**HIED 7910: Practicum**

Auburn University - College of Education

Department of Educational Foundations, Leadership, & Technology

Spring 2023

**Class Time:** Online

**Location**: Online

**Instructor:** Nekita Tingle, Ph.D.

**Contact information**: ndt0004@auburn.edu

**Office Hours:** By appointment

**Course Description:** This course provides students with a supervised experience to explore an area of individual interest in the field of Higher Education. It offers the opportunity to gain additional insights into a department or office by focusing on specific issues, problems, concerns and/or demands of that particular unit. Furthermore, this practicum can afford students the opportunity to enhance their professional development based on their preferred project.

A student may not use his/her current position to fulfill the practicum requirement. However, a student may engage in a practicum placement in the same office/organization where they are employed if they are facilitating a project or exploring a problem that is different from their regular employment obligations.

**Course Objectives:**

* To provide resources that will help develop and refine competencies compatible with the academic and professional goals of the student
* To provide experiences that will enhance the student’s professional development
* To provide structure to student’s project and support them in applying foundational knowledge to a practicum site
* To ensure that supervised experiences are conducted under established professional ethical practices and that the students are provided with support for resolving questions or concerns

**Required Texts:**

No required texts.

**Course Policies and Procedures**

Online Learning is self-directed learning. It requires a high level of responsibility, dedication and self-discipline on the part of the student. In this course, you are responsible for your own work, your own progress and your own grade. To succeed, you need to log into the course regularly to check announcements, participate in discussions and access course content.

**Responding to email.** I check my email daily and respond to course related questions within 24–48 hours. Please be patient when waiting for a response. While you may send one email, I must respond to several each day.

**Assignments.** Assignments are due in Canvas as indicated in the syllabus and the course calendar.

**Special Accommodations**. Students who need accommodations are asked to electronically

Submit their approved accommodations through AU Access and to arrange a meeting during

office hours the first week of classes. If you have not established accommodations through the

Office of Accessibility, but need accommodations, make an appointment with the Office of

Accessibility, 1228 Haley Center, 844-2096 (V/TT).

**Academic Integrity**. The University Academic Honesty Code will apply to this class. See also Student Policy eHandbook ([www.auburn.edu/studentpolicies](http://www.auburn.edu/studentpolicies)) for rules on academic honesty. Proper citations must be used when including information from online and print resources. Failure to provide appropriate citations constitutes a violation of the Auburn University Academic Honesty Code. In addition, written assignments that are similar or identical to those of other students in the class (past or present) is also a violation of the Code. **Violations of the Auburn University Academic Honesty Code will be treated according to university** **policy**. Rewriting and resubmission is not an option. You may not submit the work of someone else or work that you have submitted for another class to satisfy a requirement of HIED 7920.

**Course Tasks and Assignments**

1. Project Description
	1. General overview of project
	2. Learning goals
	3. Timetable and plan
	4. Learning documents
2. Reflection Journal
	1. Journal writing provides an opportunity to reflect and document your insights and practicum experiences. At a minimum, you should reflect on the three issues/themes/concerns (celebrations or challenges) that have been paramount that week. Journal entries should be 250-500 words.
3. Final Paper
	1. Overall description of the practicum (2 pages)
	2. Reflections on the work the student did in the practicum and perceptions of what has been learned from the experience (3-5 pages)
	3. A conclusion in which the student analyzes the contributions of this experience to their career goals and to their understandings of the field (2 pages)

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| Project Description and Deliverables | = 30 points |
| Reflection journals/check-ins | = 30 points |
| Final paper | = 40 points |
| Total | = 100 points |

**Grading Scale**:

A = 90 – 100 Points

B = 80 – 89 Points

C = 70 – 79 Points

D = 60 – 69 Points

F = 59 Points and below

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| **Date** | **Agenda/Topics/What’s Due** |
| Week 1: Jan. 11 – Jan. 15  |  Zoom Mtg. |
| Week 2: Jan. 16 – Jan. 22 | Journal 1 |
| Week 3: Jan. 23 – Jan. 29 | Goal statement and project plan |
| Week 4: Jan. 30 – Feb. 5 | Journal 2 |
| Week 5: Feb. 6 – Feb. 12 | Check-in Meeting \*Look out for a sign-up sheet to secure spot |
| Week 6: Feb. 13 – Feb. 19 |  Journal 3 |
| Week 7: Feb. 20 – Feb. 26 | Journal 4 |
| Week 8: Feb. 27 – March 5  | Journal 5 |
| Week 9: March 6 – March 12 | **Spring Break** |
| Week 10: March 13 – March 19 | **Zoom class- Thursday, March 16** Presentations |
| Week 11: March 20 – March 26 | Journal 5 |
| Week 12: March 27 – April 2  | Journal 6 |
| Week 13: April 3 – April 9 | Journal 7 |
| Week 14: April 10 – April 16  | Journal 8 |
| Week 15: April 17 – April 23 | Deliverables or learning documents |
| Week 16: April 24 – April 28 | Final paper |