

**Special Topics – Grant Writing II
(KINE 8970-101) Course Syllabus**

Instructor: John C Quindry, PhD

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Office Hours: M-F 7:30 - 9:00

Credit: 3 Semester hours

Prerequisites: Special Topics – Grant Writing I

Syllabus Prepared: 5-19-2010

Class Schedule: 5:30-8:00 T, Th COLSM 2040

Class will meet based on the tentative schedule listed below.

Course Description:

This course will focus on: preparation of a complete research grant proposal for submission to an external funding source.

Course Objectives:

Students are expected to demonstrate competency in the following areas:

- 1) Identification and refinement of a research question for external funding consideration.
- 2) Identify the best/high potential funding agency to which the grant application will be directed. Students are expected to target the highest prestige funding agency which would reasonably support the scope and nature of their proposed project.
- 3) Prepare well refined specific aims for the research proposal.
- 4) Prepare a linear and complete grant proposal to support the study specific aims.
- 5) Prepare a complete grant package which meets all external funding formatting criteria.
- 6) Prepare a grant that is competitive and balanced across the major funding criteria of the funding agency.

Required Text/Readings:

The grant formatting guidelines for the chosen funding agency.

Student Evaluation:

- A. Initial Presentation of grant proposal 15%
- B. Specific aims 20%
- C. Body of the grant 20%
- D. Grant package 15%
- E. Study section 14%
- F. Final notebook 15%
- G. Course syllabus acceptance: 1% of class grade

This syllabus serves as a contract to identify what is required for a given course grade. Each student is required to either 1) formally accept the terms outlined in this syllabus, or 2) engage in open discussion with the instructor about matters of clarification/alteration, followed by formal acceptance of the revised syllabus. Formal acceptance of the syllabus is performed within the Blackboard quiz content module and counts toward 1% of the class grade. All students must complete the syllabus acceptance on or before **May 25, 2010**.

Grading Scale:

A: 90% - 100%
B: 89.99% - 80.0%
C: 79.99% - 70.0%
D: 69.99% - 60.0%
F: < 60.00%

Attendance Policy:

Lecture/classroom attendance - Attendance is mandatory as a pre-requisite for participation. However, attendance will not be regularly taken or recorded. As such, class attendance on non-mandatory class meetings will not directly impact your course grade. Students will be expected, should they choose to be absent for any excused or unexcused reasons, to obtain all information necessary for successful completion of this course.

Note that several mandatory class meetings will occur. Students are expected to be present for the duration of those class periods without exception. Students must contact Dr Quindry with university approved absences prior to their absence of a mandatory class period if they want work make-up consideration.

Late Assignment Policy: Assigned work will be accepted late with penalty. All assigned work is due on the stated date during the class period. Assignments turned in at any time after the scheduled class period are considered late. Assignments received late will be penalized 5% grade penalty (on a 100% scale) per assignment if turned in after class time on the due date. Assignments receive a 10% per day penalty (on a 100% scale) thereafter.

Academic Integrity Policy: The Auburn University student academic honesty code (Title XII) found in the *Tiger Cub* applies to this class. All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to the Academic Honesty Committee.

Cell Phone policy: It is requested that cell phones be turned off during class. You will not be prohibited from answering cell phone calls during class time, though you will be required to leave class to answer a call. Further, students that choose to take cell phone calls during class time will not be permitted to return for the remainder of that class period as a courtesy to other students.

Texting in class will not be tolerated. Students observed texting will be removed from class. Cell phones and other handheld devices may not be used or visible during exams. If you need a calculator during an exam, you must bring a "low-tech" device that is not capable of text messaging. Students choosing to have a texting device visible during an exam will receive a 0 grade for that exam.

Disability Accommodations: Students who need special accommodations in class, as provided for by the American Disabilities Act, should arrange a confidential meeting with the instructor during office hours the first week of classes - or as soon as possible if accommodations are needed immediately. You must bring a copy of your Accommodation Memo and an Instructor Verification Form to the meeting. If you do not have these forms but need accommodations, make an appointment with The Program for Students with Disabilities, 1244 Halley Center, 844.2096 (V/TT) or email: scw0005@auburn.edu

Tentative schedule:

May 20th – First class meeting, orientation

May 27th – Initial presentation day 1

June 1st – Initial presentation day 2

June 8th – Specific aims due, brief meeting to discuss

June 17th – Body of grant due

June 29th – Grant package due

July 8th – Grant balance discussion, study section assignments

July 15th – Study section day 1

July 20th – Study section day 2, final notebook due

July 22th – Final class meeting

Bold faced meeting dates above indicate mandatory attendance.

Schedule is subject to change.