# AUBURN UNIVERSITY SYLLABUS

**Course Number:** CTMU 7000/7006

**Course Title:** School and Community Music Education

**Credit Hours:** 1 hour

**Prerequisites:** Admission to Graduate School, Departmental Approval

**Date Syllabus Prepared:** Updated May 2020

**Instructor:** Dr. Jane Kuehne [\* (334)844-6852 \* kuehnjm@auburn.edu](mailto:kuehnjm@auburn.edu)

**TEXTS OR MAJOR RESOURCES**

* You will need internet access and computer hardware sufficient to participate effectively and actively in this course, including ability to audio and video chat.
* APA Manual for Publication, 7th edition. See Canvas for where to get this.
* NAfME National Standards: <http://www.nafme.org/my-classroom/standards/core-music-> standards/

# COURSE DESCRIPTION

Developing skills, disposition, community, and research planning for graduate students in school and community music. May count either CTMU 7000 or CTMU 7006. Course may be repeated for a maximum of 2 credit hours.

# COURSE OBJECTIVES

Students will:

1. Complete a media/publicity release form
2. Complete a graduate student information/introduction form
3. Complete tutorials in Zoom, Panopto, and Microsoft Teams
4. Complete a research plan
5. Complete an annotated research bibliography to accompany the research plan
6. Complete CITI Ethics Training through Auburn University
7. Complete the Degree Requirements Worksheet.

# COURSE CONTENT AND SCHEDULE

Students will complete 5 modules through Canvas (covering the information in the course objectives). They will participate in a weekly “Check up Chat” as needed. All modules will be completed in the first 5-week summer session. The Professor will identify a day/time when all can meet.

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| **Modules** | **Points** |
| Module 1 Introduction | 10 |
| Module 2 Zoom, Panopto, MS Teams | 10 |
| Module 3 Degree Plan Worksheet | 20 |
| Module 4 CITI Ethics in Research Training | 30 |
| Module 5 Research in Graduate Study | 30 |
| TOTAL | 100 |

**GRADING SYSTEM**

Each module will be assigned a grade based on the points indicated above (under “Content”). To earn an “S” in this class, students must earn at least 80% of each module’s points (i.e. each module must be a grade of “B” or higher).

# CLASS POLICY STATEMENTS

*Please see the Student Policy eHandbook for important information:* [*http://www.auburn.edu/student\_info/student\_policies/*](http://www.auburn.edu/student_info/student_policies/)

Attendance: Although attendance is not required, students are expected to attend all classes, and will be held responsible for any content covered in the event of an absence.

Excused absences: Students are granted excused absences from class for the following reasons: illness of the student or serious illness of a member of the student’s immediate family, the death of a member of the student’s immediate family, trips for student organizations sponsored by an academic unit, trips for university classes, trips for participation in intercollegiate athletic events, subpoena for a court appearance, and religious holidays. Students who wish to have an excused absence from class for any other reason must contact the instructor in advance of the absence to request permission. The instructor will weigh the merits of the request and render a decision. When feasible, the student must notify the instructor prior to the occurrence of any excused absences, but in no case shall such notification occur more than one week after the absence. Appropriate documentation for all excused absences is required. Please see the *Tiger Cub* for more information on excused absences.

Make-Up Policy: Arrangement to make up a missed major examination (e.g., hour exams, mid-term exams) due to properly authorized excused absences must be initiated by the student within one week of the end of the period of the excused absences(s). Except in unusual circumstances, such as the continued absence of the student or the advent of university holidays, a make-up exam will take place within two weeks of the date that the student initiates arrangements for it. Except in extraordinary circumstance, no make-up exams will be arranged during the last three days before the final exam period begins.

Academic Honesty Policy: All portions of the Auburn University student academic honesty code (Title XII) found in the *Tiger Cub* will apply to university courses. All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to the Academic Honesty Committee.

Disability Accommodations: Students who need special accommodations in class, as provided by the Americans with Disabilities Act, should arrange for a confidential meeting with the instructor during office hours in the first week of classes (or as soon as possible if accommodations are needed immediately). The student must bring a copy of their Accommodations Letter and an Instructor Verification Form to the meeting. If the student does not have these forms, they should make an appointment with the Program for Students with Disabilities, 1288 Haley Center, 844-2096 (V/TT).

Course contingency: If normal class and/or lab activities are disrupted due to illness, emergency, or crisis situation, the syllabus and other course plans and assignments may be modified to allow completion of the course. If this occurs, and addendum to your syllabus and/or course assignments will replace the original materials.

Professionalism: As faculty, staff, and students interact in professional settings, they are expected to demonstrate professional behaviors as defined in the College’s conceptual framework. These professional commitments or dispositions are listed below:

* Engage in responsible and ethical professional practices
* Contribute to collaborative learning communities
* Demonstrate a commitment to diversity
* Model and nurture intellectual vitality

Contingency Statement. If normal class and/or lab activities are disrupted due to illness, emergency, or crisis situation, the syllabus and other course plans and assignments may be modified to allow completion of the course. If this occurs, an addendum to your syllabus and/or course assignments will replace the original materials. See Dr. Kuehne if you have questions about this addendum.

# JUSTIFCATION FOR GRADUATE CREDIT

This course serves that the entrance level course for beginning research and for the different ways learners can communicate through technology.

**SYLLABUS MODIFICATION**

The instructor reserves the right to correct errors on this syllabus and/or modify this syllabus to best fit the needs of the students.