|  |  |
| --- | --- |
| **Date/Time**  **Orientation:** Zoom link here | |
| 10-11am | * Introductions * Questions * Dean delivers charge * APR Process Overview Refresher (for team members) * Questions/Answers (for team members) |
|  |  |
| **Day One: Sunday** | |
| 5:00 p.m. – 6:00 p.m. | *Auburn University Hotel and Dixon Conference Center*  Arrive and Check in for external reviewers |
| 6:15 p.m. | Dinner \*\*PAID FOR BY PROVOST’S OFFICE\*\*  *Piccolo/Ariccia – outdoor terrace (weather permitting)*  (Dory Thompson, Head/Chair, **two additional faculty,** Review Team) |
|  |  |
| **Day Two: Monday, February 26, 2024** | |
| 7:00 a.m. | *Ariccia -* Team breakfast, if desired |
| 8:00 a.m. | Meet Head/Chair/Faculty in hotel lobby; walk to (Building) |
| 8:15 – 9:15 a.m. | **Location**  Meet with (Full Professors) |
| 9:30 - 10:30 a.m. | (15 minute break)  **Location**  Meet with (Associate Professors) |
| 10:45 - 11:45am | (15 minute break)  **Location**  Meet with (Staff from department & College) |
| 12pm-1pm | (15 minute break)  **Location**  Working lunch with (undergraduate students)  \*\*DEPARTMENT PROVIDES LUNCH\*\* |
| 1:15-2:15 p.m. | (15 minute break)  **Location**  Meet with (graduate students) |
| 2:30-3:30 p.m. | (10 minute break)  **Location**  Meet with (Assistant Professors & NTT faculty) |
| 3:40-4:30pm | (10 minute break)  **Location**  Meet with (Curriculum faculty group) |

|  |  |
| --- | --- |
| 4:30 – 5:30 pm | Meet Chair for questions/debrief, walk back to hotel |
| 6:30 p.m. | Dinner for review team members (on your own or team meeting if desired) |

|  |  |
| --- | --- |
| **Day Three: Tuesday,** | |
| 7:00 a.m. | **Ariccia** *-* Optionalbreakfast to prepare for exit interview, if desired by team |
| 8:00a.m. | Meet faculty member in hotel lobby for walk to tour facilities |
| 8-8:45am | Tour of frequently used buildings |
| 8:45-9:45a.m. | **Location**  Drop-in time to meet with anyone who could not meet on Monday |
| 10a.m.-12pm | (15 minute break)  **Location**  Review Team meeting; preparation for Exit Interview  Lunch delivered at 11am \*\*PROVIDED BY PROVOST’S OFFICE\*\* |
| 12:00-2:00pm | **Dean’s Conference Room**  Exit Interview with Dean, Associate Dean, Chair/Head (~12:30pm) |

|  |  |
| --- | --- |
| **Review Participants** | **Cell Phone Number** |
| Dr. Dory Thompson, Office of Academic Insight, Auburn |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |