

**AUBURN UNIVERSITY
COURSE SYLLABUS**

Course Number: CTMU 4910A (CTMU 4910-001)
Course Title: Practicum in Music Education
Credit Hours 2 semester hours
Prerequisites: Admission to Teacher Education, CTMU 5940, 5960, Departmental Approval
Co-requisites: CTMU 4910 C if Instrumental/Combined Focus
Date Syllabus Prepared: Updated January, 2011

Instructor: Dr. Jane Kuehne – kuehnjm@auburn.edu
Please use blackboard for all course related emails.
Office Phone: (334) 844-6852 – Cell Phone: (334) 332-7228
Office Hours: Tuesdays – 9:30 a.m. – 11:30 a.m.,
Thursdays – 9:30 a.m. – 11:30 a.m., 1:00 p.m. – 3:00 p.m. and by appointment.

Texts or Major Resources: See below. The first two are available online via blackboard or you may go to them directly.
Morton, J. B. (2005). *Alabama course of study: Arts education*. Montgomery, AL: Alabama State Department of Education.
Retrieved November 13, 2006 from
<http://www.alsde.edu/html/sections/documents.asp?section=54&sort=1&footer=sections>
MENC. (1994). The school music program: A new vision — The K-12 national standards, preK standards, and what they mean to music educators. Retrieved November 3, 2006 from <http://www.menc.org/publication/books/prek12st.html>, available on blackboard.
Selected readings from texts, current journal articles and other publications will be assigned.

Course Description: Cooperatively selected field experience.

Course Objectives: The focus of this practicum is on music ensemble settings at the middle school level and general music settings at the secondary level. The purpose is to facilitate professional growth and development through interaction with a public school music educator and students in field settings. Each student will be placed with music teachers in public schools to observe classes and assist the teacher. The student will assist the teacher with activities such as: Care and organization of music education materials, tutoring/assisting individual students, tutoring/assisting small groups (section rehearsals), correspondence, record-keeping, and rehearsal of large ensembles. Throughout the practicum, the student WILL BE EXPECTED TO:

- Review materials for music education and critique these materials.
- Reflect upon music education as a profession and record these reflections in a journal.
- Observe student-teacher interactions within the music class setting.
- Assist as deemed appropriate by the supervisor and cooperating teacher, including opportunities for individual, small-group, and large-group instruction.

DEMONSTRATE KNOWLEDGE OF:

- The administrative aspects of the music program, including scheduling; recruitment; support groups; selection, purchase and maintenance of resource materials, equipment and performance attire; budget management; performance; and field trips. 290-3-3-.32(1)(a)4. CP6
- The role of the music teacher as a resource person in integrating music into other components of the total school curriculum. 290-3-3-.32 (1)(a)6. CP7

DEMONSTRATE THE FOLLOWING ABILITIES:

- Play a piano or other appropriate keyboard instrument with sufficient skill for demonstration and accompaniment, including transposition and improvisation. 290-3-3-.32(1)(b)2. CP1
- Play pitched and non-pitched classroom instruments. 290-3-3-.32(1)(b)3. CP1
- Utilize score reading, stylistic analysis, rehearsal management, performance practice, and conducting techniques while conducting music ensembles. 290-3-3-.32(1)(b)4. CP1

DEMONSTRATE THE FOLLOWING ABILITIES (CONTINUED):

- Compose and arrange music and adapt music from a variety of sources. 290-3-3-.32(1)(b)5. CP1
- Interpret representative works of the past and present and evaluate the quality of musical works and performances. 290-3-3-.32(1)(b)6. CP1
- Coordinate the efforts of a large group of students with diverse backgrounds and abilities so as to accomplish desired musical objectives. 290-3-3-.32(1)(b)7. CP5
- Teach students to play both rhythmic and melodic classroom instruments. 290-3-3-.32(1)(b)8. CP5
- Play woodwind, brass, percussion, and string instruments with sufficient skill to teach; perform as a soloist; use the singing voice as a teaching tool; conduct choral as well as instrumental ensembles; and teach instrumental music to individual students and groups. 290-3-3-.32(1)(c)2. CP5
- Use the voice effectively in demonstrations; perform as a soloist; use woodwind, brass, percussion, and string instruments as teaching tools; and conduct ensembles. 290-3-3-.32(1)(d)2. CP5

Course Content and Schedule: Each student will be placed with a music teacher in a public school to observe classes and assist the teacher.

Weeks 1-2 Orientation and observation

Weeks 2/3-15 The student will assist the teacher with activities such as: care and organization of music education materials, tutoring/assisting individual students, tutoring/assisting small groups (section rehearsals), correspondence/record-keeping, and rehearsal of large ensembles.

Course Requirements/Evaluation:

Field-Based Experiences. Students and faculty cooperatively select appropriate field-based experiences and requirements. This course focuses on secondary school setting (ensembles and general music). Each student will be assigned to assist a public school music teacher for at least 55 hours in blocks of 3 or more hours. (Exact time of scheduled classroom visits will be arranged with the cooperating teacher.)

Each student will:

- **Keep a daily journal of experiences during the practicum that will be submitted via Blackboard.**
You will write one entry per school visit. At minimum, most weeks you will have at least 2, but probably 3 entries.
- **Prepare lesson plans.**
You will create lesson plans for ALL lessons that you teach. Some of these will be scripted lesson plans.
- **Additional Specialized Requirements.**
Each student will work with their supervisor and cooperating teacher to determine additional requirements.

Grading System

Students completing EVERY course requirement with a satisfactory grade (70% or above) will be assigned a grade of “S” for the course (each different assignment must receive at least a 70, which will be indicated as an “S” in grade book. All assignments must have an “S” to receive a passing overall grade of “S” for the course).

100-70 = S 69-0 = U

Class Policy Statements:

Participation. Students are expected to participate in ALL class discussions and participate in ALL exercises, including field experiences and observations. It is the student’s responsibility to contact the instructor if assignment deadlines are not met. Students are responsible for initiating arrangements for missed work.

Attendance/Absences: **Attendance is required at each class meeting.** If an exam is missed, a make-up exam will be given only for University-approved excuses as outlined in the *Tiger Cub*. Arrangement to take the make-up exam must be made in advance. Students who miss an exam because of illness need a doctor’s statement for verification of sickness and should clear the absence with the instructor the day they return to class. Other unavoidable absences from must be documented and cleared with the instructor **in advance**. See *Policy for Professionalism in Music Education for Practicum below*.

Unannounced quizzes: There will be no unannounced quizzes, though there may be announced quizzes based on assigned readings.

Accommodations: Students who need accommodations are asked to arrange a meeting during office hours the first week of classes, or as soon as possible if accommodations are needed immediately. If you have a conflict with my office hours, an alternative time can be arranged. To set up this meeting, please contact me by e-mail. Bring a copy of your Accommodation Memo and an Instructor Verification Form to the meeting. If you do not have an Accommodation Memo but need accommodations, make an appointment with the Program for Students with Disabilities at 1244 Haley Center, 844-2096 (V/TT).

Honesty Code: The University Academic Honesty Code and the *Tiger Cub* Rules and Regulations pertaining to Cheating will apply to this class.

Policy for Professionalism in Music Education for Practicum. To help ensure each student's professional success, the following policies have been implemented for Practicum. In addition, students are expected to follow the College of Education Professionalism Policy. Any student who does not adhere to the following policies will be in danger of removal from practicum and/or internship which will result in a grade of "U" (failing) and may result in removal from the music education program. See consequences below for more detail.

Attendance and Professional Behavior. *Students must attend all scheduled labs and classes.* Unexcused absence, tardiness, leaving early *will* result in a failing grade for the course and may result in removal from practicum. Any missed labs due to documented excused illness must be made up if the teacher at the placement allows it. If not, a grade of "U" (failing) will be assigned. If the placement occurs at the beginning of the school day, arrival time must be before the beginning of the school day. Cooperating teachers will be asked to report any absences, tardies, or other unprofessional behavior.

The Family Rights and Privacy Act. (Public Law 93-380) assures parents that all information concerning their child will be kept confidential. The only person who may access records or information are those who are directly involved with the student's educational program. Educational records cannot be released without the written consent of the parents. In compliance with this federal law, the following guidelines must be followed for students taking this course:

1. All discussion about a student should be conducted with the teacher or university supervisor only.
2. Discussion should be conducted in the privacy of the classroom or the teacher/supervisor's office. (Be aware of listeners in all settings.)
3. You should not discuss students with other parents, agencies, or other students.
4. Limit discussion to those involved with your assignment.
5. When providing reports, class observations, lesson plans for university classes, identify the student by a pseudonym or his/her first name only.
6. Do not violate any of the above guidelines in electronic communications such as e-mail, discussion boards, or stored documents such as word processor files stored in your computer.

Professional Ethics. In this course you will be observing music teachers and describing their teaching. All discussion of teachers and their programs are to be confidential, confined to our classroom and the instructor's office. Although there is no law except those of slander and libel, professional ethical behavior includes refraining from critical or derogatory statements of teachers and music programs outside of our classroom. You should not discuss teachers or programs in a negative light with other professors, friends, or students. Violation of these ethics creates a poor reputation for your integrity and the integrity of Auburn University and can damage teacher's careers (and your own).

Dress Code for Field Experiences. Students must dress professionally and appropriately and be aware they will be working with students from ages 4 or 5 through ages 18 and 19 (or older in some cases). Both men and women must wear dress shoes. No flip-flops. No tennis shoes. All clothing should fit appropriately. Shirts, pants and/or should be neither too tight nor too loose and they should be modest in nature. No blue jeans should be worn. Men should wear dress pants and either a button-up or polo-style shirt (or suit if preferred). A tie may be required. Women should wear dress

pants or skirt and a blouse/shirt that reaches at least to the waist and is not cut too low in front or back. Skirts should be at or below the knee in length. Check before wearing cropped/Capri-type pants. They may not be acceptable.

Consequences for Unprofessional Behavior. Failure to adhere to any of the above policies will result in the following actions being taken. These consequences may be carried from previous semesters/years and into subsequent semesters and/or year(s), depending on situation. Furthermore, in certain situations, the consequence may be immediate removal from class or practicum and/or music education program.

- First – Meeting with music education faculty members. During this meeting it will be determined what the student must do to remain the course sequence and a contract/agreement will be written. In addition, at this time, discussion of whether the student may continue in the music education program will occur which may result in removal. Contract/Agreement and/or Memorandum of meeting placed in student's file. Program Coordinator reports to Department Head.
- Second – Depending on terms of previous contract/agreement, removal from practicum/internship. If not removal, subsequent consequences will be defined at this time.
- Reminder – If you have had meetings in past semester(s) because of professionalism issues, these will be taken into account as consequences for future behavior are considered.

College of Education Professionalism Policy. As faculty, staff, and students interact in professional settings, they are expected to demonstrate professional behaviors as defined in the College's conceptual framework. These professional commitments or disposition are listed below:

- Engage in responsible and ethical professional practices
- Contribute to collaborative learning communities
- Demonstrate a commitment to diversity
- Model and nurture intellectual vitality

Contingency Statement. If normal class and/or lab activities are disrupted due to illness, emergency, or crisis situation (such as an H1N1 flu outbreak), the syllabus and other course plans and assignments may be modified to allow completion of the course. If this occurs, an addendum to your syllabus and/or course assignments will replace the original materials. See Dr. Kuehne if you have questions about this addendum.

Other

- Students must satisfy all course objectives in order to pass this course
- The instructor reserves the right to adjust assignments and/or schedules as the course progresses to best fit the needs of the students.