**AUBURN UNIVERSITY**

**SYLLABUS**

**Course Number:** RSED 7910/7916

**Course Title:** Rehabilitation Counseling Practicum

**Credit Hours:** 3 semester hours

**Prerequisites:** Graduate student status

**Co-requisites:** None

**Term:** Summer 2014

**Professor: Lee Ann Rawlins-Alderman Ph.D., CRC, CFLE**

Clinical Coordinator

Special Education, Rehabilitation, and Counseling

2054 Haley Center

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334-844-7657

**Office Hours:** Office hours are established at the beginning of each semester. I also have an open door policy.

**Date Revised:** February 2014, May 2014

**Text:**

Required:

Teyber, E., & Holmes, F. (2011). *Interpersonal process in therapy*. (6th ed.). Belmont: Brooks/Cole, Cengage Learning. ISBN-13: 978-0-495-60420-4

Not required but recommended as a resource:

Ivey, A. E., & Ivey, M. B. (2009). *Intentional interviewing and counseling: Facilitating client development in a multicultural society (7thed.)*. Belmont, CA: Thomson Brooks/Cole. ISBN-13: 978-0495601234

**Major Resources:** All students will need a personal computer and a web cam for supervision purposes.

**\*Course Description:**

The purpose of the RSED Practicum in Rehabilitation Counseling is to provide the student with a supervised beginning experience in a counseling organization that will foster personal growth, and that exposes the student to issues affecting the rehabilitation counseling process and/or delivery of services. The practicum experience is 100 hours, included in that 100 hours must be at least 40 direct services hours (working directly with, or providing services directly to a consumer) at an approved rehabilitation counseling site. In addition to the completion of field hours, there will be weekly supervision requirements to be met. Practicum on-site supervisor should hold the credential of Certified Rehabilitation Counselor (CRC).

**CORE & CACREP Objectives & Standards as applied to Clinical Rehabilitation Counseling**

Through assigned readings, field based experience, and videotaped simulated intake interviews, students will demonstrate:

CORE/CMHC:

Understands methods, models, and principles of clinical supervision. (CORE A.7)

Understands a variety of models and theories related to clinical mental health counseling, including the methods, models, and principles of clinical supervision. (CMHC A.5)

Demonstrates the ability to recognize his or own limitations as a rehabilitation counselor/ clinical mental health counselor and to seek supervision or refer clients when appropriate. (CORE F.6, CMHC D.9)

Demonstrates skill in conducting an intake interview, a mental status examination, a bio- psychosocial history, a mental health history, and a psychological assessment for treatment planning and caseload management. (CMHC H.2)

CACREP:

Self-care strategies appropriate to the counselor role (II.G.1.D)

Program faculty members serving as individual or group practicum/internship

supervisors must have the following:

1. A doctoral degree and/or appropriate counseling preparation, preferably from a

CACREP-accredited counselor education program.

2. Relevant experience and appropriate credentials/licensure and/or demonstrated

competence in counseling.

3. Relevant supervision training and experience. (III.A)

Students serving as individual or group practicum student supervisors must meet the

following requirements:

1. Have completed a master’s degree, as well as counseling practicum and internship experiences equivalent to those in a CACREP-accredited entry-level program.

2. Have completed or are receiving preparation in counseling supervision.

3. Be supervised by program faculty, with a faculty-student ratio that does not

exceed 1:6. (III.B)

Site supervisors must have the following qualifications:

1. A minimum of a master’s degree in counseling or a related profession with

equivalent qualifications, including appropriate certifications and/or licenses.

2. A minimum of two years of pertinent professional experience in the program area in which the student is enrolled.

3. Knowledge of the program’s expectations, requirements, and evaluation

procedures for students.

4. Relevant training in counseling supervision. (III.C)

Supervision contracts for each student are developed to define the roles and

responsibilities of the faculty supervisor, site supervisor, and student during

practicum and internship. (III.E)

Weekly interaction that averages one hour per week of individual and/or triadic

supervision throughout the practicum by a program faculty member, a student

supervisor, or a site supervisor who is working in biweekly consultation with a

program faculty member in accordance with the supervision contract. (III.F.2)

**Instructional Method:**

In addition to the 100 hour field experience, students are expected to participate in weekly supervision chat sessions and individual supervision sessions.

**GeneralRequirements and Assignments:**

1. The practicum site selected must be approved by the course instructor/coordinator in advance of starting the practicum.

2. Students must distribute letter to site supervisors with a copy of the syllabus.

3. Students will complete (see Practicum Supervisor Information Form) supervisor’s certification/licensure form and upload to Live Text.

3. Students are expected to spend a total of 100 hours in an approved setting such as a state office of rehabilitation services, independent living center, community rehabilitation program, college or university disability resource center, a mental health facility, a supported employment training center, or other approved agency setting.

4. The Practicum in Rehabilitation Counseling requires a minimum of 100 clock hours of documented clinical experience (40 direct hours). Each week, students are required to document their time on the practicum log, available in Live Text (no other log will be accepted. Hours must be recorded in Live Text on a weekly basis). (see Practicum Log and Expectations). Please read this information carefully and document as requested.

5. Students will complete case documentation on each client you see during your documented practicum. (see Case Documentation forms). You will need to use an original and make copies for each client you document information on. Complete the progress note section, and session process questions.

5. Midterm and final evaluations for site supervisors to fill out will be sent via email to supervisors email addresses reported on the site supervisor information form. These will be sent out via a survey link placed in an email. This will be sent out by the Director of Clinical Experiences to site supervisors. These will be reviewed with students upon review by program faculty.

6. The student will tape two sessions for review. These need to be intake interviews or counseling sessions with clients. These intake interviews will be recorded and submitted to Live Text for review by the practicum University supervisor. These will be used to evaluate intake and interviewing skills and counseling skills. These videos cannot be over 40 minutes in length to be uploaded to Live Text. These need to be real clients, not mock clients. Each client taped will need to complete a consent form to be kept on file by you in a safe location. We cannot see these forms for confidentiality reasons. (see Consent Form in Live Text). DUE DATES WILL BE ESTABLISHED AT SEMESTER START.

7. Students are required to participate in group supervision for approximately 1 ½ hours per week and will be required to participate in individual or triadic supervision for 1 hour a week. Each practicum student will need to review the letter to site supervisors detailing the supervision requirements for the semester and the responsibilities of the on-site supervisor, university supervisor, and student. Group supervision will take place in an online format or on campus depending on your location. During this time students will participate in discussions about counseling issues, skills development, case conceptualization, and specific issues identified by the course instructor. Readings will be assigned text, journals and other sources. Students are expected to link relevant material from the readings to the practicum experience in class discussions. \*\*Internet access will be required for these weekly sessions.\*\*

Each University supervisor will contact students and schedule times for individual/triadic supervision. Assigned readings will be assigned by each University supervisor.

8. The student must complete the information sheet (see Information Sheet on Live Text). This will need to be completed at the completion of the practicum experience.

**Liability Coverage**

Students officially registered and enrolled at Auburn University are covered by professional liability insurance in the amount of $1,000,000. Students who may need to document coverage may request such from the Director of Clinical Experiences at [derzinc@auburn.edu](mailto:derzinc@auburn.edu)

**Grades:** This course is designated Satisfactory/Unsatisfactory. Completing the course requirements with all required documents, journals, hour logs, participation in supervision, and intake interviews will result in the grade of a (**S) Satisfactory**.Students missing information mentioned above will result in a grade of **(U) Unsatisfactory**. If a student does not complete the practicum at the level of Satisfactory, they will be notified in writing by the program coordinator.

# All administrative documents must be uploaded to Live Text, and hourly logs completed and verified by site supervisor, before coursework is considered complete.

# ACADEMIC INTEGRITY:

As a graduate student in the Special Education, Rehabilitation, and Counseling department, you will be held to the highest standards of academic conduct. Academic misconduct will be dealt with according to General Counsel Policy.

(see <https://sites.auburn.edu/admin/universitypolicies/default.aspx>)

All your work in this class should be original to you and to this class. Of course you are expected to explore, analyze, and discuss the ideas of others, but you must give them proper credit through citations and references. Also recycling papers from other classes is not acceptable. You can certainly continue to explore an area of interest, but you must do new or additional research and writing. The bottom line is ALWAYS (on exams, on papers, on projects, on presentations) do your own, original work, give credit to others for their ideas. When in doubt, ask the instructor.

**Accommodations**

Students who need accommodations are asked to arrange a meeting during office hours the first week of classes, or as soon as possible if accommodations are needed immediately. If you have a conflict with my office hours, an alternate time can be arranged. To set up this meeting, please contact me by e-mail. If you have not established accommodations through the OoA, but need accommodations, make an appointment with The Office of Accessibility, 1228 Haley Center, 844-2096 (V/TT).

**General Counsel Policies**

General Counsel now maintains a single website that serves as the collection of all University Policies:  <https://sites.auburn.edu/admin/universitypolicies/default.aspx>. This replaces the previous Tiger Cub policies.