**ADED 7950/8950 Seminar & Topics in Adult Education**

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**Seminar &**

**Topics in Adult Ed**

**Summer 2021**

**Educational Foundations, Leadership and Technology**

College of Education

Dr. Jonathan E. Taylor

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**Office Located:** Haley 3066

**Educational Foundations, Leadership, and Technology**

**Auburn University - Summer 2021**

**Tentative Syllabus**

**Class Time:** Thursdays 5:00 - 8:50 p.m.

**Location:** Haley Center 3068/Remote Delivery

**Instructors:** Dr. Jonathan E. Taylor 3068 Haley Center

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**Call for appointments**

Dr. Leslie A. Cordie 3066 Haley Center

E-Mail: lesliecordie@auburn.edu Office: (334) 844-3089

**Call for appointments**

**1. Course Numbers: ADED 7950/8950**

**Course Titles: Topics in Adult Education**

**Credit Hours**: 6 semester hours (variable)

**Prerequisites**: Departmental approval

**Corequisites**: None

**2. Date Syllabus Prepared:** May 2021

1. **Required Texts**:

American Psychological Association. (2010). *Publication manual* (7th Ed.).

Washington, DC: Author.

Recommended Readings: Journals, textbooks, dissertations, research monographs, government documents, and other resources related to the specific topic.

1. **Course Description:**

This joint seminar will provide advanced students with in-depth exposure to the steps and process of developing and writing a dissertation. It will also provide an opportunity to critically evaluate and synthesize the literature, research and dissertations in the interdisciplinary field of adult education.

**5. Course Objectives:** Upon completion of this course, students will be able to:

* Critically evaluate classic and current readings on a specialized topic.
* Summarize salient points of a reading in logical fashion.
* Describe and evaluate dissertations formats and chapters
* Identify the procedure for protection of human subject and consent elements
* Utilize the American Psychological Association (7th ed.) style
* Analyze the methods appropriate for research studies

1. **Course Content and Philosophy:**

The content and schedule for the course will be determined by a contract between the student and the supervising faculty member. Students will meet as a class, in small groups, and individually with the professors to discuss assigned readings, work in collaborative groups, and complete a variety of assignments in conjunction with the learning contract that focus on the course objectives.

There are approximately 10 sessions (Class Meetings and Individualized Sessions) with a variety of topics related to the development of the dissertation. This course is a blended format that will include face-to-face sessions / Zoom, online lectures, open access resources, discussions, group activities and other tasks to provide knowledge and skills application in terms of the dissertation journey.

This is a graduate education course, as such all participants are considered professionals, and are expected to **not only study but also practice** Andragogy by **taking responsibility for their learning.** Thus, the participant is expected to participate regularly, contribute to the class setting by participating in discussions and activities, and to be collaborative and supportive of all members of the learning setting.

Additional course materials will be made available through Auburn University’s learning management system (LMS) which is Canvas to support learning.

**Tentative Course Dates and Topics**

**Mandatory Sessions on May 20, June 3, June 17, June 24, July 1, and July 22**

**May 20 – Class! Overview of Course Syllabus and Expectations**

May 27 – Readings as Assigned; Graduate School Deadlines; Individualized Learning

**June 3 – Class! Dissection of the Dissertation**

June 10 - Readings as Assigned; Individualized Learning

**June 17 – Class! Literature Reviews, Library Resources, and Sourcing**

**June 24 – Class! CITI and the IRB Process**

**July 1 – Class! Proposal Success Stories**

July 8 - Readings as Assigned; Individualized Learning

July 15 - Readings as Assigned; Individualized Learning

**July 22 – Class! Finalize Learning Contract Outcomes; Next Steps in the Doctoral Journey**

July 29 – End of Semester/No Class

**7. Tentative Course Requirements/Evaluation:**  Course requirements for the main course assignment/project will be determined by learning contract between the professor and the student. However, students as a minimum will be required to develop:

1. Complete the CITI Training
2. Timeline for Dissertation Process
3. PhD Self-Assessment / Evaluation
4. Learning Contract
5. Attendance / Participation

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| --- | --- |
| **Assignment** | **Due Date** |
|  |  |
| Learning Contract Draft | June 3 (week 3) |
| CITI Certificate | June 24 (week 6) |
| Dissertation Timeline | July 8 (week 8) |
| PhD Self-Assessment | July 22 (week 9) |
| Learning Contract Completion | July 29 (week 10) |
| Attendance at Mandatory Sessions and Participation in Individualized and Group Sessions | Final Grade |

**Evaluation Procedures:** The final grade for the course will be based on the completion of the learning contract, documentation of completed assignments, class participation, and discussion. The main components for evaluation include:

Learning Contract Draft 10 points

CITI Certificate 10 points

Dissertation Timeline 10 points

PhD Self-Assessment 10 points

Learning Contract Completion 60 points

Total 100 points

The following grading scale will be used:

90 – 100 points = A

80- 89 points = B

70- 79 points = C

60 – 69 points = D

Below 60 points = F

**A final grade of Satisfactory (S) or Unsatisfactory (U) will be awarded. Thus, a grade of range of scores between 80-100 will be deemed a Satisfactory grade.**

1. **Class Policy Statements:**
2. Students are expected to participate in all class discussions and participate in all exercises. It is the student’s responsibility to contact the instructor if assignment deadlines are not met. Students are responsible for initiating arrangements for missed work.

B. Attendance is required at each class meeting. Students who miss class because of illness need a doctor’s statement for verification of sickness and should clear the absence with the instructor the day they return to class. Other unavoidable absence from campus must be documented and cleared with the instructor in advance. Absences may affect your Final Grade; please see the Student Handbook for excused absences based on Auburn University policy.

C. Students who need accommodations are asked to electronically submit their approved accommodations through AU Access and to arrange a meeting during office hours the first week of classes, or as soon as possible if accommodations are needed immediately. If you have a conflict with my office hours, an alternate time can be arranged. To set up this meeting, please contact me by e-mail. If you have not established accommodations through the Office of Accessibility, but need accommodations, make an appointment with the Office of Accessibility, 1228 Haley Center, 844-2096 (V/TT).

D. The University Academic Honesty Code and the Student Policy eHandbook <http://www.auburn.edu/student_info/student_policies/>

will apply to this class.

E. Please note: We expect you to produce original work for this class. You may not submit work for this class that you have previously completed for a different class. If you have any questions, please see us prior to submitting an assignment. You will receive a zero for work that is reflective of another course’s work, unless you have cleared this with the professor.

F. As faculty, staff, and students interact in professional settings, they are expected to demonstrate professional behaviors as defined in the College’s conceptual framework. These professional commitments or dispositions are listed below:

* Engage in responsible and ethical professional practices
* Contribute to collaborative learning communities
* Demonstrate a commitment to diversity
* Model and nurture intellectual vitality

**Appendix - Course Assignment Details**

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| --- | --- |
| **Assignment** | **Due Date** |
|  |  |
| Learning Contract Draft | June 3 (week 3) |
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| Attendance / Participation at Mandatory Sessions | Final Grade |

**Learning Contract – Draft Due June 3 (week 3)**

A Learning Contract is a plan for acquiring specified knowledge, understanding, skills, attitudes or values by a learner. Basically, a learning contact is simply a means for helping the learner structure learning projects systematically. A typical contract contains the following:

* Specific learning objectives to be accomplished;
* The resources and strategies to be used in accomplishing the objectives;
* The evidence that will be collected to indicate the extent to which the objectives have been accomplished;
* How the evidence will be judged or validated;
* The target date for completing each objective

In this course, the general dissertation assignments involve development of the proposal (chapters 1, 2 and or 3). Components of the chapters allow for specific parts of the chapters to be developed. For example, chapter 1 has several components, including a problem statement, background, limitations, significance, definitions, etc. Alternative options may be revisions of chapter 2, developing your dissertation presentation, validating a survey, pilot testing, working toward a publication, and others.

For the learning contract, you must be specific about what you would like to accomplish this semester and negotiate the contract with your professor. A draft of the learning contract is due within 2 weeks of the semester and must be agreed to NLT than the 3rd week of the semester. A final evaluation and completion of the agreed upon project is due by week 10 of the semester.

More information to be provided.

**CITI Certificate – Due June 24 (week 6)**

In order to conduct research, all personnel are required to complete and maintain up to date human subjects training. You must complete the web-based human subjects research (HSR) Training through the Collaborative Institutional Training Initiative (CITI) at the University of Miami. For this course, you mu complete the Basic Course. If you plan on conducting your research over the Internet or with a population under 17, there are additional modules you will need to complete. The training is free through Auburn University. Please see <https://cws.auburn.edu/OVPR/pm/compliance/irb/training>

For this assignment, you must provide the certificate to show that you have completed at least the Basic Course by week 6.

**Dissertation Timeline – Due July 8 (week 8)**

A flowchart or outline of the goals and timeframes involved in making progress toward the dissertation completion. Key milestones should be detailed with dates.

**PhD Self-Assessment** – Due July 22 (week 9)

An annual review is required of each PhD student in any program. EFLT has developed a form that allows for self-assessment and discussion with their major advisor. This ensures that both students and advisors be held accountable for timely progress and for constructive feedback Research suggests that formal annual evaluations tend to increase the number of students who complete, and are therefore preferable to sporadic and informal reviews.

PhD Form to be made available.

**Attendance / Participation**

Student participation is required for all class activities including responses to class discussions, surveys or polls, and any other class activities (online or in class). Just logging in with your video off or logging in with video and not actively participating during our virtual seminar meeting does not count as active participation in the course.

* If you have a professional conflict and have to log in late, log in and are not able to participate actively, or are unable to join us for our meeting in real time, you must:
  + (1) inform the course instructor of your professional conflict (email); and
  + (2) View our video of any portion of our Seminar that you missed (link will be provided via Canvas email), and submit a detailed typed summary of any missed portions of our seminar meeting via Canvas Assignments.