development |
| Objectives |  |  |  |  |  |
| Performance Indicators |  |  |  |  |  |
| Experience to Meet Objective |  |  |  |  |  |
| Location of Experience |  |  |  |  |  |
| Site Supervisor |  |  |  |  |  |
| Dates of Experience |  |  |  |  |  |

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# Appendix C

**Evaluation Rubric for CED 8920 Auburn University**

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| --- | --- | --- | --- | --- | --- | --- |
| Objectives: (list each objective from the approved plan in the sections below) | Performance Indicators (evidence that the objectives have been achieved) | Unsatisfactory | Marginal | Competent | Exemplary | Supervisor Initial |
| Teaching: |  |  |  |  |  |  |
| Clinical: |  |  |  |  |  |  |
| Supervision: |  |  |  |  |  |  |
| Research: |  |  |  |  |  |  |
| Professional Development: |  |  |  |  |  |  |

Additional Comments including particular strengths noted and areas for professional development:

Intern: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_