**Auburn University**

**Syllabus**

**1**. **Course Number:** CTCT 8770

 **Course Title:** Supervision of Instruction

 **Credit Hours:** 3 semester hours (Lecture 3)

 **Prerequisites:** CTCT 7770 or Departmental Approval

 **Corequisite:** None

**2.** **Date Syllabus Prepared:** May 2012

**3. Text:** Carl D. Glickman; Stephen P. Gordon; Jovita M. Ross-Gordon, SuperVision and Instructional Leadership: A Developmental Approach, Eighth Edition, Available electronically through Course Smart at <http://www.coursesmart.com/9780137016402?__professorview=false&__instructor=2933363>

**4. Course Description:**

 Theories and models to become effective supervisors of career and technical education programs; philosophies and styles of supervision used to improve schools, instruction, curriculum, and personnel.

**5.** **Course Objectives:**

 Upon completion of this course, students will be able to:

 1. discuss the rationale for having effective supervision in career and technical education.

1. acquire a working knowledge of supervision theories and models.
2. develop programs that make schools effective.

 4. develop programs that improve the effectiveness of teaching in schools.

 5. develop programs to provide for the professional growth of personnel and staff.

 6. develop programs to improve career and technical education curriculum.

 7. supervise career and technical educators in a moral and ethical way.

1. develop one’s own style of supervision.

**6**. **Course Content and Schedule:**

 See Course Schedule

7. **Course Requirements/Evaluation**:

1. Interview a supervisor in your area of expertise and submit a written support summarizing your interview.
2. Describe your professional supervision experience and prepare a written report on the learning climate in your school and how the type of supervision affects the learning climate.
3. Post an evaluation instrument and provide a critique of the instrument.
4. Develop an evaluation instrument to use in supervising:
5. teachers
6. curriculum
7. school climate
8. instruction
9. Prepare an annotated bibliography covering teacher supervision in Career and Technical Education.
10. Participate in class discussion.

**Grading and Evaluation Procedures**:

 The final grade for the course will be based on the following:

 Annotated bibliography 100 pts.

 Supervisor interview 50 pts.

 Learning climate paper 25 pts.

 Evaluation instrument and critique 25 pts.

 Class Participation (reading and discussion) 150pts.

 Developed instrument and instructions 100 pts.

 Total 450 pts

 Any assignment presented or turned in late will be penalized 10% for each class period that it is late. Late assignments presented or turned in late after two class meetings will not be accepted.

 The following grading scale will be used:

 90 - 100% = A

 80 - 89.9% = B

 70 - 79.9% = C

 60 - 69.9% = D

 Below 60% = F

1. **Class Policy Statements:**

Participation: Students are expected to participate in all class discussions and participate in all exercises. It is the student’s responsibility to contact the instructor if assignment deadlines are not met. Students are responsible for initiating arrangements for missed work.

Unannounced quizzes: There will be no unannounced quizzes.

 Accommodations: Students who need accommodations are asked to arrange a meeting during office hours the first week of classes, or as soon as possible if accommodations are needed immediately. If you have a conflict with my office hours, an alternative time can be arranged. To set up this meeting, please contact me by e-mail. Bring a copy of your Accommodation Memo and an Instructor Verification Form to the meeting. If you do not have an Accommodation Memo but need accommodations, make an appointment with the Program for Students with Disabilities at 1244 Haley Center, 844-2096 (V/TT).

Honesty Code: All portions of the Auburn University student academic honesty code (Title XII) found in the student policy manual www.auburn.edu/studentpolicies.will apply to this class. All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to the Academic Honesty Committee.

Professionalism: As faculty, staff, and students interact in professional settings, they are expected to demonstrate professional behaviors as defined in the College’s conceptual framework. These professional commitments or dispositions are listed below:

* Engage in responsible and ethical professional practices
* Contribute to collaborative learning communities
* Demonstrate a commitment to diversity
* Model and nurture intellectual vitality
1. **Justification for Graduate Credit:**

CTCT 8770 (Supervision of Instruction) prepares students to assume the roles of supervisors in educational settings. Students will acquire theories of supervision, analyze these theories and models of supervision, and apply these theories and models to improve personnel, curriculum, and schools.