**Auburn University Syllabus**

**CTEE 7900**

**1. Course Number:** CTEE 7900

**Course Title:** Independent Study

**Credit Hours:** 2

**Prerequisites:** None

**Co-requisites:** None

Dr. Megan Burton

5020 Haley Center

Office hours: TBA

**2. Date Syllabus Prepared:** April 2019

**3. Texts or Major Resource**

Resources will be determined by the professor in charge of the seminar and will reflect the nature of the topic of study

**4. Course Description**

This course is designed to give students an opportunity to pursue topics of special interest that extend learning in other courses the students have taken or that are not treated in other course offerings. Each student develops an individual plan of study, which the professor approves before work begins. Students’ learning efforts are guided toward completion of objects in the plan through regularly scheduled conferences with the professor.

**5. Course Objectives**

Students will be able to:

A. Identify a specific area of interest to study.

B. In consultation with the professor, select a topical area of study.

C. Write a proposal to guide completion of the study. The proposal will include a description of the study, objectives, methodology to be used in completing the study or project, and assessment/evaluation procedures.

D. List references used during the completion of the study.

E. Submit evidence of study/project completion, e.g. a finished product or paper.

**6. Course Content**

The course is designed to provide students an opportunity to initiate study of a specific topic or completion of a project through directed independent study. Students will gain experience in conceptualizing a study or project, reviewing related literature, using various libraries and resource centers, and conducting computer-assisted searches in a specific area of interest. In addition, students will assume responsibility for completion of the project or study and presenting it in a paper or finished product.

**7. Course Requirements**

A. Attend an orientation session with professor.

B. Identify a topic and obtain approval from professor.

C. Write a proposal describing the study/project and a plan for completing and evaluating the study/project.

D. List references, using the *Publication Manual of the American Psychological Association* (6th edition).

E. Schedule a minimum of five visits with professor during the semester (checkpoints to be established for each meeting.)

**8. Justification for Graduate Credit**

A. This course will allow individual graduate students to pursue in-depth study of advanced topics within their respective areas of specialization. Although guided by the professor at periodic checkpoints, the course requires independent work of the student to design, develop, and produce a product for presentation and examination.

**9. Rubric and Grading Scale:**

Grades will be based on level and quality of class and written work. Each written assignment will be reviewed and feedback given for revision where desired. **All assignments must be typewritten and double-spaced.**  **Use size 12-font.** The course grade will be assigned as S or U.

**10. Class Policy Statements**

Attendance: Although attendance is not required, students are expected to attend all classes, and will be held responsible for any content covered in the event of an absence.

If an instructor chooses to require attendance, the attendance policy must be consistent with the university attendance policy outlined in the *Student Policy eHandbook.* For more information on excused absences (<http://www.auburn.edu/student_info/student_policies/>).Instructors may not invoke grade penalties for appropriately documented excused absences.

Excused Absences: Students are granted excused absences from class for the following reasons: Illness of student or serious illness of a member of the student’s immediate family, the death of a member of the student’s immediate family, trips for student organizations sponsored by an academic unit, trips for University classes, trips for participation in intercollegiate athletic events, subpoena for a court appearance, and religious holidays.

Students who wish to have an excused absence from this class for any other reason must contact the instructor in advance of the absence to request permission. The instructor will weigh the merits of the request and render a decision. When feasible, the student must notify the instructor prior to the occurrence of any excused absences, but in no case shall such notification occur more than one week after the absence. Appropriate documentation for all excused absences is required. Please see the *Student Policy eHandbook* for more information on excused absences (http://www.auburn.edu/student­info/student­policies/). **Each unexcused absence may result in the lowering of the final course grade by one letter grade**.

Make-Up Policy­: Arrangement to make up missed major examinations (e.g. hour exams, mid-term exams) due to properly authorized excused absences must be initiated by the student within one week from the end of the period of the excused absences. Except in unusual circumstances, such as continued absence of the student or the advent of University holidays, a make-up exam will take place within two weeks from the time that the student initiates arrangements for it. Except in extraordinary circumstances, no make-up exams will be arranged during the last three days before the final exam period begins. The format of the make-up exam will be as specified by instructor.

Disability Accommodations: Students who need accommodations are asked to arrange

meeting during office hours the first week of classes, or as soon as possible if accommodations. If you have a conflict with my office hours, an alternate time can be arranged. To set up this meeting, please contact me by e-mail. If you have not established accommodations through the Office of Accessibility, but need accommodations, make an appointment with the Office of Accessibility, 1228 Haley Center, 844-2096 (V/TT).

Honesty Code: All portions of the Auburn University student academic honesty code (Title

XII) found in the *Student Policy eHandbook* will apply to this class. All academic honesty

violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to the Academic Honesty Committee.

Plagiarism: All assignments are subject to plagiarism check. Any assignment determined to contain plagiarized material will receive a zero and the student may be subject to disciplinary action in accordance with the Auburn University policies as listed in the Student Academic Honesty Code in the Student e-Policy Handbook.

Course contingency: If normal class and/or lab activities are disrupted due to illness, emergency, or crisis situation, the syllabus and other course plans and assignments may be modified to allow completion of the course. If this occurs, an addendum to your syllabus and/or course assignments will replace the original materials.

Professionalism: As faculty, staff, and students interact in professional settings, they are

expected to demonstrate professional behaviors as defined in the College’s conceptual

framework. These professional commitments or dispositions are listed below:

Engage in responsible and ethical professional practices

Contribute to collaborative learning communities

Demonstrate a commitment to diversity

Model and nurture intellectual vitality