

**DEPARTMENT OF CURRICULUM & TEACHING
AUBURN UNIVERSITY
COURSE SYLLABUS
SPRING 2011**

Course Number: CTMU 8990
Course Title: Research and Dissertation
Credit Hours: 1-10 Semester hours, Course may be repeated for a maximum of 20 credit hours.
Prerequisites: Departmental Approval
Corequisites: None
Term: Summer 2011
Day/Time: To be arranged. Bi-weekly meeting. Other meetings by appointment.
Instructor: Dr. Jane M. Kuehne, 5090 Haley Center, (334) 844-6852, kuehnjm@auburn.edu
Office Hours: Mondays and Tuesdays, 8:00 a.m. – 10:00 a.m. other days by appointment only

Texts or Major Resources:

American Psychological Association. (2001). *Publication manual of the American Psychological Association* (6th ed). Washington, DC: American Psychological Association. <http://www.apastyle.org/>

Guide to preparation and submission of theses and dissertations. Auburn University, AL: Graduate School.

Protocol for the Use of Human Subjects in Research (and accompanying forms) - Auburn University, Office of Vice-President for Research - Samford Hall, Room 202.

Strunk and White Elements of Style, found here:

http://www.amazon.com/Elements-Style-50th-Anniversary/dp/0205632645/ref=sr_1_1?ie=UTF8&s=books&qid=1264619041&sr=1-1

Eat That Frog! found here: http://www.amazon.com/Eat-That-Frog-Great-Procrastinating/dp/1576754227/ref=tmm_pap_title_0

Course Description: Research formulated, planned, conducted, evaluated, and reported in appropriate written and oral formats under the direction of the student's major professor.

Student Learning Outcomes: Upon completion of this course, students will be able to:

Formulate, plan, conduct, and report in appropriate written and oral formats original research under the direction of the student's major professor.

Course Content Outline: Course content will follow the sequencing of objectives and course requirements.

Students submit weekly reports via TigerMail reporting progress and attaching agreed documents. Students meet with the professor in bi-weekly individual appointments in person or via Wimba Live Classroom. Additional appointments are scheduled via TigerMail or phone.

Students will meet with professor in person, or via ichat (or other electronic format) bi-weekly to discuss progress on document/proposal/dissertation.

Weeks 1-2 Meet to Discuss current project progress/or to create a plan for new semester's work.

Weeks 3-4 Meet to discuss progress.

Weeks 5-6 Student(s) will submit updated work on document. Meet to discuss work submitted.

Weeks 7-8 Meet to discuss progress.

Weeks 9-10 Student(s) will submit updated work on document. Meet to discuss work submitted.

Weeks 11-12 Meet to discuss progress.

Weeks 13-15 Student(s) will submit updated work on document. Meet to discuss work submitted and progress.

Students will attend Doctoral Seminars as scheduled by Program Coordinator, or designee.

Assignments/Projects: Students are required to complete the following components/activities:

- A. Compile an extensive review of the pertinent literature
- B. Identify and state research questions(s)
- C. Formulate an appropriate research methodology including data analysis
- D. Prepare a research proposal and obtain the approval of the student's graduate advisory committee
- E. Obtain Institutional Review Board approval for research dealing with human subjects
- F. Conduct the proposed research with the concurrence and guidance of the student's graduate advisory committee
- G. Analyze the data and interpret the findings
- H. Write the manuscript following approved guidelines
- I. Defend orally the research, findings, and conclusions

Rubric and Grading Scale: No grades are assigned to the Dissertation.

Class Policy Statements:

Attendance: Students are expected to participate in *all* meetings with professor and on-campus seminars. If a seminar must be missed, students must formally present work, as in a “conference session format” to professor and/or additional students at a different time.

Due dates and Formats: Students must regularly submit work when required and be able to discuss how the work has changed during student-professor meetings.

Incompletes: Final semester grades of Incomplete will not be given except in cases of documented illness. Incompletes must be removed by the third week of the following semester.

Loaned materials: Students must return loaned course materials owned by Auburn University to the instructor by the due date given to receive a grade in this course.

Academic Honesty Policy: All portions of the Auburn University student academic honesty code (Title XII) found in the *Tiger Cub* will apply to university courses. All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to the Academic Honesty Committee.

Disability Accommodations: Students who need special accommodations in class, as provided by the Americans with Disabilities Act, should arrange for a confidential meeting with the instructor during office hours in the first week of classes (or as soon as possible if accommodations are needed immediately). The student must bring a copy of their Accommodations Letter and an Instructor Verification Form to the meeting. If the student does not have these forms, they should make an appointment with the Program for Students with Disabilities, 1288 Haley Center, 844-2096 (V/TT).

Course Contingency: If normal class and/or lab activities are disrupted due to illness, emergency, or crisis situation, the syllabus and other course plans and assignments may be modified to allow completion of the course. If this occurs, and addendum to your syllabus and/or course assignments will replace the original materials.

Professionalism: As faculty, staff, and students interact in professional settings, they are expected to demonstrate professional behaviors as defined in the College’s conceptual framework. These professional commitments or disposition are listed below:

- Engage in responsible and ethical professional practices
- Contribute to collaborative learning communities
- Demonstrate a commitment to diversity
- Model and nurture intellectual vitality

Student behavior and participation should adhere to the highest professional standards. Please report any instances of distracting communications from class participants to the instructor. Students should refer to Anti-Harassment & Non-Discrimination for Students, Auburn University Policy on Classroom Behavior, and Policies of the Graduate School, especially those regarding Plagiarism, Academic Progress, and the Graduate School Calendar. Students are also responsible for adhering to university academic deadlines such as those for registration and withdrawal.