**AUBURN UNIVERSITY SYLLABUS**

**Course number:** HIED 8950

**Course Title:** Seminar

**Credit Hours:** 3 Semester Hours **Prerequisites:** Graduate Student Status **Corequisites:** None

**Instructor:** Laura Parson, PhD, Assistant Professor, Higher Education, Department of Educational Foundations, Leadership and Technology

**Contact Information:** Office: 4086 Haley Center, 334-844-3592, [ljp@auburn.edu](mailto:ljp@auburn.edu)

**Office Hours:** Tuesdays, 11-2 pm

**Class Location:**  4086 Haley; Monday 11-Noon

**Course Description:**

This course is designed for graduate students who are planning to enter a university related academic career. Its purpose to help the student prepare for academic careers through scholarly research, teaching, academic publication, and the academic job search.

**Course Objectives:**

At the conclusion of this course students will be able to:

1. Examine the job search and interview process for full-time faculty positions
2. Submit a scholarly manuscript for review
3. Craft an action research project plan & IRB
4. Craft and teach a lesson on area of academic expertise

**Required Texts:**

Vick, J., Furlong, J., & Lurie, R. (2016).*The Academic Job Search Handbook.* Philadelphia, PA: University of Pennsylvania Press.

ISBN-13: 978-0812223408

**Course Requirements/Evaluations:**

1. **Mock Faculty Job Application*:*** Create a mock application *for a currently advertised full-time faculty position*. The application will include a cover letter, vita, and any supporting material required by the ad, e.g., statement of teaching philosophy or research agenda, list of references.

2. **Action Research Plan**: Craft an action research plan and IRB submission for a potential action research project you could conduct in your current or anticipated teaching role.

3. **Research Manuscript:** Complete and submit scholarly manuscript for review

4. **Teaching Demonstration:** Craft a 1-hour lesson that would be suitable for a teaching demonstration for a faculty job search.

**Grading and Evaluation Procedures:**

Job application 20

Action Research Plan 30

Scholarly Manuscript 30

Teaching Demonstration 20

Total 100 points

The following grade scale will be used:

A = 100 – 90

B = 89 – 80

C = 79 – 70

D = 69 – 60

F = 59 or below

**Class Policy Statements:**

A. Students who need accommodations are asked to arrange a meeting during office hours the first week of classes, or as soon as possible if accommodations are needed immediately. If you have a conflict with my office hours, an alternate time can be arranged. To set up the meeting, please contact me by E-mail ([ljp@auburn.edu](mailto:ljp@auburn.edu)). Bring a copy of your Accommodation Memo and an Instructor Verification Form to the meeting. If you do not have an Accommodation Memo but need accommodations, make an appointment with The Program for Students with Disabilities, 1244 Haley Center, 844-2096 (V/TT).

B. Academic honesty is fundamental to the activities and principles of a university. All members of the academic community must be confident that each person’s work has been responsibly and honorably acquired, developed, and presented. When in doubt about plagiarism, paraphrasing, quoting or collaboration, consult the course instructor.

C. This class is a participatory community that values all comments and contributions and all class members are respected.

D. Emergency Procedures: If the fire alarm sounds, calmly exit the building. Meet outside the building at the area specific by the professor and await further instructions. If a tornado warning is issued, calmly move to a designated severe weather shelter (located on the lower levels of the building). Stay in the shelter area until the warning expires. Classes are suspended for the duration of a tornado warning. For all other emergencies, follow instructions provided by AU ALERT and your professor. More information on emergency procedures is available at [www.auburn.edu/emergency](http://www.auburn.edu/emergency).

Revised 12/8/2019 ljp