

March 4, 2024

Dr. Gary Martin  
Professor  
Department of Curriculum & Teaching  
Auburn University  
Haley Center 5008  
Auburn, AL 36849

Dear Dr. Martin:

Thank you for agreeing to serve as a member of the external academic program review team for the **Mathematics programs** at the University of Northern Iowa. As per arrangements made with **Dr. Douglas Mupasiri**, you will conduct the review **April 15-16**.

You will be responsible for reviewing all aspects of the **Department of Mathematics**. This review will be jointly conducted with **Dr. Alex Smith, Professor, Department of Mathematics, Interim Department Chair, Department of Computer Science, and Academic Director of Data Science at the University of Wisconsin Eau Claire**.

In preparation for your visit, a folder on Google Drive will be set up for shared information that will include the *Detailed Procedures for Academic Program Review* (please note Appendices E and F), and a *Self-Study Report*. A detailed schedule will be available upon your arrival. All travel, lodging and meal expenses associated with your visit will be paid by the University of Northern Iowa.

Your final report will need to be submitted to me within 30 days of your campus visit. After receipt of your report, my office will process the paperwork for payment of your honorarium in the amount of **\$650**.

Thank you again for accepting this important assignment.

Respectfully,



Dr. Jennifer Cooley, Interim Dean  
College of Humanities, Arts & Sciences

cc: Dr. Patrick Pease, Associate Provost for Academic Affairs  
Dr. Stephanie Huffman, Dean, Graduate College  
Dr. Kimberly Baker, Chair, Academic Program Review Committee  
Dr. Douglas Mupasiri, Head, Department of Mathematics