**Methods of Teaching in Adult Education**

**ADED 7050 – D01**

**Syllabus**

**Summer, 2021**

**College of Education**

**Educational Foundations Leadership and Technology**

**Instructor: Dr. Jane B. Teel**

**Office:** 3006 Haley Center

**Email:** teeljan@auburn.edu

**Office Hours:** Tuesday 1:00-4:00pm

 Most other days and times by appointment.

 Please email teeljan@auburn.edu to schedule an appointment.

**Credit Hours:** 3 Semester hours

**Required Text: No required textbook.**

 **All readings will be posted in the Modules section of Canvas.**

**Course Description or (What is this course about?)**

This course establishes a foundation for the significance of instructional design in an educational environment. This means that we will address the understanding and facilitation of adult learning and an array of methods and techniques of teaching to promote learning. We will examine the characteristics of a “good” teacher and the process of developing a teaching style. In addition, we will work on the identification of philosophical orientation to instruction, information and approaches for designing instruction, description of a variety of teaching methods and techniques, and delivery style for effective teaching.

By choosing this course, you are indicating an interest in educating others. The value of this class is that you will explore and practice a variety of instructional activities that you will utilize to teach, train, or facilitate in an organized learning setting. The instructional activities have been carefully chosen because they are most relevant to the skills you need to be successful as a teacher, trainer, and course developer.

There are no prerequisites or co-requisites for this course.

**What is the overall learning goal?**

My overall learning goal is for you to develop into a great teacher/trainer! A good instructor balances the technical with the creative parts of teaching while recognizing that every teaching situation is different. My desire is that you learn more about adult learners, teaching and research strategies, instructional design, communication skills, and how to critically reflect.

**Course Objectives: Keep Reading! These are Important!**

At the end of this course you should be able to:

 *Foundational Knowledge (FK)*

Evaluate principles of teaching and learning.

Evaluate effective teaching behaviors.

Describe the relationship between the learning process and the problem-solving approach to teaching.

Describe how learning styles affect individuals teaching styles.

Develop learning objectives for units of instruction.

Demonstrate knowledge of a variety of instructional strategies

Organize, allocate, and manage resources of time, space, and activities through lesson plan design.

 *Application (APP)*

Research an instructional techniques or course design format.

Prepare and deliver an explanation of one skill/concept related to your career.

Develop an instructional strategy that utilizes the most effective teaching technique for the topic.

Develop an evaluation strategy that assesses the student’s learning based on the learner outcomes.

 *Integration (INT)*

Analyze and synthesize teaching techniques used in instructional settings.

 *Human Dimension (HD)*

Create an environment conducive to learning.

Select and incorporate teaching strategies into your teaching style that will reach a culturally diverse group of learners.

 *Caring (C)*

Synthesize new principles of thought about instructional settings that are different from previously held assumptions.

 *Learning How to Learn (LHL)*

Understand what you need/want to learn and develop a plan for learning.

These objectives were developed with idea that you will be able to implement them now and in your future teaching and training settings.

**Assessment Activities:** **(Or how will I earn a grade?)** (A detailed assignment sheet will be posted in Canvas for each assignment.)

**Philosophy of Teaching Paper**

*Develop a 1 to 2 page paper explaining your philosophy of teaching. Your paper should include teaching strategies and methods that help others understand who you are in a teaching or training session. It is important to make your statement unique and memorable including what sets you a part from others.*

**Discussion Posts and Responses**

*Participate in online discussion posts and responses via Canvas*

**Instructional/Lesson Plan**

*Design an instructional/lesson plan appropriate for a 50 minute session in which a portion of the major topic method or technique you select for your research this semester will be presented. The lesson plan should include instructional objectives, teaching activities and strategies, assessment, and materials.*

**Small-Scale Literature Review**

*Research and write a 6-8 page (not including reference page/s) literature review on a topic selected from a provided list of instructional techniques or course design formats. The purpose of a literature review is to summarize existing research in an area of study, to build knowledge related to the topic, to synthesize previous research around key themes or issues, and to provide a foundation of knowledge including the significance of the findings.*

**Presentation of Literature Review Research**

*Prepare and record an 8-10 minute presentation summarizing the research that you included in your literature review. Your presentation should include the use of computer-generated graphics (PowerPoint, Google Slides, etc.). The purpose of this presentation is to provide your peers with more information about a topic related to the teaching method or course design format and to receive peer feedback.*

**Peer Review of Presentations**

*Each student will provide a peer review of a designated number of presentations.*

**Summary of Assignments**

|  |  |  |  |
| --- | --- | --- | --- |
| Description | Type of Assignment | Points | Due Dates |
| Discussion Post and Response #1Discussion Post and Response #2Discussion Post and Response #3Discussion Post and Response #4Discussion Post and Response #5 | **Written & self-reflection** |  **10** **10** **10** **10** **10**  |  **May 26** **June 2** **June 9** **June 22**  **July 6** |
| Philosophy of Teaching Paper | **Written & self-reflection** |  **75** |  **June 16**  |
| Instructional/Lesson Plan | **Written plan**  |  **100** |  **July 12** |
| Literature Review Paper | **Written component** |  **150** |  **July 19** |
| Literature Review Summary Presentation | **Oral Component** |  **100** |  **July 26** |
| Peer Review of Presentation | **Peer Review** |  **25** |  **July 30???**  |
|   |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Grading Scale:**

**A = 90-100%**

**B = 80-89.9%**

**C = 70-69.9%**

**D = 60-69.9%**

**F = 59.9% and below**

**What are the Course Policies?**

A. Students are expected to check Canvas every week and participate in all online exercises. Please know that this course requires regular participation on a weekly basis. **This is not a self-paced course.** Should a student be unable to complete a weekly assignment on Canvas, the student should contact the course instructor immediately before missing the assignment.

B. Assignment Submission: All due dates for assignments will be announced well in advance. Makeup of missed work will be allowed with no point deductions for excused absences only. Written documentation is required for an absence to be excused. Please refer to the Auburn University Student Policy eHandbook <http://www.auburn.edu/student_info/student_policies> for guidelines on "Academic Regulations." Make-up of missed work must be scheduled within 7 days of the missed due date.

Late assignments will be accepted within one week (7 days) of due date for unexcused absences; however, 25% of the possible points will be deducted prior to grading. No assignments will be accepted more than 7 days after due date unless approved by instructor prior to the missed assignment.

C. Students are responsible for initiating arrangements for missed work.

D. All work is expected to be original and creative. Plagiarism and other forms of dishonesty will not be tolerated. The Department of Educational Foundations, Leadership, and Technology follow the guidelines for "Academic Regulations" as described in the Student Policy eHandbook found at [www.auburn.edu/studentpolicies](http://www.auburn.edu/studentpolicies) . You are responsible for knowing and adhering to those guidelines. Also, please refer to the following guidelines: <http://www.auburn.edu/academic/provost/academicHonestyStudents>

E. Papers, presentations, projects, or any other assignments previously submitted for credit in another course will not be accepted in this course. If previously submitted work is submitted, a grade of zero will be awarded to the assignment. I encourage continuing research in specialized areas of student interest. However, if you plan to continue research begun in a previous course, you must submit the original project to me for my review prior to continuing with that topic in this class.

F. Professionalism: As faculty, staff, and students interact in professional settings, they are expected to demonstrate professional behaviors as defined in the College’s conceptual framework. These professional commitments or dispositions are listed below:

* Engage in responsible and ethical professional practices
* Contribute to collaborative learning communities
* Demonstrate a commitment to diversity
* Model and nurture intellectual vitality

G. Justification for Graduate Credit: Following the course requirements, participants are required to independently research topics related to methods of teaching adult learners. All assignments are designed to enhance the participants’ knowledge of instructional design for effective teaching of adults. Participants in this class must have an advanced knowledge level of learning. And participants should learn more about adult learners, teaching and research strategies, instructional design, communication skills, and how to self-reflect.

**What about the Course Philosophy?**

A variety of teaching techniques and strategies are employed in the instruction of this distance course. The principal methods to be used include, but may not be limited to recorded lectures, online discussion, interactive experiences, videos, visual aids, and peer teaching via recording.

This is a professional education course in adult education. All students are considered adults and are expected to not only study but also practice andragogy – to take responsibility for their learning. Thus the student is expected to contribute to the class setting by participating and by being collaborative and supportive of all members of the learning setting. Adult education is not a place for passive learning but a place to explore, take risks and grow.

**Let us help you….**

**Accommodations:** Students who need accommodations are asked to electronically submit their approved accommodations through AU Access and to make an individual appointment with me during the first week of classes. You will not be able to use your accommodations until you meet with me.

If you have any questions about accommodations, please contact the Office of Accessibility at 1228 Haley Center, 334-844-2096 (voice/TDD) [Accommodations](https://fp.auburn.edu/disability/).

**Reply to student email:** Instructor will respond to student emails within 24 hours (excluding weekends.)

**What happens if an emergency causes disruption to normal class activities?**

Contingency Statement: If normal class activities are disrupted due to widespread illness, emergency, or a crisis situation, the syllabus and other course plans and assignments may be modified to allow completion of the course. If this occurs, an addendum to the syllabus and/or course assignments will replace the original materials.

**Tentative Topical Class Schedule**

**Week 1 – May 20 - 26** Introduction and Review of Syllabus

 Teacher of Adults

 Understanding Adult Learners

 **Discussion Post and Response #1 due**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Week 2 – May 27-June 2** Identifying Teaching Style

 Understanding Philological Orientations

 **Discussion Post and Response #2 due**

 **Topic Selection**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Week 3 – June 3-9**  Research Techniques

 Literature Review design

 **Discussion Post and Response #3**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Week 4 – June 10-16** Developing an Instructional/Lesson Plan

 Designing Instruction

 Curriculum Design

 **Philosophy of Teaching Paper due**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Week 5 – June 17-22** Methods of Teaching: Lecture and Discussion

 **Discussion Post and Response #4**

**June 23-25 No Class – Study/Reading Days and Finals for Mini-Semester 1**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Week 6 - June 28-July 6** Methods of Teaching: Demonstration, Simulation, Case Studies, Panel, etc.

 **Discussion Post and Response #5**

**July 4 & 5 Independence Day Holiday**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Week 7 - July 6-12** Hybrid-Flexible Course Design

 Active Learning Course Design

 **Instructional/Lesson Plan due**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Week 8 – July 12-19** Asynchronous Distance Course Design

 Synchronous Course Delivered via Videoconferencing

 **Literature Review due**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Week 9 – July 19-26** Communication Style for Effective Teaching

 PowerPoint Design

 Managing Communicator Anxiety

 **Literature Review Summary Presentation due**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Week 10– July 26-30** Motivating Learning Environments

 **Peer Review of Presentation due**

**Last Day of Class – July 30 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**