**CTMU 7910 / 7916 Music Education Graduate Practicum**

# SYLLABUS

**Spring Semester 2019**

**Synchronous Course Meetings: Tuesdays, 5:00 – 7:50 p.m.**

**Location: HC 1474\***

**\*Distance Students may participate via Zoom virtual conference technology**

**Credit Hours:** 1-6\* (3 hours credit is typical)

**Prerequisites:** Admission to Graduate School, Departmental Approval

**Instructor**: Nancy H. Barry, PhD – barrynh@auburn.edu – 334-844-4434 – 5002 Haley Center

**Office Hours and Assistance:** The instructor will check email on a regular basis (at least once a day Monday – Friday) and is available for meetings on campus or virtually on an appointment basis.

**Required Text:**

O’Toole, P. (2003). *Shaping sound musicians: An innovative approach to teaching comprehensive musicianship through performance*. GIA Publications.

Additional readings will be posted in our Canvas course files.

**Course Description:** Field experience relating theory and practice, usually in a K-12 school or community setting.

This course is designed to provide students with cooperatively selected activities that will assist them in gaining expertise/experience within a selected area of theory and practice. Flexibility allows students to identify meaningful problems/applications relevant to their current and future professional activities as music educators.

\*Students enrolled for more than 3 hours credit will be expected to develop and complete a more extensive field project.

# Course Objectives:

Students will:

1. Select an applied research topic related to their area of specialization in music education (applied teaching, band, chorus, general music, or orchestra).
2. Write a proposal including a description of the study, objectives, methodology (including resources), and evaluation
3. Review the scholarly literature on your topic and prepare an annotated bibliography ([APA style](https://www.apastyle.org/?_ga=2.215138516.272977525.1547040538-2086293031.1520020239)).
4. Submit evidence of study/project completion: A formal, typed paper (APA style) finished product - curriculum or action research project

# Course Requirements/Evaluation:

1. Participation in **all required sessions,** including synchronous class meetings, individual sessions with professor, and checkpoints (on-campus or synchronous virtual) **(10%)**
2. Complete all assigned class readings.
3. Complete **quizzes** over lectures and readings **(30%)**
4. Identify a field project topic and obtain approval from the professor (experiment with an innovative approach to music curriculum and teaching).
5. Write a detailed **proposal** describing the field project that you plan to carry out - typed APA style, 2 – 5 pages **(10%)**
	* Project Title
	* Your Name
	* Purpose
	* Procedures (WHAT do you plan to do? WHO will be involved?)
	* Evaluation Plan (How will you know if the project was successful? Describe ALL types of assessment data that you plan to collect, and HOW you will collect the data.)
	* Detailed timeline for project completion
	* References
		+ at least six (6) scholarly sources that inform and/or support your proposed project
		+ informal websites that are not peer-reviewed such as Wikipedia are NOT acceptable sources
6. Obtain appropriate written permission to work in schools and community settings as well as approval from Auburn University’s [Institutional Review Board (IRB)](https://cws.auburn.edu/ovpr/pm/compliance/irb/home) to use human subjects as required by current policy.
7. Prepare and expand an **annotated bibliography,** typed using the [*Publication Manual of the American Psychological Association (APA)*](https://www.apastyle.org/?_ga=2.215138516.272977525.1547040538-2086293031.1520020239)as work on the practicum progresses **(10%)**
	* Minimum of eight (8) scholarly sources
	* Your bibliography will provide the basic information from which you will develop your Literature Review.
	* IMPORTANT: A bibliography is an alphabetical list of sources, but the Literature Review is a thoughtful DISCUSSION of how the literature relates to your particular topic.
8. Submit a **final paper** (approximately 20 pages, typed, double-spaced, APA format) describing your project: **(30%)**
	* Title Page – Title, Your Name, Date
	* Introduction (need for the project, purpose, background, theoretical basis)
	* Literature Review (minimum of eight (8) scholarly sources, detailed discussion of related literature – NOT just a listing)
	* Methods and Procedures
9. Setting (WHERE was your project carried out?)
10. Participants (WHO did you work with?)
11. Procedures (WHAT did you do?)
12. Materials (e.g., methods books or texts, music recordings or scores, teacher-developed instructional materials, etc.)
13. Evaluation procedures (describe ALL data sources including written tests, playing tests, journal prompts, interview questions, surveys, etc.)
	* Results
14. What did you learn from your assessments? Describe and explain results of all project evaluation procedures
15. Include appropriate tables summarizing quantitative results and/or representative quotations supporting qualitative findings
	* Discussion and Recommendations
16. Discuss practical music ed applications and recommendations for music educators based upon your project
17. Describe recommendations for future research on your topic
	* References (minimum of eight (8) scholarly sources, list ALL references cited in the paper, APA format)
	* IMPORTANT – List all sources in References AND cite sources throughout your entire paper (APA style).
	* Appendices (include ALL materials used for your field project including unit plans, lesson or rehearsal plans, student activities, tests, etc.)
18. Submit **Professional Work Sample**
	* Final Paper must be uploaded to TK-20 as the **Professional Work Sample** (PWS) to complete requirements for advanced teacher certification. [This is REQUIRED for successful course completion.]

# Class Presentation (10%)

* + ***Share what you learned with your classmates!***
	+ Brief (5-10 minute) oral presentation of your Field Project with emphasis upon practical applications
	+ Visuals (PowerPoint or other presentation format)
	+ Handouts as appropriate (may be distributed electronically)
	+ Project Overview
1. Purpose
2. Background – need for the study
3. Methods and procedures (?who, what, where, when, how?)
	* Assessments - Results of Evaluations
	* Recommendations and practical applications for music teachers

**IMPORTANT**: Extensive quoting of material is not acceptable. When using quotations is necessary, take care to provide in-text Reference Citations for all sources (including websites and sound recordings) throughout your paper AND in References. All work in this course must be original work.

ALL quoted material (even very short phrases or keywords) MUST be identified within quotation marks and cited.

**READ the helpful information at this link**: <https://libguides.auburn.edu/c.php?g=683337&p=4827756>

 **Definitions of** [**Plagiarism from the AU Academic Honesty Code**:](https://sites.auburn.edu/admin/universitypolicies/Policies/AcademicHonestyCode.pdf)

1201.1.4 The submission of themes, essays, term papers, design projects, theses, and dissertations, similar requirements, or parts thereof that are not the work of the student submitting them. In the case of a graduate thesis or dissertation, submission is defined as the time at which the first complete draft of such is submitted to the major professor for review. When direct quotations are used, they must be indicated, and when the ideas of another are incorporated into a paper, they must be appropriately acknowledged.

 1201.1.5 Plagiarism is a violation. In simplest terms, plagiarism is stealing – using the words or ideas of another as if they were one’s own. For example, if another person’s complete sentence, syntax, keywords, or specific or unique ideas and information are used, one must give that person credit through proper documentation or recognition, as through the use of footnotes.

**Grading System:** The professor will determine whether the student has met the criteria established jointly by professor and student and will assign an S (Satisfactory) or U (Unsatisfactory) for the course.

* A minimum of 80 points must be earned to achieve a **Satisfactory** grade.

# Class Policy Statements:

Any questions regarding policies should be directed to the instructor within the first week of class, otherwise, it is assumed that all understand the requirements. If one cannot conform to these expectations, he/she should drop the course no later than the first week of classes. The tone of these guidelines is not intended to be punitive nor are the guidelines intended to squelch interaction, but are provided for your success and consideration of all participants' efforts and energies.

Participation: Students are expected to participate in all class activities in a professional manner. It is the student’s responsibility to contact the instructor if assignment deadlines are not met. Students are responsible for initiating arrangements for missed work. (Points will be deducted from the final grade for each failure to participate in class discussions and activities.) Discussion participation will be evaluated on frequency, professionalism, and scholarly content.

Attendance/Absences: Students are expected to participate in all seminar and on-line discussions and participate in all exercises.

Unannounced quizzes: There will be no unannounced quizzes.

Final exam: There is no final exam. The field project paper is the final course requirement for demonstrating comprehensive knowledge of course content.

Due dates and Formats: Homework and course requirements must be submitted in the format indicated by the instructor, including all parts listed, to receive credit. All materials should be cited in APA format and extensive quoting of material is not acceptable. The instructor reserves the right to assign a grade of 0 for any evidence of plagiarism. Late submissions will lose 1 letter grade per 24 hours. (Example: an assignment is 23 hours late, so one letter grade is deducted.)

Incompletes: Final semester grades of Incomplete will not be given except in cases of documented illness or other serious extenuating circumstances. Incompletes must be removed by the following semester.

Loaned materials: Students must return any loaned course materials owned by Auburn University to the instructor by the due date given to receive a grade in this course.

Accommodations: Students who need accommodations are asked to schedule a meeting during the first week of classes, or as soon as possible if accommodations are needed immediately. To set up this meeting, please contact me by e-mail. *Fax or email* a copy of your Accommodation Memo and an Instructor Verification Form to the meeting. If you do not have an Accommodation Memo but need accommodations, make an appointment with the Program for Students with Disabilities at 1244 Haley Center, 844- 2096 (V/TT).

Honesty Code: The University Academic Honesty Code and Rules and Regulations pertaining to Cheating will apply to this class.

Professionalism: Student behavior and participation should adhere to the highest professional standards. Please report any instances of distracting communications from class participants to the instructor. Students should refer to Anti-Harassment & Non-Discrimination for Students, Auburn University Policy on Classroom Behavior, and Policies of the Graduate School, especially those regarding Plagiarism, Academic Progress, and the Graduate School Calendar. Students are also responsible for adhering to university academic deadlines such as those for registration and withdrawal.

The Family Rights and Privacy Act (Public Law 93-380) assures parents that all information concerning their child will be kept confidential. The only person who may access records or information are those who are directly involved with the student's educational program. Educational records cannot be released without the written consent of the parents. In compliance with this federal law, the following guidelines must be followed for students taking this course:

1. All discussion about a student should be conducted with the teacher or university supervisor only.
2. Discussion should be conducted in the privacy of the classroom or the teacher/supervisor's office. (Be aware of listeners in all settings.)
3. You should not discuss students with other parents, agencies, or other students.
4. Limit discussion to those involved with your assignment.
5. When providing reports, class observations, lesson plans for university classes, identify the student by a pseudonym or his/her first name only.
6. Do not violate any of the above guidelines in electronic communications such as e-mail, discussion boards, or stored documents such as word processor files stored in your computer.

Professional Ethics In this course you may be observing music teachers and describing their teaching. All discussion of teachers and their programs are to be confidential, confined to our classroom. Although there are no laws except those of slander and libel, professional ethical behavior includes refraining from critical or derogatory statements about teachers and music programs outside of our classroom. You should not discuss teachers or programs in a negative light with other professors, friends, or students. Violation of these ethics creates a bad reputation for your integrity and the integrity of Auburn University and can damage teachers’ careers (and your own).