**KINE 8230: Graduate Research Mentoring**

*Auburn University*

Spring 2020 (3 credits)

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| **Class Meeting:** |
| Tuesdays & Thursdays, 11 – 12:15 PM  Tuesdays, after class until 1 PM  Student Activities Room 231 |
| **Course Professor:** |
| Dr. Kristina Neely |
| [kaneely@auburn.edu](mailto:kaneely@auburn.edu) |
| **Office Hours:** |
| By appointment, M-F 8-5  Office: Kinesiology Room 282 |

**SYLLABUS**

**Course goals**

Upon completion of this course, you will be able to:

* Facilitate small group learning activities
* Manage undergraduate teams
* Provide weekly reports on the progress of your teams
* Understand and explain the basics of reverse engineering learning activities and outcomes
* Explain the available resources at RBD library

**Office hours**

I am happy to meet with you between the hours of 8 AM and 5 PM, Monday through Friday. Please send me an email proposing at least two day/times that work for you. Zoom meetings are acceptable and encouraged. Discussions regarding grades require an in-person meeting will not be discussed by email or Zoom.

**Required text**

APA Publication Manual 6th or 7th edition.

**Proviso**

I may make changes to the syllabus if necessary. All changes will be announced in class and will be posted in writing on Canvas.

**EVALUATION**

**This course is graded. The grading scale is as follows:**

A (4.0) 90 – 100%

B (3.00) 80 – 89.99%

C (2.00) 70 – 79.99%

D (1.00) 60 – 69.99%

F (0.00) less than 60%

**Evaluation Summary**

Pre-course reflection 25%

Weekly team reports (drop lowest two) 25%

Course reflection 50%

**TOTAL 100%**

**Pre-course reflection**

What do you hope to gain from this experience? What are knowledge, skills, and abilities that you want to develop? What are your concerns? What are your expectations? No more than 500 words, APA format.

**Weekly reports**

By Monday at noon, submit a brief report by email on the progress of your student teams. Note any potential red flags, conflicts, or unequal division of workload among students. We will reference this report in our meetings on Tuesdays after class.

**Course reflection**

What has this experience taught you about mentoring undergraduates? What skills did you develop, and what skills have you identified for future development? What professional development activities might you engage in to develop your skills? No more than 1,000 words, APA format.

**COURSE POLICIES**

**By remaining enrolled in this course, you agree to abide by all course policies.**

All policies set forth in the Student Policy Handbook apply to this course.

(<http://www.auburn.edu/student_info/student_policies/>).

**Attendance Policy:**

You are required to attend all class sessions of KINE 4780-002. Notify Dr. Neely in advance if you will miss a session. The majority of the work for this course occurs during that time.

You are required to attend a brief weekly meeting immediately after KINE 4780-002 on Tuesdays. We will meet in the Kinesiology Building and you are welcome to bring your lunch. Bring any questions, concerns, and ideas to this meeting.

**Academic Honesty:**

All portions of the Auburn University Student Academic Honesty code (Title XII) found in the Student Policy eHandbook at <http://www.auburn.edu/student_info/student_policies/> will apply to this class. All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to the Academic Honesty Committee.

**Classroom Behavior**

The Auburn University Classroom Behavior Policy is strictly followed in the course; please refer to the Student Policy eHandbook at <http://www.auburn.edu/student_info/student_policies/> for details of this policy. Students are expected to exhibit behaviors that reflect highly of themselves and Auburn University. For example, students will:

* Read and refer to the syllabus
* Arrive to class and team meetings on time (5 minutes early is on time)
* Show respect for the authority of the course instructor and your peers
* Use professional and courteous standards for all communications, including email
* Refrain from non-course activities during class (e.g., texting, social media, homework for other classes)

**Excused Absences**

Students are granted excused absences from class for the following reasons: illness of the student or serious illness of a member of the student’s immediate family, death of a member of the student’s immediate family, trips for student organizations sponsored by an academic unit, trips for University classes, and trips for participation in Intercollegiate athletic events, subpoena for a court appearance, and religious holidays. Students who wish to have an excused absence from this class for any other reason must contact the instructor in advance of the absence to request permission. The instructor will weigh the merits of the request and render a decision. When feasible, the student must notify the instructor prior to the occurrence of any excused absences, but in no case shall such notification occur more than one week after the absence. Appropriate documentation for all excused absences is required.

**Emergency Contingency**

If normal class activities are disrupted due to illness, emergency, or crisis situation (such as an H1N1 flu outbreak), the syllabus and other course plans and assignments may be modified to allow completion of the course. If this occurs, an addendum to your syllabus and/or course assignments will replace the original materials.

**Plagiarism**

All quizzes, assignments, and any other written work must reflect the individual efforts of each student. All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to the Academic Honesty Committee. There is a great deal of writing in this class and I expect strict adherence to appropriate citations and correct paraphrasing (verb and the sentence structure must be changed). Plagiarism detection programs will demonstrate where paraphrasing and summarizing needs improvement on the project drafts. The final version of your proposal should be problem free. There is no quoting in scientific writing. You must paraphrase or summarize.

**Copyright Statement**

Copyright laws protect all course materials students receive or to which students have online access. Students may use course materials and make copies for their own use as needed, but unauthorized distribution and/or uploading of materials without the instructor’s express permission is strictly prohibited. Students who engage in the unauthorized distribution of copyrighted materials may be held in violation of the University’s Code of Conduct and/or liable under Federal and State laws.

**Confidentiality**

The federal Family Educational Rights and Privacy Act (FERPA) of 1974 identifies the rights of students and their families with respect to student educational records kept by institutions.

**Students with Disabilities**

Students who need accommodations are asked to electronically submit their approved accommodations through AU Access and to arrange a meeting during office hours to discuss your accommodations. If you have a conflict with my office hours, an alternate time can be arranged. To set up this meeting, please contact me by e-mail. If you have not established accommodations through the Office of Accessibility, but need accommodations, make an appointment with the Office of Accessibility, 1228 Haley Center, 844-2096 (V/TT).

**Cell Phones**

As a courtesy to everyone, please turn off your cell phone during class. If you have a compelling reason for leaving your phone on, please let me know at the beginning of class.

**Best Work**

Students are expected to show evidence of thorough reading of assigned materials. Please take pride in your work and be motivated to do your best work in this class: if you are, you will gain the maximum benefit from the course.