**ADED 4910 – Practicum in Adult Education**

**Spring, 2017**

**Dr. Jane B. Teel**

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**Office Hours:** 2:00-3:00 Monday/Wednesday

 2:00-3:00 Tuesday/Thursday

 Other times by appointment

**1. Course Title:** Practicum in Adult Education

**2. Credit Hours:** 3 semester hours

 **Prerequisites**: Departmental approval

**3. Text**: Textbook and/or other resources (journals, research monographs, unpublished research, etc.) selected as appropriate to the individual practicum topic.

**4. Course Description:**

 Provides experiences relating theory and practice, usually carried on simultaneously. The practicum is designed to provide performance-based experience related to the area of specialization. It is designed to provide students with cooperatively selected activities that will assist them in gaining expertise/experience within a selected area of theory and practice. Flexibility is

 allowed to provide input by students to identify meaningful

 problems/applications with regard to their current and future professional

 activities.

The approved project/product/research/activity effort associated with the practicum should entail a minimum of 30 hours of documented work or involvement for each one (1) hour of assigned credit.

**5. Course Objectives:**

 The course is designed to:

 A. Provide experience closely relating theory and practice, usually carried on simultaneously.

 B. Provide various and flexible learning activities to afford the student the opportunity to achieve required or desired experience in an area of specialization.

Upon completion of this course, students will be able to:

1. In consultation with the professor, select a topical area of study.
2. Write a proposal to guide completion of the study. The proposal will include a description of the study, objectives, methodology to be used in completing the study or project (including resources), and evaluation.
3. Submit evidence of study/project completion, such as a finished product or paper.

**6. Course Content:**

A. The course content is developed based upon the individual student's approved practicum proposal. (See attached guidelines for submitting practicum proposals.)

1. The length of time expended in the course will depend on the learning experience selected and credit hours awarded for the activity.
2. The student is expected to spend a minimum of 30 hours of documented involvement for each hour of credit. Some learning experiences will required more hours than others, depending upon the activity to be accomplished.

**7. Course Requirements**

A. In consultation with the professor select a topical area of study.

B. Write a proposal to guide completion of the study. The proposal will include a description of the study.

C. Submit evidence of study/project completion, such as a finished product or paper.

D. Submit a minimum of four summaries of your progress. Each summary should be submitted via Canvas as a document or as a substitute for a summary you may schedule an appointment with instructor to discuss your progress. Following initial orientation and instructor approval of the practicum project, project status will be presented based on the schedule below:

 **January 25 Proposal due**

 **February 15 Summary of Progress #1**

 **March 8 Summary of Progress #2**

 **March 29 Summary of Progress #3**

 **April 19 Summary of Progress #4**

 **May 2 Final paper or product due**

The final grade for the course will be based on the following:

Final comprehensive paper or product 70 percent

Proposal 10 percent

Contact with professor and summaries completed 20 percent

 Total 100 percent

The course will be graded Satisfactory (S) or Unsatisfactory (U). A grade of 80-100 will be deemed satisfactory

**8. Class Policy Statements:**

A. Students are expected to attend all scheduled meetings and be prepared for one-on-one discussion with the instructor. It is the student’s responsibility to contact the instructor if assignment deadlines are not met. Student are responsible for initiating arrangements for missed work.

B. All work is expected to be original and creative. Plagiarism and other forms of dishonesty will not be tolerated. The Department of Educational Foundations, Leadership, and Technology follow the guidelines for "Academic Regulations" as described in the [Student Policy eHandbook](http://www.auburn.edu/student_info/student_policies/) found at [www.auburn.edu/studentpolicies](http://www.auburn.edu/studentpolicies). You are responsible for knowing and adhering to those guidelines. Also, please refer to the following guidelines:

<http://www.auburn.edu/academic/provost/academicHonestyStudents.html>

C. Papers, presentations, projects, or any other assignments previously submitted for credit in another course will not be accepted in this course. If previously submitted work is submitted, a grade of zero will be awarded to the assignment. I encourage continuing research in specialized areas of student interest. However, if you plan to continue research begun in a previous course, you must submit the original project to me for my review prior to continuing with that topic in this class.

**10. Disability** **Accommodations:** Students who need accommodations are asked to electronically submit their approved accommodations through AU Access and to make an individual appointment with me during the first week of classes. You will not be able to use your accommodations until you meet with me.

If you have any questions about accommodations, please contact the Office of Accessibility (<https://fp.auburn.edu/disability/>), 1228 Haley Center, 334-844-2096 (voice/TDD).

**Tentative Class Schedule**

 **January 25 Proposal due**

 **February 15 Summary of Progress #1**

 **March 8 Summary of Progress #2**

 **March 29 Summary of Progress #3**

 **April 19 Summary of Progress #4**

 **May 2 Final paper or product due**

**Proposal Guidelines for Practicum in Adult**

1. **Cover page**
2. ADED 4910, Practicum in Adult Education
3. Professor's name
4. Title of project
5. Semester and Year
6. Student Information
7. Name

 b. e-mail address

1. Date
2. **Body of Proposal**

Prepare a one-page summary discussing the educational problem(s) involved in the specific area of the proposed practicum.

Include a description of the problem, activity, or area of interest.

Describe what you plan to do in relation to the problem, activity or area of interest.

State what you intend for the final product to be. Include the events in chronological order and a time frame for their completion.