**CTMU 7910 Music Education Graduate Practicum**

# SYLLABUS

**Spring Semester 2022**

**Synchronous Course Meetings: Tuesdays, 5:00 – 7:50 p.m. via Zoom**

**Credit Hours:** 1-6\* (3 hours credit is typical)

**Prerequisites:** Admission to Graduate School, Departmental Approval

**Instructor**: Nancy H. Barry, PhD – barrynh@auburn.edu – 5002 Haley Center

**Office Hours and Assistance:** The instructor will check email on a regular basis (at least once a day Monday – Friday) and is available for meetings on campus or virtually on an appointment basis.

**Required Text:**

O’Toole, P. (2003). *Shaping sound musicians: An innovative approach to teaching comprehensive musicianship through performance*. GIA Publications.

Additional readings will be posted in our Canvas course files.

**Course Description:** Practical experience relating theory and practice, usually in a K-12 school or community setting.

This course is designed to provide students with cooperatively selected activities that will assist them in gaining expertise/experience within a selected area of theory and practice in music education. Flexibility allows students to identify meaningful problems/applications relevant to their current and future professional activities as music educators.

\*Students enrolled for more than 3 hours credit will be expected to develop and complete a more extensive field project.

# Course Objectives:

Students will:

1. Select a pedagogy project topic related to their area of specialization in music education (applied teaching, band, chorus, general music, or orchestra).
2. Solicit approval to carry out a Field Project from their school Principal and/or Superintendent.
3. Write a proposal including a description of the project, objectives, methodology (including resources), and evaluation
4. Review the scholarly literature on your topic and prepare an annotated bibliography ([APA style](https://www.apastyle.org/?_ga=2.215138516.272977525.1547040538-2086293031.1520020239)).
5. Submit evidence of study/project completion: A formal, typed paper (APA style) finished product - curriculum or action research project

# Course Requirements/Evaluation:

1. Active participation in **all required sessions,** including synchronous class meetings, individual sessions with professor, and checkpoints (on-campus or virtual) **(10%)**
2. Complete all assigned class readings and other activities.
3. Complete **quizzes** over lectures and readings **(30%)**
4. Identify a music pedagogy project topic and obtain approval from the professor (develop an innovative approach to music curriculum and teaching).
5. Write a detailed **proposal** describing the field project that you plan to carry out - typed APA style, 2 – 5 pages **(10%)**
	* Project Title
	* Your Name
	* Purpose
	* Theoretical Basis (Discuss and cite the related literature supporting your project.)
	* Procedures (WHAT do you plan to do? WHO will be involved? State each student learning objective clearly.)
	* Evaluation Plan (How will you know if the project was successful? Describe ALL types of assessment data that you plan to collect, and HOW you will collect the data. Be sure to describe an appropriate assessment for each stated student learning objective.)
	* Detailed timeline for project completion
	* References
		+ at least six (6) scholarly sources that inform and/or support your proposed project
		+ informal websites and other sources that are not peer-reviewed such as Wikipedia are NOT acceptable sources for scholarly work
	* Ideas for Projects:
		+ Detailed Unit Plan with thorough literature review and example CMP-style teaching plans
		+ Develop an online music teaching Unit for Distance music instruction
		+ Review of Related Literature about a specific topic in music education with emphasis upon practical implications and applications for music teachers. This type of project requires a minimum of twenty (20) scholarly sources
		+ Small-scale action research project comparing two different approaches to teaching music (requires AU IRB and School system approval for Human Subjects Research)
		+ Be creative! You are welcome to discuss other ideas for your Practicum Project with your Instructor.
6. If you want to carry out a research project involving human subjects, you must obtain appropriate written permission to work in schools and community settings as well as approval from Auburn University’s [Institutional Review Board (IRB)](https://cws.auburn.edu/ovpr/pm/compliance/irb/home) to use human subjects as required by current policy.
7. PrepInstitare and expand an **annotated bibliography,** typed using the [*Publication Manual of the American Psychological Association (APA)*](https://www.apastyle.org/?_ga=2.215138516.272977525.1547040538-2086293031.1520020239)as work on the practicum progresses **(10%)**
	* Minimum of ten (10) scholarly sources
	* Your bibliography will provide the basic information from which you will develop your Literature Review.
	* IMPORTANT: A bibliography is an alphabetical list of sources, but the Literature Review is a thoughtful DISCUSSION of how the literature relates to your particular topic.
8. Submit a **final paper** (approximately 20 pages, typed, double-spaced, APA format) describing your project: **(30%)**
	* Title Page – Title, Your Name, Date
	* Introduction (need for the project, purpose, background, theoretical basis)
	* Literature Review (minimum of ten (10) scholarly sources, detailed discussion of related literature – NOT just a listing)
	* Methods and Procedures
		+ Detailed description of exactly HOW you plan to carry out your project? *Who – What – Where – How?*
	* Results
9. What did you learn from your Field Project? Describe and explain results of all project research and evaluation procedures
10. Include appropriate tables summarizing quantitative results and/or representative quotations supporting qualitative findings
	* Discussion and Recommendations
11. Discuss practical music ed applications and recommendations for music educators based upon your project
12. Describe recommendations for future research on your topic
	* References (minimum of ten (10) scholarly sources, list ALL references cited in the paper, APA format)
	* IMPORTANT – List all sources in References AND cite sources throughout your entire paper (APA style).
	* Appendices (include ALL materials used for your field project including unit plans, lesson or rehearsal plans, student activities, tests, etc.)
13. Submit **Professional Work Sample**
	* Final Paper must be uploaded to TK-20 as the **Professional Work Sample** (PWS) to complete requirements for advanced teacher certification. [This is REQUIRED for successful course completion.]
14. Class Presentation (10%)
	* ***Share what you learned with your classmates!***
	* Brief (5-10 minute) oral presentation of your Field Project with emphasis upon practical applications
	* Visuals (PowerPoint or other presentation format)
	* Handouts as appropriate (may be distributed electronically)
	* Project Overview
15. Purpose
16. Background – need for the study
17. Methods and procedures (?who, what, where, when, how?)
	* Assessments - Results of Evaluations or Findings
	* Recommendations and practical applications for music teachers

**IMPORTANT**: Take care to provide in-text citations for ALL sources used, even if not quoted directly. Extensive quoting of material is not acceptable. When using quotations is necessary, take care to provide in-text Reference Citations for all sources (including websites and sound recordings) throughout your paper AND in References. All work in this course must be original work.

ALL quoted material (even very short phrases or keywords) MUST be identified within quotation marks and cited.

**READ the helpful information at this link**: <https://libguides.auburn.edu/c.php?g=683337&p=4827756>

 **Definitions of** [**Plagiarism from the AU Academic Honesty Code**:](https://sites.auburn.edu/admin/universitypolicies/Policies/AcademicHonestyCode.pdf)

1201.1.4 The submission of themes, essays, term papers, design projects, theses, and dissertations, similar requirements, or parts thereof that are not the work of the student submitting them. In the case of a graduate thesis or dissertation, submission is defined as the time at which the first complete draft of such is submitted to the major professor for review. When direct quotations are used, they must be indicated, and when the ideas of another are incorporated into a paper, they must be appropriately acknowledged.

 1201.1.5 Plagiarism is a violation. In simplest terms, plagiarism is stealing – using the words or ideas of another as if they were one’s own. For example, if another person’s complete sentence, syntax, keywords, or specific or unique ideas and information are used, one must give that person credit through proper documentation or recognition, as through the use of footnotes.

**Grading System:** The professor will determine whether the student has met the criteria established jointly by professor and student and will assign an S (Satisfactory) or U (Unsatisfactory) for the course.

* A minimum of 80 points must be earned to achieve a **Satisfactory** grade.

# Class Policy Statements:

Any questions regarding policies should be directed to the instructor within the first week of class, otherwise, it is assumed that all understand the requirements. If one cannot conform to these expectations, he/she should drop the course no later than the first week of classes. The tone of these guidelines is not intended to be punitive nor are the guidelines intended to squelch interaction, but are provided for your success and consideration of all participants' efforts and energies.

Participation: Students are expected to participate in all class activities in a professional manner. It is the student’s responsibility to contact the instructor if assignment deadlines are not met. Students are responsible for initiating arrangements for missed work. (Points will be deducted from the final grade for each failure to participate in class discussions and activities.) Discussion participation will be evaluated on frequency, professionalism, and scholarly content.

Attendance/Absences: Students are expected to participate in all seminar and on-line discussions and participate in all exercises.

Unannounced quizzes: There will be no unannounced quizzes.

Final exam: There is no final exam. The field project paper is the final course requirement for demonstrating comprehensive knowledge of course content.

Due dates and Formats: Homework and course requirements must be submitted in the format indicated by the instructor, including all parts listed, to receive credit. All materials should be cited in APA format and extensive quoting of material is not acceptable. The instructor reserves the right to assign a grade of 0 for any evidence of plagiarism. Late submissions will lose 1 letter grade per 24 hours. (Example: an assignment is 23 hours late, so one letter grade is deducted.)

Incompletes: Final semester grades of Incomplete will not be given except in cases of documented illness or other serious extenuating circumstances. Incompletes must be removed by the following semester.

Loaned materials: Students must return any loaned course materials owned by Auburn University to the instructor by the due date given to receive a grade in this course.

Accommodations: Students who need accommodations are asked to schedule a meeting during the first week of classes, or as soon as possible if accommodations are needed immediately. To set up this meeting, please contact me by e-mail. *Fax or email* a copy of your Accommodation Memo and an Instructor Verification Form to the meeting. If you do not have an Accommodation Memo but need accommodations, make an appointment with the Program for Students with Disabilities at 1244 Haley Center, 844- 2096 (V/TT).

**Honesty Code:** The AU Student Academic Honesty Code (<https://sites.auburn.edu/admin/universitypolicies/Policies/AcademicHonestyCode.pdf>) will apply to this class.

**IMPORTANT**: Take care to provide in-text citations and cite references for ALL sources used, even if not quoted directly. Extensive quoting of material is not acceptable. When using quotations is necessary, take care to provide in-text Reference Citations for all sources (including websites and sound recordings) throughout your paper AND in References. All work in this course must be original work.

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Professionalism: Student behavior and participation should adhere to the highest professional standards. Please report any instances of distracting communications from class participants to the instructor. Students should refer to Anti-Harassment & Non-Discrimination for Students, Auburn University Policy on Classroom Behavior, and Policies of the Graduate School, especially those regarding Plagiarism, Academic Progress, and the Graduate School Calendar. Students are also responsible for adhering to university academic deadlines such as those for registration and withdrawal.

The Family Rights and Privacy Act (Public Law 93-380) assures parents that all information concerning their child will be kept confidential. The only person who may access records or information are those who are directly involved with the student's educational program. Educational records cannot be released without the written consent of the parents. In compliance with this federal law, the following guidelines must be followed for students taking this course:

1. All discussion about a student should be conducted with the teacher or university supervisor only.
2. Discussion should be conducted in the privacy of the classroom or the teacher/supervisor's office. (Be aware of listeners in all settings.)
3. You should not discuss students with other parents, agencies, or other students.
4. Limit discussion to those involved with your assignment.
5. When providing reports, class observations, lesson plans for university classes, identify the student by a pseudonym or his/her first name only.
6. Do not violate any of the above guidelines in electronic communications such as e-mail, discussion boards, or stored documents such as word processor files stored in your computer.

Professional Ethics In this course you may be observing music teachers and describing their teaching. All discussion of teachers and their programs are to be confidential, confined to our classroom. Although there are no laws except those of slander and libel, professional ethical behavior includes refraining from critical or derogatory statements about teachers and music programs outside of our classroom. You should not discuss teachers or programs in a negative light with other professors, friends, or students. Violation of these ethics creates a bad reputation for your integrity and the integrity of Auburn University and can damage teachers’ careers (and your own).

**Policies for On-Campus Class Meetings**

Due to the Coronavirus pandemic, public health measures have been implemented across Auburn’s campus. Students should stay current with these practices and expectations through the campus reentry plan, [A Healthier U](https://ahealthieru.auburn.edu/). The sections below provide expectations and conduct related to COVID-19 issues. The following statements are items that faculty can consider including in your syllabi.

**Health and Participation in Class**

You are expected to complete your Healthcheck screener daily.

Your health and safety, and the health and safety of your peers, are my top priorities. If you are experiencing any symptoms of COVID-19, or if you discover that you have been in close contact with others who have symptoms or who have tested positive, you must follow the instructions on the Healthcheck app. My hope is that if you are feeling ill or if you have been exposed to someone with the virus, you will stay home to protect others.

Please do the following in the event of an illness or COVID-related absence:

* Notify me in advance of your absence, if possible
* Provide me with medical documentation, if possible
* Keep up with coursework as much as possible
* Participate in class activities and submit assignments remotely as much as possible
* Notify me if you require a modification to the deadline of an assignment or exam
* Finally, if remaining in a class and fulfilling the necessary requirements becomes impossible due to illness or other COVID-related issues, please let me know as soon as possible so we can discuss your options.

Students with questions about COVID-related illnesses should reach out to the COVID Resource Center at

1. 844-6000 or at covidresourcecenter@auburn.edu.

**Health and Well-Being Resources**

These are difficult times, and academic and personal stress is a natural result. Everyone is encouraged to take care of themselves and their peers. If you need additional support, there are several resources on campus to assist you:

* + COVID Resource Center (covidresourcecenter@auburn.edu)
	+ Student Counseling and Psychological Services (<http://wp.auburn.edu/scs/>)
	+ AU Medical Clinic (<https://cws.auburn.edu/aumc/>
	+ If you or someone you know are experiencing food, housing or financial insecurity, please visit the Auburn Cares Office (<http://aucares.auburn.edu/>)

**A Healthier U Campus Community Expectations**

We are all responsible for protecting ourselves and our community. Please read about student expectations for fall semester, including completing the daily GuideSafe™ Healthcheck (<https://ahealthieru.auburn.edu/>).You are expected to (1) take your temperature daily and (2) complete your Healthcheck screener to receive your A Healthier U pass. You may be asked at any time during class to show your pass.

**Course Expectations Related to COVID-19:**

* + Face Coverings: As a member of the Auburn University academic community you are required to follow all university guidelines for personal safety with face coverings, physical distancing, and sanitation. Face coverings are required in this class and in all campus buildings. Note that face coverings must meet safety specifications, be worn correctly, and be socially appropriate.

You are required to wear your face coverings at all times. If you remove your face covering or are non-compliant with the university’s [policy on face coverings](https://ocm.auburn.edu/news/coronavirus/updates/20200618-face-masks-required.php?ref=coronavirus), you will be instructed to leave the classroom and will be held to the protocols outlined in the [Auburn University Policy on Classroom](https://sites.auburn.edu/admin/universitypolicies/Policies/PolicyonClassroomBehavior.pdf) [Behavior](https://sites.auburn.edu/admin/universitypolicies/Policies/PolicyonClassroomBehavior.pdf). Any student who willfully refuses to wear a face covering and does not have a noted accommodation may be subject to disciplinary action.

* + Physical Distancing: Students should observe appropriate physical distancing and follow all classroom signage/avoid congregating around doorways before or after class. If the instructional space has designated entrance and exit doors, you should use them. Students should exit the instructional space immediately after the end of instruction to help ensure social distancing and allow for the persons attending the next scheduled class session to enter.
	+ Course Attendance: If you are quarantined or otherwise need to miss class because you have been advised that you may have been exposed to COVID-19, you will be expected to develop a plan to keep up with your coursework during any such absences.
	+ Course Meeting Schedule: This course might not have a traditional meeting schedule in Fall 2020. Be sure to pay attention to any updates to the course schedule as the information in this syllabus may have changed. Please discuss any questions you have with me.
	+ Technology Requirements: This course may require particular technologies to complete coursework. If you need access to additional technological support, please contact the AU Bookstore at aubookstore@auburn.edu.

*Disruptive or concerning classroom behavior involving the failure to wear a face covering, as directed by Auburn University, represents a potential Code of Student Conduct violation and may be reported as a non-academic violation. Please consult the* [*Classroom Behavior Policy*](https://sites.auburn.edu/admin/universitypolicies/Policies/PolicyonClassroomBehavior.pdf)*.*

**Course Delivery Changes Related to COVID-19**

Please be aware that the situation regarding COVID-19 is frequently changing, and the delivery mode of this course may adjust accordingly. In the event that the delivery method is altered, please be assured that the learning goals and outcomes of the course will not change; however, some aspects of the course will change in terms of the mode of delivery, participation, and testing methods. Those details will be shared via Canvas as soon as possible. Please be prepared for this contingency by ensuring that you have access to a computer and reliable Internet.