*ALABAMA COMMISSION ON HIGHER EDUCATION*

**Form D: Program Inventory Substantive Change Form**

**Change of Degree Nomenclature at the Doctoral Level**

Institution: **Auburn University**

Using the instructions below, complete and submit the following form:

1. Refer to the institution’s Academic Program Inventory for the current CIP code, program title, and degree nomenclature. This information is necessary for the review and evaluation of your request. Failure to include this information will cause a delay in processing the request.

**01.0303 Aquaculture, PhD**

The Inventory for each institution is available online at http://www.ache.alabama.gov/Acadaffr/ProgInv/institu.htm.

1. List the current identifiers for the program from the Academic Program Inventory on line 1 below.

*Example:*

|  |  |  |  |
| --- | --- | --- | --- |
| *1.Current listing* | *51.1601* | *Nursing* | *DSc* |

1. List how the program should appear in the Inventory after the requested change(s) are made on line 2 below.

|  |  |  |  |
| --- | --- | --- | --- |
| *2. Proposed listing* | *51.1601* | *Nursing* | *PhD* |

**Specify requested change below:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | CIP Code | Program Title | Degree Nomenclature |
| 1. Current listing | **01.0303** | Fisheries and Allied Aquacultures | PhD |
| 2. Proposed listing | **01.0303** | Fisheries, Aquacultures, and Aquatic Sciences | PhD |

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***Form D: Program Inventory Substantive Change Form--Change of Degree Nomenclature at the Doctoral Level, continued***

1. In an attachment, please provide the following information:
   1. What is the rationale for the change in degree nomenclature?
   2. How will the content and character of the program be altered?
   3. What costs are associated with the change, and how will they be met?
2. Please attach a copy of the current curriculum and the curriculum that will be implemented with the change in degree nomenclature.

Substantive change requested by:

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Signature of Authorized Institutional Representative

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Title

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Institution Date

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\*\*\*\* ATACHMENT\*\*\*\*

1. **What is the rationale for the change in degree nomenclature?** To match the current name of our School (School of Fisheries, Aquaculture, and Aquatic Sciences)
2. **How will the content and character of the program be altered?** The content and character of the program will not be altered.
3. **What costs are associated with the change, and how will they be met?** There are no costs associated with the name change.

Below are the requirements for our current PhD program. No changes in curriculum will be implemented because of the name change requested.

**Doctor of Philosophy Degree (Ph.D.).** The Doctor of Philosophy Degree prepares the student for a professional career in teaching, research, and/or extension. The doctoral program emphasizes original scholarly research and includes significant advanced coursework. Admission to the Doctor of Philosophy degree program usually requires that the student has a master’s degree from a recognized graduate program.

**Requirements:**

* Submit an approved Plan of Study to the Graduate School before the end of the first year of study.
* Complete in good academic standing a minimum of 60 semester credit hours beyond the bachelor’s degree, of which a minimum of 31 hours must be taken through Auburn University, and a dissertation describing original research. A minimum of 30 hours must be graded graduate courses.
  + The remaining 30 credits may be earned from additional course work (including 6000-level courses, 7990 and 8990).
  + No more than 9 credits of Special Problems taken during PhD program.
  + A maximum of 4 semester hours of FISH 7990 from a completed master's program may be counted toward the minimum credits for the Ph.D.
  + The minimum and maximum number of hours of FISH 8990 is 10.
* Submit the residency requirement form to the Graduate School;
  + Submit an approved research proposal to the Graduate Advisory Committee by the end of the second year of Graduate School.
* Pass a general examination, often called the "preliminary examination," typically after all graded course work is completed, to become a PhD candidate. The exam includes a written exam followed by an oral exam. The student becomes a **candidate** for the degree on successful completion of the general examination.
* Upon admission to candidacy, the student has four calendar years to complete all remaining requirements for the doctoral degree.
* Present a seminar of completed research in the school for which credit will be given as FISH 8950 (for students entering the graduate program Fall 2010 or after). The seminar typically should be presented some time prior to the comprehensive examination by the Graduate Advisory Committee, but not necessarily on the same day. The seminar will be evaluated using a standard form by at least three (3) members of the graduate faculty and used for internal purposes and provided to the student's Graduate Advisory Committee.
* Pass the Final Examination and successfully defend after research is completed and a draft of the dissertation is complete (i.e., the “defense”).
* Submit to the Graduate School a dissertation approved by the student's graduate advisory committee.
* Time Limit: Programs and departments should conduct annual reviews of doctoral candidates to assess progress toward the completion of the degree. Students are expected to achieve candidacy within six years and to complete all requirements for the degree within ten years. Upon admission to candidacy, the student has four calendar years to complete all remaining requirements for the doctoral degree. The student’s time to completion begins with the earliest completed course approved for inclusion in the plan of study. If unable for any reason to complete the requirements on time, the student may petition, with the approval of the advisory committee, the dean of the Graduate School for a one year extension. Students failing to complete the degree in the allotted time revert to the status of an applicant and must petition, with the approval of the advisory committee, the dean of the Graduate School to retake the oral examination.