

## Academic Honesty Facilitated Meeting

The Facilitated meetings are conducted in a professional manner but without undue formality. While the charge of academic dishonesty and violation of the Auburn University Student Academic Honesty Code is a serious matter, the Facilitated meeting is designed to encourage a mutually acceptable agreement between the faculty and student on the outcome of the reported incident. The agreement can address acknowledgement of the code violation and sanctions when appropriate.

The Facilitated meeting will generally be held in the Academic Honesty Facilitator meeting room located in 0303P Haley Center (basement). The faculty member and student should wait outside the room where the hearing is held until the Facilitator invites both parties into the room.

1. The Facilitated meeting will be closed with only the faculty member, student and facilitator present. On occasions, one or more observers, requested by the Provost's Office, may attend the discussion. The Facilitator, a faculty member of the Academic Honesty Committee, will complete the Facilitated Discussion Agreement form and mediate the meeting and discussions. The faculty member and student will also sign the form.
2. At the beginning of the meeting, the Facilitator will advise both student and faculty member that both parties have the right to be present throughout the meeting. The Facilitator will state the date, time of meeting, student's name, faculty member's name and the nature of the alleged academic honesty violation.
3. The faculty member will then discuss the allegation and recommended sanction.
4. The student will then present their response to the alleged violation.
5. A respectful decorum will be maintained during the meeting and the student and faculty member will have the opportunity to ask questions of another to clarify the allegation. Ultimately, the faculty member and the student will be asked if there is mutual agreement that a violation did occur, whether there is agreement as to a University sanction, or whether there should be a dismissal of the charge. If no agreement is reached, the case will automatically be forwarded to the Academic Honesty Committee for a hearing.
6. The Facilitator will ask the student and faculty member to review the Facilitated Discussion Agreement form, select the appropriate meeting outcome, and sign the form. If either party refuses to sign the Facilitated Agreement form, the case will be heard by the committee despite any agreement reached in the facilitated meeting.
7. At the conclusion of the Facilitated Meeting, the Facilitator will forward the Facilitated Discussion Agreement form to the Provost Office. The Provost Office will either concur with an agreed sanction or recommendation or schedule the case for an Academic Honesty Hearing and notify the student and faculty member.