**ADED 8910 – Advanced Practicum in Adult Education**

**Summer, 2021**

**College of Education**

**Educational Foundations, Leadership, and Technology**

**Instructor: Dr. Jane B. Teel**

**Office:** 3006 Haley Center

**Email:** teeljan@auburn.edu

**Office Hours: Tuesday – 1:00-4:00 pm**

 **Available most days and times Monday-Friday**

 **Please email me to schedule an appointment.**

**Credit:** 3 semester hours

**Prerequisites:** Departmental approval

**Optional Text for students pursuing a research project to fulfill requirements for ADED 8910**: American Psychological Association (2019). Publications manual of the American Psychological Association (7th Ed.) Washington, D. C.

**Course Description**

The Advanced Practicum is designed to provide a written, design-based experience related to the field of Adult Education with extensive research associated. This course provides students with cooperatively selected activities/written projects that will assist them in gaining expertise within a selected area of adult education theory and practice. Flexibility in project selection is allowed to provide input by students to identify meaningful design projects relative to their current and future professional goals.

For doctoral students, one option is to conduct research related to determined dissertation topic.

The approved written project/product/or research activity associated with the practicum should entail a minimum of 30 hours of documented work or involvement for each one (1) hour of assigned credit.

**Course Objectives**

The course is designed to:

1. Provide advanced written, design-based experience closely relating theory and practice in the field of Adult Education.
2. Provide various advanced learning projects to afford the student the opportunity to achieve desired written, design-based experience in an area of specialization.

 **Upon completion of this course, students will be able to:**

1. Select a topical area of study.
2. Write a proposal to guide completion of a study.
3. Submit evidence of advanced study/project completion, such as a finished product, project, or paper.

**Course Content**

1. The course content is developed based upon the individual student's approved Advanced Practicum proposal.  *(See guidelines for submitting Advanced Practicum proposals.)*
2. The length of time expended in the course will depend on the learning experience selected and credit hours awarded for the activity; however, each student is expected to spend a minimum of 30 hours of documented work on the Advanced Practicum for each hour of credit.

**Course Requirements**

1. In consultation with the professor by phone, select a topic for study and project development.
2. Write a proposal to guide completion of the study. The proposal will include a description of the project, goals, and management plan.
3. Topic and proposal must be submitted and approved prior to continuing with practicum. **If the topic and proposal are not submitted on time or no more than 7 days after the due dates, the student will automatically receive an unsatisfactory (U) for ADED 8910. *See late submission policy.***
4. Submit a minimum of two (2) summaries of your progress. Each summary should be submitted via Canvas as a document.
5. Submit evidence of study/project completion in the format of a project, product or paper.

**The final grade for the course will be based on the following:**

Project Topic Approval (must be approved to continue advanced practicum) 5 points Proposal (must be approved to continue advanced practicum) 20 points

Summary of Progress #1 10 points

Summary of Progress #2 10 points

Final comprehensive project or paper 55 points

**Total 100 points**

**Satisfactory (S) = 100-80 points**

**Unsatisfactory (U) = 79.9-0 points**

**Following initial orientation and instructor approval of the Advanced Practicum project, project status will be presented based on the schedule below:**

**Summer, 2021 - ADED 8910 - Tentative Schedule**

 **Assignment Due date**

 **Project Topic Approval May 21**

 **I am available to discuss your topic from May 17-20. Please schedule a meeting via email at** **teeljan@auburn.edu** **(unless your topic has been previously approved.)**

 **Proposal May 26**

 **Summary of Progress #1 June 21**

 **Summary of Progress #2 July 14**

 **Final Comprehensive Project July 30**

**The two Summaries of Progress should be submitted on the due date or no more than 3 days early. Because the Summary of Progress is a very brief update on the progress you are making, submitting the summary weeks early does not fit the purpose of the summary.**

**All assignments are due at 11:59pm.**

**Class Policy Statements**

**1. Assignment Submission:** All assignments should be submitted via Canvas

 by the posted due date and time.

 The following guidelines apply to late submission of assignments:

 **A. Late submission of assignments for excused absences:**

 ***Late assignments will be accepted if you provide written documentation for your late work within one week (7 days) of the due date and the course instructor determines that the absence is excused based on Auburn University policy.*** *Please do not assume that your absence is excused.*

 Once the excuse is submitted and approved following University guidelines, a new due date will be determined. Please refer to the Auburn University Student Policy eHandbook for guidelines on "Academic Regulations" [Student Policy eHandbook](http://www.auburn.edu/student_info/student_policies) .

 **B. Late submission of assignments for unexcused absences:**

 ***Late assignments will be accepted within one week (7 days) of due date for unexcused absences; however, 25% of the possible points will be deducted prior to grading.*** *No assignment will be accepted more than 7 days after due date unless your late submission meets the criteria stated for an excused absence.*

**2. Academic Honesty:** All work is expected to be original and creative. Plagiarism and other forms of dishonesty will not be tolerated. The Department of Educational Foundations, Leadership, and Technology follow the guidelines for "Academic Regulations" as described in the [Student Policy eHandbook](http://www.auburn.edu/student_info/student_policies/) found at [Academic Regulations](http://www.auburn.edu/studentpolicies). You are responsible for knowing and adhering to those guidelines. Also, please refer to the following guidelines:[Student Policy eHandbook](http://www.auburn.edu/student_info/student_policies) .

**3. First Time Submission of Work:** Papers,presentations, projects, or any other assignments previously submitted for credit in another course will not be accepted in this course. If previously submitted work is submitted, a grade of zero will be awarded to the assignment. I encourage continuing research in specialized areas of student interest. However, if you plan to continue research begun in a previous course, you must submit the original project to me for my review prior to continuing with that topic in this class.

**4. Professionalism:** As faculty, staff, and students interact in professional settings, they are expected to demonstrate professional behaviors as defined in the College’s conceptual framework. These professional commitments or dispositions are listed below:

Engage in responsible and ethical professional practices

Contribute to collaborative learning communities

Demonstrate a commitment to diversity

Model and nurture intellectual vitality

**5. Disability** **Accommodations:** Students who need accommodations are asked to electronically submit their approved accommodations through AU Access and to make an individual appointment with me during the first week of classes. You will not be able to use your accommodations until you meet with me.

\*If you have any questions about accommodations, please contact the Office of Accessibility [Accommodations](https://fp.auburn.edu/disability/), 1228 Haley Center, 334-844-2096 (voice/TDD).

**ADED 8910 Practicum Proposal Outline**

The Advanced Practicum Proposal should summarize what each student intends to accomplish, the plan to develop the project and what you will hope to gain as a result of completing the written project/design-based experience. Your Advanced Practicum project should help you gain a competency in the field of adult education and relate to your professional goals. An Advanced Practicum proposal should have the following components:

**1. Project Description**

* Identify the written project/product/or research project that you plan to develop (for example literature review, training curriculum plan, etc.)
* Describe the methods or resources you will use to develop your project.
* Discuss how the project relates to your degree, your educational goals, or your professional goals.

**2. Advanced Practicum Goals**

State three to five goals for this Advanced Practicum Project. In developing your goals consider: the areas you hope to expand or explore; the skills you hope to develop or expand; contributions you hope to make with your project; how you see your advanced practicum contributing to your future; etc.

**3. Project Management Plan**

Set up a timeframe for completion of your project. The date/timeframe should coincide with the Summary dates and final project date. Indicate by each summary date what you intend to have completed.

If you are conducting research related to your dissertation topic, indicate the anticipated page length to be completed and the number of references you intend to review for this research project.

This provides excellent motivation for the completion of your project over the course of the entire semester. Weekly work is expected for the Advanced Practicum.

**Questions??? Please contact Dr. Jane Teel at teeljan@auburn.edu**