# AUBURN UNIVERSITY COURSE SYLLABUS

**Course Number:** CTMU 7570 (on campus/distance sections)

**Course Title:** Music Instruction Multimedia Research and Development

**Credit Hours:** 3 semester hours, Summer 2023 – No Prerequisite

**Corequisite:** None

**Instructor:** Jane Kuehne \* kuehnjm@auburn.edu \* <https://aub.ie/drkappts>

**Date Syllabus Prepared:** Updated May 2023

## MATERIALS AND RESOURCES/EQUIPEMENT FOR THIS COURSE

Please check Canvas for the complete/detailed list of required course materials.

* Adobe Creative Cloud – through AU – free for you – <https://adobe.auburn.edu/>
* Microsoft Office 365 – through AU – free for you – <https://auburn.edu/office365>
* Zoom Software and ability to view videos through cloud recordings – <https://auburn.zoom.us/>
	+ Some recordings may be in Panopto through your canvas course site.
* Updated Computer and ability to record quality sound and video (web cam)
* Reliable high-speed internet connection

## COURSE DESCRIPTION (FROM BULLETIN)

Current research in music instructional technology, design of multimedia interactive products for educational or other purposes.

## OBJECTIVES, ASSIGNMENTS, GRADING

Final course grade will be assignment based on this grading scheme: A = 90-100, B = 80-89, C = 70-79, D = 60-69, F = Below 60. Graduate school policy requires a final grade of “C” or higher in the class for it to count toward degree credit.

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| **Goals/Objectives** | **Assignment (see Canvas for Assignment Details)** | **Course %** |
| Attendance/Participation | Attend live class meetings (expected unless you have a professional conflict). Attend individual and small group production meetings with professor. | 15% |
| Examine and summarize purpose of different software titles in Adobe Creative Cloud | Adobe Software Summaries/Purposes | 15% |
| Examine Copyright and Trademark  | Online Copyright-Trademark Summaries/Responses | 15% |
| Examine and Summarize research in media, multimedia, technology, music technology, educational technology, or a closely related field.  | Research Idea(s)2-5-page Synthesized Literature Review | 20% |
| Create an original multimedia product to use in educational or other settings.* Create multi-part final product and provide an overarching usability summary
* Submit an outline detailing plan and purpose for production. Include all parts.
* Submit parts over time with production notes and product outline edits.
* Complete multiple peer/professor reviews over time.
* Present product in promo video
 | Product Ideas and OutlinesSoftware Overview/Production MeetingsIntermediate Products (Notes and Products)Production Meetings – with professor/peerFinal Products and Usability SummaryProduct Presentation/Promo video | 35% |

## CLASS POLICY STATEMENTS

Please see the Student Policy eHandbook for additional information: <https://www.auburn.edu/student_info/student_policies/>

### Attendance

Students are expected to attend all classes and will be held responsible for any content covered in the event of an absence. Students who need to miss class for professional, health, or family health reasons must contact the instructor (email or canvas message) in advance (when possible) of the absence.

When class times meet during your scheduled teaching (job) times, let the instructor know early in the semester. *In the event you need to miss a live class meeting, view recorded class videos, and provide detailed notes that clearly demonstrate that you engaged with the content from that class meeting. The daily attendance grade for each missed day will be marked “absent” until notes are posted for corresponding days.*

## Academic Honesty Policy

All portions of the Auburn University student academic honesty code (Title XII) found in the Student Policy eHandbook will apply to university courses. All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to the Academic Honesty Committee.

### Accommodations

Students who need special accommodations in class, as provided by the Americans with Disabilities Act, should arrange for a confidential meeting with the instructor during office hours in the first week of classes (or as soon as possible if accommodations are needed immediately). The student must bring a copy of their Accommodations Letter and an Instructor Verification Form to the meeting. If the student does not have these forms, they should make an appointment with the Program for Students with Disabilities, 1288 Haley Center, 844-2096 (V/TT).

### Course contingency

If normal class and/or lab activities are disrupted due to illness, emergency, or crisis situation, the syllabus and other course plans and assignments may be modified to allow completion of the course. If this occurs, an addendum to your syllabus and/or course assignments will replace the original materials.

### Professionalism

As faculty, staff, and students interact in professional settings, they are expected to demonstrate professional behaviors as defined in the College’s conceptual framework. These professional commitments or dispositions: (a) Engage in responsible and ethical professional practices; (b) Contribute to collaborative learning communities; (c) Demonstrate a commitment to diversity; and (d) Model and nurture intellectual vitality.

Note: Disruptive or concerning classroom behavior represents a potential Code of Student Conduct violation and may be reported as a non-academic violation. Please consult [Policy on Classroom Behavior (auburn.edu)](https://sites.auburn.edu/admin/universitypolicies/Policies/PolicyonClassroomBehavior.pdf) for more information.

## COLLEGE OF EDUCATION POLICIES

College of Education Professionalism Policy: As faculty, staff, and students interact in professional settings, they are expected to demonstrate professional behaviors as defined in the College’s conceptual framework. These professional commitments or dispositions are listed below:

* Engage in responsible and ethical professional practices
* Contribute to collaborative learning communities
* Demonstrate a commitment to diversity
* Model and nurture intellectual vitality

### **The Family Rights and Privacy Act (Public Law 93-380)**

This Act assures parents that all information concerning their child will be kept confidential. The only person who may access records or information are those who are directly involved with the student's educational program. Educational records cannot be released without the written consent of the parents. In compliance with this federal law, the following guidelines must be followed for students taking this course:

* Respect the privacy of all classmates, instructors, and, if applicable, school personnel and Pk-12 students with whom you may work.
* Limit discussion about others’ work to those involved with your assignment and/or/ teaching.
* Use pseudonyms, or general statements like “this one student” versus student names.
* Refrain from social or other media posting about classmates, instructor, and if applicable, Pk-12 student, staff, and administrator information.

## HEALTH AND CLASS PARTICIPATION – ON-CAMPUS/IN-PERSON MEETINGS

Your health and safety, and the health and safety of your peers, are my top priorities. If you are experiencing any symptoms of COVID-19, or other serious illness,

* Notify me in advance of your absence, if possible.
* Provide me with medical documentation before or after your absence.
* Keep up with coursework as much as possible.
* Participate in class activities and submit assignments remotely as much as possible.
* Notify me if you require a modification to the deadline of an assignment or exam.
* Finally, if remaining in a class and fulfilling the necessary requirements becomes impossible due to illness-related issues, please let me know as soon as possible so we can discuss your options.

## HEALTH AND WELL-BEING RESOURCES

These are difficult times, and academic and personal stress is a natural result. Everyone is encouraged to take care of themselves and their peers. If you need additional support, there are several resources on campus to assist you:

* COVID Response Team ([ahealthieru.edu](http://www.ahealthieru.edu/))
* Student Counseling and Psychological Services (<http://wp.auburn.edu/scs/>)
* AU Medical Clinic ([https://cws.auburn.edu/aumc/)](https://cws.auburn.edu/aumc/)
* If you or someone you know are experiencing food, housing, or financial insecurity, please visit the Auburn Cares Office (<http://aucares.auburn.edu/>)

## COURSE DELIVERY CHANGES RELATED TO COVID or other health-related issues

The delivery mode of this course may adjust accordingly due to health-related issues. In the event that the delivery method is altered, please be assured that the learning goals and outcomes of the course will not change; however, some aspects of the course will change in terms of the mode of delivery, participation, and testing methods. Those details will be shared via Canvas as soon as possible. Please be prepared for this contingency by ensuring that you have access to a computer and reliable Internet.

## OTHER

The instructor reserves the right to adjust/change this syllabus to best fit the needs of the students enrolled in the course.