AUBURN UNIVERSITY
DEPARTMENT OF CURRICULUM & TEACHING
MUSIC EDUCATION PROGRAM SYLLABUS

Course Number:	CTMU 7000/7006
Course Title:	Practicum in Area of Specialization: Orientation
Credit Hours:	1 hour
Prerequisites:	Admission to Graduate School, Departmental Approval
Date Syllabus Prepared:	Updated May 2014 by Jane Kuehne
Instructor:	Dr. Jane Kuehne, Office Phone: 334-844-6852, Email/Message through Canvas, Email: kuehnjm@auburn.edu
Class Day and Time:	Students work at their own pace and participate in weekly check up chats

TEXTS OR MAJOR RESOURCES

- MENC. (1994). The school music program: A new vision — The k----12 national standards, prek standards, and what they mean to music educators. Retrieved January 1, 2012 from http://musiced.nafme.org/resources/national-standards-for-music-education/
- For preview of new standards, check here: http://nccas.wikispaces.com/NCCAS+June+30th+Public+Review
- The new standards should be viewable on June 4, 2014 here: http://nccas.wikispaces.com/
- You will need computer hardware sufficient to participate effectively and actively in this course. Available to do both audio and video chat.

COURSE DESCRIPTION

Developing skills, disposition, community, and research planning for graduate students in school and community music. May count either CTMU 7000 or CTMU 7006. Course may be repeated for a maximum of 2 credit hours.

COURSE OBJECTIVES

Students will:
1. Complete a media release form
2. Complete a graduate student information form
3. Complete class archive notes
4. Complete tutorials in: conferences, chat, scopia and panopto
5. Complete a research plan
6. Complete a research bibliography to accompany the research plan
7. Complete Citi Training through Auburn University
8. Complete a Plan of Study Draft

COURSE CONTENT AND SCHEDULE

Students will complete 5 modules through Canvas (covering the information in the course objectives). They will participate in a weekly "Check up Chat" as needed. All modules will be completed in the 5-week summer session.

Week 1   Complete Module 1 - Watch first archive for explanation (to be posted Monday of week 1). Participate in Check up Chat
Week 2   Complete Modules 2 and 3, Participate in Check up Chat as needed
Week 3   Complete Module 4, Participate in Check up Chat as needed
Week 4   Start Module 5, Participate in Check up Chat as needed
Week 5   Complete Module 5 (and any other modules that are not completed by now), Participate in Check up Chat as needed.

COURSE REQUIREMENTS

- Complete all modules which include the following assignments/paperwork. Participate in check up chat sessions as needed.
  - Required Paperwork
  - Video Conferencing and Multimedia Chat
  - Class Archives
  - Research in Graduate Study
  - Completing a Plan of Study (degree and committee requirements)
  - Specific Assignments include:
    - Complete a media release form
    - Complete a graduate student information form
    - Complete class archive notes
    - Complete tutorials in: conferences, chat, and Panopto
    - Complete a research plan
    - Complete a research bibliography to accompany the research plan
    - Complete Citi Training through Auburn University
    - Complete a Plan of Study Draft (including identifying potential committee members)

Note: Extensive quoting of material is not acceptable. All work in this course should be original work.

GRADING SYSTEM

The professor will determine whether the student has met the criteria established jointly by professor and student and will assign an S (Satisfactory) or U (Unsatisfactory) for the course. You must have at least a 3 (B) on each separate assignment/requirement to pass the class (receive an "S"). All assignments are weighted equally. The grading scale for this class is: A=4 B=3 C=2 D=1 F=0

CLASS POLICY STATEMENTS

Please see the Student Policy eHandbook for important information:
http://www.auburn.edu/student_info/student_policies/

A. Attendance: Although attendance is not required, students are expected to attend all classes, and will be held responsible for any content covered in the event of an absence.
B. Excused absences: Students are granted excused absences from class for the following reasons: illness of the student or serious illness of a member of the student's immediate family, the death of a member of the student's immediate family, trips for student organizations sponsored by an academic unit, trips for university classes, trips for participation in intercollegiate athletic events, subpoena for a court appearance, and religious

holidays. Students who wish to have an excused absence from class for any other reason must contact the instructor in advance of the absence to request permission. The instructor will weigh the merits of the request and render a decision. When feasible, the student must notify the instructor prior to the occurrence of any excused absences, but in no case shall such notification occur more than one week after the absence. Appropriate documentation for all excused absences is required. Please see the *Tiger Cub* for more information on excused absences.

C. Make-Up Policy: Arrangement to make up a missed major examination (e.g., hour exams, mid-term exams) due to properly authorized excused absences must be initiated by the student within one week of the end of the period of the excused absences(s). Except in unusual circumstances, such as the continued absence of the student or the advent of university holidays, a make-up exam will take place within two weeks of the date that the student initiates arrangements for it. Except in extraordinary circumstance, no make-up exams will be arranged during the last three days before the final exam period begins.

D. Academic Honesty Policy: All portions of the Auburn University student academic honesty code (Title XII) found in the *Tiger Cub* will apply to university courses. All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to the Academic Honesty Committee.

E. Disability Accommodations: Students who need special accommodations in class, as provided by the Americans with Disabilities Act, should arrange for a confidential meeting with the instructor during office hours in the first week of classes (or as soon as possible if accommodations are needed immediately). The student must bring a copy of their Accommodations Letter and an Instructor Verification Form to the meeting. If the student does not have these forms, they should make an appointment with the Program for Students with Disabilities, 1288 Haley Center, 844-2096 (V/TT).

F. Course contingency: If normal class and/or lab activities are disrupted due to illness, emergency, or crisis situation, the syllabus and other course plans and assignments may be modified to allow completion of the course. If this occurs, and addendum to your syllabus and/or course assignments will replace the original materials.

G. Professionalism: As faculty, staff, and students interact in professional settings, they are expected to demonstrate professional behaviors as defined in the College's conceptual framework. These professional commitments or dispositions are listed below:
  • Engage in responsible and ethical professional practices
  • Contribute to collaborative learning communities
  • Demonstrate a commitment to diversity
  • Model and nurture intellectual vitality

H. Contingency Statement. If normal class and/or lab activities are disrupted due to illness, emergency, or crisis situation, the syllabus and other course plans and assignments may be modified to allow completion of the course. If this occurs, an addendum to your syllabus and/or course assignments will replace the original materials. See Dr. Kuehne if you have questions about this addendum.

I. The instructor reserves the right to modify this syllabus to best fit the needs of the students.

JUSTIFCATION FOR GRADUATE CREDIT

This course serves that the entrance level course for beginning research and for the different ways learners can communicate through technology.