**CTCT 5060/6060**

**Program Planning**

*Summer 2025*

Business/Marketing Education

College of Education

Professor:

Dr. Elisha Wohleb

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Office: 2332 College of Education



**AUBURN UNIVERSITY SYLLABUS**

|  |  |
| --- | --- |
| **Course Number:** | CTCT 5060/6060/6066 |
| **Course Title:** | Program Planning in Business Education |
| **Credit Hours:** | 3 semester hours (Lecture 3). Credit will not be allowed for both CTCT 5060 and CTCT 6060/6066. |
| **Prerequisites:**  | Admission to Teacher Education |
| **Co requisites:** | None |

2. **Date Syllabus Prepared:** Summer 2025

1. **Required Material:**

Wong, H., & Wong, R. (2009). *How to be an effective teacher: The first days of school.* Harry K. Wong Publications, Inc. ISBN **978-0-9764233-1-7.**

NBEA membership https://nbea.org/page/students

State testing information:

<http://www.education.auburn.edu/testing>

**\*If you have not taken your Business Education Praxis, please plan on taking it NOW!**

edTPA information:

<http://www.edtpa.com/Home.aspx>

All students must complete pre-teaching prior to internship:

https://tk20.auburn.edu/campustoolshighered/k12\_portfolios\_sharedportfolio\_menu.do?portfolioshare=330d200a4204fe61155dee81fdc7b92

Internship Applications are due **ONE YEAR** in advance.

Committee Forms and Graduation Checks should be completed the semester before graduation (Graduate Students).

Journals/resources within the areas of specialization and additional internet resources will be required, such as:

1. Alabama Department of Education – Career Tech - [Alabama - Advance CTE](https://careertech.org/state-profile/alabama/)
2. Alabama Department of Education – http://www.alabamaachieves.org
3. Courses of Study – CTE Career Clusters Pathways and Coursework– (see COS)
4. CTE Course of Study –content requirements <https://www.alabamaachieves.org/cte/cte-course-of-study/>
5. National Standards for specific content areas – <http://www.nbea.org>
6. Auburn University Internship Handbook - <https://tk20.auburn.edu/campustoolshighered/k12_portfolios_sharedportfolio_menu.do?portfolioshare=330d200a253c5bbf1596bcebd653994>
7. Alabama Educator Code of Ethics – <http://alex.state.al.us/leadership/Alabama_Educator_Code_of_Ethics.pdf>

**Supplies needed:**

Microsoft Office

Internet

**This course will require the use of Canvas**.

**4. Course Description:** Introduction to principles and practices involved in designing education lessons, units, and programs for business-related programs.

**5. Course Objectives:** Upon completion of this course, students will be able to project themselves as **competent, committed, and reflective professionals** through their ability to:

1. 1. Demonstrate knowledge of the state Course of Study applicable to teaching field and how the Course of Study relates to other teaching fields**.** (290-3-3-.23-1.a.3)
2. 2. Design career/technical instruction which accommodates all student learning styles, needs, abilities, interests, and backgrounds. (290-3-3-.23.1.b.2)
3. 3. Develop lesson plans that include academic core concepts specific to career/technical education. Integrate mathematical and scientific concepts into coursework (290-3-3-.23.1.b.3)(290-3-3-.24-1.b.6)
4. 4. Develop lesson plans that include project-based learning, alternate assessments, and other teaching techniques applicable to career/technical programs. (290-3-3-.23.1.a.4)
5. 5. Use computer software applicable to area of specialization (290-3-3.24.1.b.5)
6. 6. Knowledge of the importance of parents and/or families as active partners in planning and supporting student learning. (290-3-3-.04(2)(c)4.(iv))
7. 7. Knowledge of Alabama’s state assessment requirements and processes. (290-3-3-.04(5)(c)3.(ii))

**6. Course Content:**

**TENTATIVE Schedule**

|  |  |
| --- | --- |
| Week 1 – 5/19 | Class Introduction /Syllabus/PLT assignment/ |
| Week 2 – 5/26 | No Class – (Memorial Day) Continue working on PLT assignment |
| Week 3 – 6/2 | Week 3 Intro; Teaching in Alabama  |
| Week 4 – 6/9 | Week 4 Intro: Course of Study/ Writing Objectives |
| Week 5 – 6/16 | Week 5 Intro: Review objectives/Instructional Strategies |
| Week 6 – 6/23 | Week 6 Intro: Planning a lesson |
| Week 7 – 6/30 | Week 7: Intro: edTPA, Reviews (lesson plans and Final) |
| Week 8 – 7/7 | Study for Exam & Work on Final Lesson |
| Week 9 – 7/14 | Final Exam due by Friday 7/20 / Final Lesson Due next week |
| Week 10 – 7/27 | Full Lesson Plan |

**Final Examination July 7-20**

**7. Course Requirements/Evaluation:**

A. Participate in all class discussions and exercises.

B. Complete all reading assignments. Reading assignments may be tested.

C. Complete a Final Lesson Plan and Exam.

D. Complete all class/lab assignments.

E. Complete interview questions for in-service teachers

F. Complete interview reflection responses for interviews conducted

The final grade for this course will be based on the following categories (Components will be weighted equally within categories):

|  |  |
| --- | --- |
| Class/Laboratory/Reading Assignments  | 50%  |
| Objective Assignment(s) and Lesson Plan Assignment(s) | 15%  |
| Praxis PLT Presentation | 10% |
| Final Exam | 25%  |
| Total 100%  | 100%  |

The following grading scale will be used:

|  |  |
| --- | --- |
| 90 - 100 %  | A  |
| 80% - 89.9%  | B  |
| 70% - 79.9%  | C  |
| 60% - 69.9%  | D  |
| Below 60%  | F  |

**NOTE ABOUT TESTING:**

**You should email Dr. Wohleb to set up a time to take your final exam.**

8. **Class Policy Statements:**

1. University Policies will be followed in this class ([https://sites.auburn.edu/admin/universitypolicies/default.aspx](https://cas.auburn.edu/owa/redir.aspx?C=d112a881837c43d68bb32f2890a8b3c1&URL=https%3a%2f%2fsites.auburn.edu%2fadmin%2funiversitypolicies%2fdefault.aspx)). Students must attend all class meetings and participate in all classroom exercises. Should students need to be absent for any reasons, please contact the course instructor before missing that class meeting. Students are responsible for initiating arrangements for missed work due to excused absences. Make-up quizzes and exams will be given only for University-approved excuses as outlined in the. Arrangements to take the make-up a quiz or an exam must be made in advance. Students who miss a quiz or an exam because of illness need a doctor’s statement for verification of sickness and should clear the absence with the instructor the day they return to class. Other unavoidable absences from campus must be documented and cleared with the instructor in advance. Unannounced quizzes cannot be made up under any circumstances.
2. [Student Policy eHandbook](https://cas.auburn.edu/owa/redir.aspx?C=07369a59c7584cb2ba6b743ce10e2a1e&URL=http%3a%2f%2fwww.auburn.edu%2fstudent_info%2fstudent_policies%2f) will be followed; the URL is [www.auburn.edu/studentpolicies](https://cas.auburn.edu/owa/redir.aspx?C=07369a59c7584cb2ba6b743ce10e2a1e&URL=http%3a%2f%2fwww.auburn.edu%2fstudentpolicies)
3. Accommodations: Students who need accommodations are asked to arrange a meeting during office hours the first week of classes, or as soon as possible if accommodations are needed immediately. If you have a conflict with my office hours, an alternate time can be arranged. To set up this meeting, please contact me by e-mail. If you have not established accommodations through the PSD office, but need accommodations, make an appointment with The Program for Students with Disabilities, 1228 Haley Center, 844-2096 (V/TT).
4. Honesty Code: The University Academic Honesty Code and Policies will be followed pertaining to Cheating will apply to this class.
5. Approved proctor necessary for closed resource exams.
6. Professionalism: As faculty, staff, and students interact in professional settings, they are expected to demonstrate professional behaviors as defined in the College’s conceptual framework. These professional commitments or dispositions are listed below:
	* Engage in responsible and ethical professional practices
	* Contribute to collaborative learning communities
	* Demonstrate a commitment to diversity
	* Model and nurture intellectual vitality
7. The instructor reserves the right to make changes to the syllabus, class requirements, and schedule.
8. Writing Center:  The Miller Writing Center provides free support on any writing you are doing while at Auburn, whether for a course or not. Trained consultants are available to work with you as you plan, draft, and revise your writing. For students in distance courses and students temporarily away from Auburn’s campus, the Miller Writing Center offers synchronous online consultations. Please check the Miller Writing Center website ([www.auburn.edu/writingcenter](http://www.auburn.edu/writingcenter)) for instructions and information about scheduling online appointments. If you have questions about the Miller Writing Center, please email writctr@auburn.edu or call 334-844-7475 M-F  7:45am-4:45pm