

# COLLEGE OF EDUCATION



Faculty, staff and students  
strive to prepare and be professionals who are:

## *Competent*

equipped with the knowledge, skills  
and technological expertise to help  
all individuals learn and develop

## *Committed*

dedicated to the ethical practices and collaboration  
that serve as the foundation of a diverse  
and intellectually vibrant society

## *Reflective*

devoted to analyzing their own past practices  
in ways that fuel ongoing learning  
and improve future practices

*A Keystone in Building a Better Future for All*



AUBURN  
UNIVERSITY

Auburn University is an equal opportunity educational institution/employer.

<b>Auburn University Course Syllabus</b>
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**1. Course Number: CTSE 7910****Course Title:** Practicum in Secondary Social Science Education**Credit Hours:** 1-6 Semester Hours**Prerequisites:** Departmental approval**Corequisites:** None**2. Term:** Spring 2014**Day/Time:** Variable**Instructor:** John W. Saye

5054 Haley Center

844-6891, [sayejoh@auburn.edu](mailto:sayejoh@auburn.edu)**Office Hours:** T/H: 9:30-11 a.m. and by appointment**3. Texts or Major Resources:**

Textbook and/or other resources (journals, research monographs, unpublished research, etc.) Selected as appropriate to the individual practicum topics.

**4. Course Description:** This course provides individual students with experiences relating theory and practice, usually in a school setting. The practicum is designed to provide performance-based experience related to the area of specialization. It is designed to provide students with cooperatively selected activities that will assist them in gaining expertise/experience within a selected area of theory and practice. Flexibility is allowed to provide input by students to identify meaningful problems/applications with regard to their current and future professional activities.**5. Student Learning Outcomes:**

Students will be able to:

- In consultation with the professor, select a topical area of study related to their areas of specialization.
- Write a proposal to guide completion of the study. The proposal will include a description of the study, objectives, methodology to be used in completing the study or project (including resources), and evaluation.
- Present and discuss project outcomes with a panel of peers and professors.
- Submit evidence that demonstrates the technology proficiencies required for effective teaching and learning.
- Submit evidence of study/project completion in the form of a finished practicum product to include a Professional Work Sample that demonstrates advanced teaching proficiencies.

**6. Course Content and Schedule:**

- The course content is developed based upon the individual student's approved practicum proposal. (See attached guidelines for submitting practicum proposals.)
- The length of time expended in the course will depend on the learning experience selected and credit hours awarded for the activity.
- The student is expected to spend a minimum of 30 hours of documented work or involvement for each hour of credit. At least 10 hours will be completed in a field experience in a school classroom. Some learning experiences will require more hours than others, depending upon the activity to be accomplished. Field experience hours in this course are linked to certification standards. You must complete a minimum of 10 field experience hours to receive credit for this course.

**7. Assignments/Projects**

- Attend an orientation session with the professor.
- Identify a topic and obtain approval from the professor.
- Write a proposal describing the study/project and a plan for completing and evaluating the study/project.
- Obtain appropriate written permission for the school-based, field experience portion of the practicum. Field experience hours in this course are linked to certification standards. You must complete a minimum of 10 field experience hours to receive credit for this course.
- Prepare a review of the literature using the *Publication Manual of the American Psychological Association* (6<sup>th</sup>

edition). (Begin a list of references while writing the proposal and expand it as work on the practicum progresses.)

- Plan, implement, analyze, and reflect on a complex instructional intervention linked to theory and research.
- Schedule a minimum of six visits with the professor during the semester. (Checkpoints will be established for each meeting.)

Orientation meeting during Week 1

Week 3 or Week 4

Week 6 or Week 7

Week 9 or Week 10

Week 11 or Week 12

Week 13 or Week 14

Submit finished product including Professional Work Sample and Documentation of Field Experience form during Week 15

- Present project outcomes to panel of peers and professors.
- Submit evidence of technology competencies.

## 8. Rubric and Grading Scale:

The professor will determine whether the student has met the criteria established jointly by professor and student and will assign an S (Satisfactory) or U (Unsatisfactory) for the course. Weighted components will be the following:

Final product and presentation including a Professional Work Sample	up to 80 points
Proposal	up to 10 points
Meeting with professor and checkpoints completed	up to 10 points

Satisfactory grades will be assigned only to practica that earn at least 70 points.

## 9. Class Policy Statements:

- A. **Participation:** Students are expected to participate in all class discussions and participate in all exercises. Assignments are due on announced dates. Unexcused late assignments are unacceptable. It is the student's responsibility to contact the instructor if assignment deadlines are not met. Students are responsible for initiating arrangements for missed work. Students must satisfy all course objectives to pass the course.
- B. **Excused Absences:** Students are granted excused absences from class for the following reasons: Illness of the student or serious illness of a member of the student's immediate family, the death of a member of the student's immediate family, trips for student organizations sponsored by an academic unit, trips for University classes, trips for participation in intercollegiate athletic events, subpoena for a court appearance, and religious holidays. Students who wish to have an excused absence from this class for any other reason must contact the instructor in advance of the absence to request permission. The instructor will weigh the merits of the request and render a decision. When feasible, the student must notify the instructor prior to the occurrence of any excused absences, but in no case shall such notification occur more than one week after the absence. Appropriate documentation for all excused absences is required. Please see the *Student Policy eHandbook* for more information on excused absences ([http://www.auburn.edu/student\\_info/student\\_policies/](http://www.auburn.edu/student_info/student_policies/)).
- C. **Make-Up Policy:** Arrangement to make up missed work due to properly authorized excused absences must be initiated by the student within one week of the end of the period of the excused absences(s). Except in unusual circumstances, such as the continued absence of the student or the advent of university holidays, make-up work will be completed within two weeks of the date that the student initiates arrangements for it. Except in extraordinary circumstance, no make-up work will be arranged during the last three days before the final exam period begins.
- D. **Disability Accommodations:** Students who need accommodations are asked to electronically submit their approved accommodations through AU Access and to arrange a meeting during office hours the first week of classes, or as soon as possible if accommodations are needed immediately. To set up the meeting, please contact the instructor by e-mail. If you have not established accommodations through the Office of Accessibility, but need accommodations, make an appointment with the Office of Accessibility, 1228 Haley Center, 844-2096 (V/TT).
- E. **Honesty Code:** All portions of the Auburn University student academic honesty code (Title XII) found in the *Student Policy eHandbook* will apply to this class. All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to the Academic Honesty Committee.

- F.** Course contingency: If normal class and/or lab activities are disrupted due to illness, emergency, or crisis situation, the syllabus and other course plans and assignments may be modified to allow completion of the course. If this occurs, an addendum to your syllabus and/or course assignments will replace the original materials.
- G.** Professionalism: As faculty, staff, and students interact in professional settings, they are expected to demonstrate professional behaviors as defined in the College's conceptual framework. These professional commitments or dispositions are listed below:
- Engage in responsible and ethical professional practices
  - Contribute to collaborative learning communities
  - Demonstrate a commitment to diversity
  - Model and nurture intellectual vitality