**AUBURN UNIVERSITY**

**SYLLABUS**

**1. Course Number: COUN 8930-Fall 2023, Spring 2024, Summer 2024**

**Course Title: Internship in Counseling Psychology**

**Credits: 0 semester hours**

**Contact Hours: No direct contact hours with AU faculty (zero contact**

**hours); requires completion of all required hours by internship site in order to satisfactorily complete the internship (and thus receive a passing grade in this course)**

**Prerequisites: Approval by Auburn Counseling Psychology Faculty;**

**successful completion of all other required academic course work (other than the dissertation)**

**Co-requisites: None**

**2. Instructor: Marilyn Cornish, Ph.D.**

**Office Address: 2068 Haley**

**Contact Details: 334-844-7601;** [**mac0084@auburn.edu**](mailto:mac0084@auburn.edu)

**Office Hours: By appointment**

**Date Syllabus Prepared:** 01/2011, Rev 08/2021, 08/2022, 08/2023

**3. Text or Major Resources:**

Any material required by the internship training site.

**4. Course Description:** Supervised full-time experience in counseling psychology.

This course is repeatable as often as necessary to establish student status at Auburn while the student completes a 2000 hour (1 year full-time) internship (note: some sites require more than 2000 hours, and a few sites have half-time 2-year internships).

NOTE: students must enroll in this course for the Fall semester, Spring semester, and Summer semester of the internship year. Students who have not completed all requirements of their internship placement by the Degree Conferral date for Summer semester must take an Incomplete in the course until all requirements are met. Students should compare their internship end date with the Summer semester degree conferral date (graduation date) to see if this will apply to them. Students should contact the course instructor early in the internship year if this does apply.

**5. Student Learning Outcomes/Course Objectives:**

**At the end of the course students are expected to:**

1. Demonstrate the skills needed by a psychologist, in particular those emphasized by the internship site, including, but not limited to, individual psychotherapy and assessment as evidenced by successful completion of internship (and acceptable evaluation of skills in these areas by supervisors at the internship site).

2. Demonstrate the ability to work cooperatively and collaboratively in a professional training environment as evidenced by successful completion of internship (and acceptable evaluation of skills in these areas by supervisors at the internship site).

3. Demonstrate the ability to deliver a broad array of professional services while behaving in a manner consistent with the APA Ethics Code and other commonly accepted professional standards as evidenced by successful completion of internship (and acceptable evaluation of skills in these areas by supervisors at the internship site).

**6. Course Content** **and Schedule:**

This is a field-based experience in which each class member will be carrying out the duties and assignments of their full-time internship in counseling psychology at the site with which they were matched. Specific duties and schedule will vary by student and site.

**7. Course Requirements/Evaluation:**

This is a zero-hour required course in which you enroll during your doctoral internship in counseling psychology. No Ph.D. student in Counseling Psychology may graduate without successfully completing a one-year full-time internship (or two-year half-time internship, if matched to such a site). Your internship is a full-time experience which lasts a total of one calendar year. It is completed at a facility approved by the counseling psychology faculty at Auburn University as offering appropriate doctoral training in the delivery of professional services in counseling psychology.

The requirement of this course is that you satisfactorily complete all requirements and duties you are assigned by staff/faculty at your internship site. The Counseling Psychology Program will receive reports of your performance from your on-site supervisor(s) and/or the Director of Internship Training at your site. You may be asked to help facilitate the communication between the program and your training site and you must respond to program emails related to your performance at your internship site to receive a grade of satisfactory/A. You must successfully complete all assignments made by staff/faculty at your internship site and you must meet all standards set by the site, including ethical and professional conduct standards. Grading will be satisfactory (S or A)/unsatisfactory (U or F).Your grade will be based on your performance in internship, including clinical skills and professional behavior, as well as on your response to any reasonable requests made of you by your academic program regarding the internship. Your internship performance will be evaluated through the formal mid-year and final evaluations completed by your internship supervisors, and may also include verbal or written communication between the course instructor and internship Director and/or supervisors. It is the instructor of the course, not your internship site, which bears final responsibility for the assignment of your grade.

**You are also required to complete all assignments listed in Tevera under the Counseling Psychology Internship course that is listed for your internship year. These “assignments” involve documentation of various elements of your internship training experience. Your final grade cannot be assigned until all this documentation is received. You are responsible for verifying that all information is accurate and complete prior to submission of these assignments. Failure to confirm accurate and complete information may result in an insufficient or inaccurate program record of your training experiences, which can have implications for future verification of your degree (for licensure, etc).**

Your grade will not be assigned without me receiving feedback from your site about your performance. Although sites that are accredited do planned formal evaluations twice a year, these sites may do formal evaluations at times that do not align with the dates of semesters at Auburn University. When this occurs, I must speak to a supervisor or training director at the site prior to assigning the final grade for Fall and Spring term.

For Summer term enrollment, your final grade cannot be assigned until your internship director verifies that you have successfully completed internship. **Students who have not completed all internship requirements by the Summer degree conferral date will need to take an Incomplete in the course.** This includes (but is not limited to) completion of the number of hours and days required by your internship site. Related, if you are still engaged in direct client contact or other activities for which you are evaluated (e.g., report writing, outreach, etc), you have not yet completed all internship requirements.

Generally, students whose internships extend beyond the Summer degree conferral date cannot graduate until the next degree conferral date (end of Fall semester), assuming all dissertation requirements are also met by that time. However, students whose internship formally ends within 2 weeks after Summer commencement should contact the course instructor as early as possible to discuss options.

**8. Class Policy Statements:**

Below are university class policies. Please note that your participation and attendance are in relationship to the completion of the required duties at your internship site (rather than attending a class meeting at AU’s campus). You will need to follow the policies of your internship site regarding professional behavior, excused absences, sick leave, and vacation time. It is up to your internship site to determine how, and if, you can make up missed work. You should not plan to be able to make up unexcused missed work when your absence does not meet the requirements of your site. Such absences may result in your termination from your internship site and is a decision by the internship site and not the program. Termination from your internship site is grounds for assigning a grade of Unsatisfactory (U/F) for this course.

1. Participation: Students are expected to participate fully in their internship training experience. Assignments are due on announced dates. Unexcused late assignments are unacceptable. It is the student’s responsibility to contact the instructor if assignment deadlines are not met. Students are responsible for initiating arrangements for missed work. Students must satisfy all course objectives to pass the course.
2. **Excused Absences**:  There are no class meetings associated with this course. Students are expected to follow the attendance policies of their internship site.
3. **Accommodations:** Students who need accommodations are asked to electronically submit their approved accommodations through AU Access and to arrange a meeting during the first week of classes, or as soon as possible if accommodations are needed immediately. To set up the meeting, please contact the instructor by e-mail. If you have not established accommodations through the Office of Accessibility, but need accommodations, make an appointment with the Office of Accessibility, 1228 Haley Center, 844-2096 (V/TT).
4. Honesty Code:  All portions of the Auburn University student academic honesty code (Title XII) found in the [*Student Policy eHandbook*](http://www.auburn.edu/student_info/student_policies/) will apply to this class.  All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to the Academic Honesty Committee.
5. Course contingency: If internship activities are disrupted due to illness, emergency, or crisis situation, the syllabus and other course plans and assignments may be modified to allow completion of the course. In all cases, however, students must meet the requirements that align with an APA-accredited pre-doctoral internship.
6. Professionalism: As faculty, staff, and students interact in professional settings, they are expected to demonstrate professional behaviors as defined in the College’s conceptual framework. These professional commitments or dispositions are listed below:
   * + Engage in responsible and ethical professional practices
     + Contribute to collaborative learning communities
     + Demonstrate a commitment to diversity
     + Model and nurture intellectual vitality

**9. Justification for Graduate Credit:**

This course includes advanced content in graduate psychology education and is designed to partially meet standards for accreditation by the American Psychological Association (APA). This includes rigorous evaluation standards of students completing the student learning outcomes specified in this syllabus. As a doctoral internship course designed to teach knowledge and skills that prepare students for entry into the professional field as a psychologist, only students enrolled in the counseling psychology doctoral program who have completed all other required coursework for the program (excluding Dissertation) are eligible to take this course.