**Auburn University Department of Rehabilitation and Special Education**

RSED 5160/6160 Framework for Collaboration and Service Delivery in Schools

1. **Course Number**: RSED  5160/6160/6166               **Credit**: 3 Semester hours

**Course Title:**    Framework for Collaboration and Service Delivery in Schools

**Pre-requisite/co-requisite**: none

**Term:**Fall 2021

**Meeting Times: 6:30pm-9:00 pm Mondays HC 3309**

**Office hours:** By appointment

**Instructor:** Dr. Stephanie Marshall

**Instructor’s email:** [**slt0001@auburn.edu**](mailto:slt0001@auburn.edu) Phone: 334-610-0057

1. **Date Syllabus Prepared:** updated July 2021

1. **TEXTS:** Custom Text *(recommended*): RSED 5160/6160/6166 Collaboration in Special Education, Auburn University, available at Auburn University Bookstore (ISBN: 10: 1-269-82243-8, ISBN 13: 978-1-269-82243-5)

* Alabama College and Career Ready Standards (ACCRS) – available on Canvas

1. **COURSE DESCRIPTION:** This course prepares pre-service special educators to work within various environments for service delivery: general education, supporting interventions, delivering interventions, co-teaching, and teaching in settings separate from general education. Preparation will include needs of diverse learners, curriculum, and its design.

**Course requirements:**

Students are required to: a) successfully complete all required projects and give them to the instructor **no later than the date designated for each project**, b) take and pass all required exams, c) attend class and participate in class discussions and activities, and d) read assigned materials prior to attending and/or participating in classes.

All weekly assignments must be completed and submitted by established due date. No late assignments or quizzes will be accepted unless the instructor can verify a university approved excuse. When the university approved notice is verified, the student will have one week from the time he or she returns to class to turn in the assignment.

**ASSIGNMENT DESCRIPTIONS:**

* **Present Level of Performance (20 points)**: Each student will be given written case studies that involve eligibility and assessment information for students with disabilities. Students will write present levels of academic and functional performance for each area of need for each student.
* **Collaborative Lesson Planning Group Project (100 points)**: ***Part 1: Unit Plan***

Develop a 3-day unit plan that integrates vocabulary, reading, grammar, writing, listening, and speaking, and technology, for the “Class Profile” students, choosing either the resource or self-contained learning environment. In a typical resource or self-contained learning environment the teacher would differentiate for every student. For this assignment, choose three students for whom you will differentiate the instruction. Align your unit to a K-12 grade level ELA standards. The grade levels chosen will be decided by your group. Design the unit plan to include:

* **National/State Learning Standards**: Select standards that address reading, writing, speaking, and listening integration skills.
* **Multiple Means of Representation**: Select strategies that allow opportunities to develop oral and written language for students with disabilities. Incorporate individual abilities, interests, learning environments, and cultural and linguistic factors in the section.
* **Multiple Means of Engagement**: Select strategies to enhance language development and communication skills.
* **Multiple Means of Expression:** Use technically sound formal and informal assessment.
* **Extension Activity and/or Homework:** Incorporate activities that include critical thinking and problem-solving.
* In the Differentiation rows of the unit plan template focus on the three students you selected.

***Part 2: Rationale***: In 250-500 words rationale at the bottom of your unit plan, explain the following:

* How literacy skills from your lesson plan will be helpful for students in other content areas.
* How communication and language arts strategies prepare students and provide them strategies to be successful academically and personally across multiple settings with a variety of collaborators (e.g., individuals, families, and teams).
* **Responsive Instruction (50 points)**: Each student will be assigned a geographic area within 50 miles of Auburn University. Students can visit and/or conduct an electronic search about the area and report on resources and community infrastructure available to residents in the area. Students will write a reflection that includes a description of the area, ease of access to various resources and community infrastructure, and three ways in which their instruction will be designed to be responsive to students from the areas’ experiences. Create a 250-500-word digital brochure that could be given to residents or families that supports the information in your reflection paper. This brochure will serve as a visual for your paper. A rubric will be provided for this assignment.
* ***Graduate Responsive Instruction Project******(50 points each):*** Each student will be assigned a geographic area within 50 miles of Auburn University. The instructor will work with distance education students individually to assign region appropriate for the project. Students will visit the area and report on resources and community infrastructure available to residents in the area. Students will write a three-page paper that includes a reflection and a two-page summary of interventions, collaborative strategies, and instructional methods found within the research literature. The reflection will include a description of the area, ease of access to various resources and community infrastructure. The research summary will provide at least three collaborative strategies or instructional approaches that would be appropriate based on the needs and resources within the community. Create a 250-500-word digital brochure that discusses one of the collaborative strategies or instructional approaches from your paper. This brochure will serve as a visual for your paper. The research summary and brochure will include at least 3 citations from scholarly journals.
* **Content Standard Analysis (30 points)**: Students will be assigned groups of content standards across subject areas. Students will define each portion of each standard and identify the product that would be produced if a child mastered the standard. A rubric will be provided for this assignment.
* **Tests (100 points, 50 points each):** Students will demonstrate competency on two tests covering lecture, class activities, and information from the required texts. Tests will be completed using Canvas online. Distance education students are not required to use a proctor for tests. Each test will be available for ONE day, the assigned day within the class schedule above. The schedule for tests is based on central standard time; if distance education students live in another time zone, they are expected to adjust their schedule (e.g., due date 9/3/2015 of 11:59pm CST = 9/3/2015 of 10:59pm MST = 9/3/2015 of 9:59pm PST).

1. **STUDENT LEARNING OUTCOMES:** After appropriate learning activities, the student will demonstrate knowledge of:

* Collaboration with stakeholders to facilitate student learning and well- being
* Learning experiences that engage all learning styles and multiple intelligences.
* Inclusive learning environments that support and address the needs of learners
* Differentiation between learner difficulties related to cognitive or skill development and those that relate to language learning
* Understanding of how personal and cultural biases can affect teaching and learning
* Communication strategies that demonstrate sensitivity to diversity
* Subject-matter content and ability to organize related facts, concepts, and skills
* Diverse cultures, including cultural and socioeconomic factors and their impact on eligibility, programming, instruction, interventions, and implementation of services.
* How to design and implement programs that reflect knowledge, awareness, and responsiveness to diverse cultures, including cultural and socioeconomic factors.2(a)3(i)
* Student learning styles / Characteristics and instructional strategies, including collaborative, co-teaching, and direct instruction.2(c)2
* Roles of professionals, students, and families as members of a collaborative team. 2(j)2(i)
* Strategies for promoting coordination and collaboration between special education services and general education. 2(j)2(ii)
* Approaches for communicating with families. 1(d)1
* Content for Grades K-6/6-12 in the Alabama Courses of Study for English language arts, mathematics, science, and social studies.1(e)1(iii)
* Knowledge of collaborative skills, procedures, and techniques designed to facilitate coordination of instruction and service delivery (i.e., families, general education, school-to-work programs, related service providers, and agencies). 1(g)1.
* Knowledge of content for Grades K-6 in the *Alabama Courses of Study* for English language arts, mathematics, science, and social studies. **290-3-3-.35(1)(e)1.(iii) (K-6)**
* Knowledge of content for Grades 6-12 in the*Alabama Courses of Study* for English language arts, mathematics, science, social studies, and career and technical education. **290-3-3-.36(1)(c)1.(iii) (6-12)**

**Tentative Course Calendar**

|  |  |  |
| --- | --- | --- |
| **Date/**  **Week of** | **Chapter and Topics** | **Assignments & Due Dates** |
| **8/16** | * Course Overview |  |
| **8/23** | * Students with Disabilities who are CLD |  |
| **8/30** | * Instructional Methods * Present Level of Performance |  |
| **9/6** | * Second Language Learners | ***Present Level of Performance***  ***Due 9/10*** |
| **9/13** | * Assessment and Students from CLD Backgrounds |  |
| **9/20** | * Foundations for Collaboration | ***Collaborative Lesson Planning***  ***Due:9/24*** |
| **9/27** | * Examining Curriculum standards | ***Midterm Exam***  ***Due 10/1*** |
| **10/4**  **Midterm** | * Responsive Instruction Visits |  |
| ***10/11*** | * Interpersonal Communication |  |
| ***10/18*** | * Listening and Responding to Feedback |  |
| ***10/25*** | * Problem Solving in Difficult Situations |  |
| **11/1** | * Teams and Co-teaching | ***Responsive Instruction Project Due: 10/22*** |
| ***11/8*** | * Content Analysis Meeting Dates |  |
| ***11/15*** | * Content Analysis Meeting Dates * Collaborative Reflections |  |
| ***11/22*** | *Thanksgiving Holiday Break* |  |
| ***11/29*** | * Review | ***Content Analysis Collaborative Project***  ***Due 11/30*** |
| ***12/6*** | * Final Exam |  |

1. **EVALUATION:**Final grades will be based on points assigned through completion and evaluation of course requirements and grades will be assigned based on number of accumulated points, as follows:

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| --- | --- |
| **Assignment** | **Points** |
| Present Level of Performance | 20 |
| Collaborative Lesson Planning | 100 |
| Responsive Instruction | 50 |
| Content Standard Analysis | 30 |
| Midterm | 50 |
| Final | 50 |
| Total Points | 300 |

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| --- |
| **Undergraduate & Graduate**  **300 points** |
| A=270-300 |
| B=240-269 |
| C=210-239 |
| D=108-209 |
| F= 179 and below |

* Final grades will be determined by the scale above. There will be no rounding of final grades (i.e. 179.8 points is a grade of B). Final grades will be comprised of points earned on the activities described in the syllabus. ***No extra credit opportunities will be provided.***

1. **CLASS POLICIES**

***Attendance****:*  Students are expected to attend class and participate in class discussions and activities. According to the Auburn University Bulletin, “Specific policies regarding class attendance are the prerogative of individual faculty members.  Faculty shall inform each class in writing at the beginning of the course regarding the effect of absences on the determination of grades.”

* ***Participation****:* Students are expected to participate in all class discussions and participate in all exercises. Assignments are due on announced dates. Unexcused late assignments are unacceptable. It is the student’s responsibility to contact the instructor if assignment deadlines are not met. Students are responsible for initiating arrangements for missed work that is the result of university approved absences. Students must satisfy all course objectives to pass the course.
* **Group work** may involve conflict and problem solving and students are expected to engage in these processes independently. The instructor will not settle disputes between group members. The instructor will assume that all names written on a final project contributed equally. Special educators’ team with a variety of other individuals including parents, professionals, and paraprofessionals to provide comprehensive services to children and families. As team members, individuals complete their responsibilities in a timely fashion.
* ***Assignments****:* All written assignments are expected to conform to the current style manual of the American Psychological Association (APA). This includes the use of person-first language (i.e. “child with a disability” rather than “disabled child”). Written assignments are expected to be typewritten, grammatically accurate, and free of spelling and typographical errors. Assignments are to be of a quality that would be expected of a professional.
* All assignments must be turned in by the established due dates in syllabus and in Canvas. Assignments must be turned in by the student completing the assignment. ***No late assignments or tests will be accepted unless the instructor has received prior notice of absence (via phone, email, etc…) that can be verified as a university approved excuse.*** When prior notice is provided and the student has a university approved excuse, he or she will have one week from the time he or she returns to class to turn in the assignment.

*NOTE*: Any assignments completed and/or submitted that do not comply with the above requirements will be returned and will not be accepted for credit.

***Accommodations****:* Students who need special accommodations in class, as provided for by the American Disabilities Act, should arrange a confidential meeting with the instructor during office hours the first week of classes - or as soon as possible if accommodations are needed immediately. Bring a copy of your Accommodation Memo and an Instructor Verification Form to the meeting. If you do not have these forms but need accommodations, make an appointment with the Program for Students with Disabilities, 1244 Haley Center, 844-2096 (V/TT).

***Professionalism****:* As faculty, staff, and students interact in professional settings, they are expected to demonstrate professional behaviors as defined in the College’s conceptual framework. These professional commitments or dispositions are as follows: (a) engage in responsible and ethical professional practices, (b) contribute to collaborative learning communities, (c) demonstrate a commitment to diversity, and (d) model and nurture intellectual vitality.

* ***Classroom Behavior and Honesty****:* Students are expected to read and adhere to all classroom polices in the Auburn University Policy Site <https://sites.auburn.edu/admin/universitypolicies/default.aspx> regarding classroom behavior and honesty.
* **Classroom Behavior**: “Behavior in the classroom that impedes teaching and learning and creates obstacles to this goal [learning] is considered disruptive and therefore subject to sanctions… Students have the responsibility of complying with behavioral standards… Examples of improper behavior in the classroom (including the virtual classroom of e-mail, chat rooms, telephony, and web activities associated with courses) may include, but are not limited to the following: arriving after a class has begun; use of tobacco products; monopolizing discussion; persistent speaking out of turn; distractive talking including cell phone usage; audio or video recording of classroom activities or the use of electronic devices (including cell phones) without the permission of the instructor; refusal to comply with reasonable instructor directions; employing insulting language or gestures; verbal, psychological, or physical threats, harassment, and physical violence.” (See Auburn University Policy Site <https://sites.auburn.edu/admin/universitypolicies/default.aspx>).
* **Honesty Code**: Rules and Regulations pertaining to Cheating will apply to this class. The Auburn Academic Honesty Code is found in the Auburn University Policy Site (<https://sites.auburn.edu/admin/universitypolicies/default.aspx>).
* Students are to read the honor code carefully, making sure they understand the policy, its implications for their work (e.g. tests, reports, papers, projects), and the consequences of code violation. Non-compliance with this policy will result in formal action with the university academic honesty procedures. Among other things, students are responsible for understanding the definition of plagiarism.  Individuals are to (a) reference materials they use, and (b) reference only material they access directly.  Individuals who copy or use ideas from the works of others without properly acknowledging the author, risk grave consequences.
* ***Student Academic Grievance Policy****:* The purpose of this university policy is to “resolve academic grievances of students, which results from actions of faculty or administration. This resolution should be achieved at the lowest level and in the most equitable way. The burden of proof rests with the complainants.”  See Auburn University Policy Site (<https://sites.auburn.edu/admin/universitypolicies/default.aspx>) for steps toward redress.
* *Confidentiality:* Respect family rights to privacy, the identity of children and families will be confidential.

**COVID-19 and Course Expectations:**

You are expected to complete your Healthcheck screener daily.

Your health and safety, and the health and safety of your peers, are my top priorities. If you are experiencing any symptoms of COVID-19, or if you discover that you have been in close contact with others who have symptoms or who have tested positive, you must follow the instructions on the Healthcheck app. My hope is that if you are feeling ill or if you have been exposed to someone with the virus, you will stay home to protect others.

Please do the following in the event of an illness or COVID-related absence:

* Notify me in advance of your absence, if possible
* Provide me with medical documentation,
* Keep up with coursework as much as possible
* Participate in class activities and submit assignments remotely as much as possible
* Notify me if you require a modification to the deadline of an assignment or exam
* Finally, if remaining in a class and fulfilling the necessary requirements becomes impossible due to illness or other COVID-related issues, please let me know as soon as possible so we can discuss your options.

Students with questions about COVID-related illnesses should reach out to the COVID Resource Center at (334) 844-6000 or at [ahealthieru@auburn.edu](mailto:ahealthieru@auburn.edu).

* **Face Coverings**: As a member of the Auburn University academic community, you are required to follow all university guidelines for personal safety with face coverings, physical distancing, and sanitation. Face coverings are required in this class and in all campus buildings. Note that face coverings must meet safety specifications, be worn correctly, and be socially appropriate.  
  You are required to always wear your face coverings. If you remove your face covering or are non-compliant with the university’s [policy on face coverings (Links to an external site.)](https://ocm.auburn.edu/news/coronavirus/updates/20200618-face-masks-required.php?ref=coronavirus) you will be instructed to leave the classroom and will be held to the protocols outlined in the [Auburn University Policy on Classroom Behavior (Links to an external site.)](https://sites.auburn.edu/admin/universitypolicies/Policies/PolicyonClassroomBehavior.pdf). Any student who willfully refuses to wear a face covering and does not have a noted accommodation may be subject to disciplinary action.
* ***If the University changes the policy on face coverings, mask will be required to be always worn in this class.***
* **Physical Distancing**: Students should observe appropriate physical distancing and follow all classroom signage/avoid congregating around doorways before or after class. If the instructional space has designated entrance and exit doors, you should use them. **Students should exit the instructional space immediately after the end of instruction to help ensure social distancing and allow for the persons attending the next scheduled class session to enter.**
* **Course Attendance**: If you are quarantined or otherwise need to miss class because you have been advised that you may have been exposed to COVID-19, you will be expected to develop a plan to keep up with your coursework during any such absences.
* **Course Meeting Schedule**: This course might not have a traditional meeting schedule in Fall 2021. Be sure to pay attention to any updates to the course schedule as the information in this syllabus may have changed. Please discuss any questions you have with me.
* **Technology Requirements:**This course may require technologies to complete coursework. If you need access to additional technological support, please contact the AU Bookstore at [aubookstore@auburn.edu](mailto:aubookstore@auburn.edu).