

Auburn University Facilities Management
Planned Outage Approval Matrix
10/5/2016

	Maintenance Management		Utility Management		Construction Management		University Engineer		Risk Management and Safety		Organization Affected By Work, Interruption, or Outage	
Interruption Classification	Is Approval Required?	Approvers	Is Approval Required?	Approvers	Is Approval Required?	Approvers	Is Approval Required?	Approvers	Is Approval Required?	Approvers	Is Approval Required?	Approvers
Building System Interruption Building Space Closures ⁽¹⁾	Yes On all	One of the following: Dan Whatley Bob Hix Gary Arnold	No		Yes Only those with Construction Management as Work Owner	One of the Following: Mitch Walley Scott Fuller	No		No		Yes	Key Contacts for all organizations with assigned space in affected building or in buildings near the work
Utility Outage ⁽¹⁾	Yes On all	One of the following: Dan Whatley Bob Hix Gary Arnold	Yes On all	One of the following: Ken Martin Malcolm Dailey John McGuckin Eric Moore	Yes Only those with Construction Management as Work Owner	One of the Following: Mitch Walley Scott Fuller	No		No		Yes	Key Contacts for all organizations with assigned space in affected building or in building near the work
Outside Closures	Yes On all	One of the following: Dan Whatley Bob Hix Gary Arnold	Yes Only those with Utilities and Energy as Work Owner	One of the following: Ken Martin Malcolm Dailey John McGuckin Eric Moore	Yes Only those with Construction Management as Work Owner	One of the Following: Mitch Walley Scott Fuller	No		No		Yes	Parking Services - Don Andre Tiger Transit - Rex Huffman Affected Client if applicable as determined by Work Owner's approver
Life Safety System Outages Fire Alarm Sprinkler System and/or Fire Pump Special Hazards Systems Range Hoods	Yes Only on those with Maintenance as Work Owner	One of the following: Dan Whatley Bob Hix Gary Arnold	No		Yes Only those with Construction Management as Work Owner	One of the Following: Mitch Walley Scott Fuller	Yes On all	Mark Aderholt	Yes On all	MaryAnn May Future: Jon Haney	Client approval only required if horn will sound or if activities in the building will be interrupted	
Life Safety System Notifications Simplex Download Fire Suppression System Testing Fire Alarm System Testing	No		No		No		No		No		Client approval only required if horn will sound or if activities in the building will be interrupted	
Notifications Emergency Interruption or Outage Unplanned Outage Preventative Maintenance, Other	No		No		No		No		No		No	

Notes:

(1) If Interruption or outage will result in an outage of Fire Alarm, Sprinkler and/or Fire Pump, Special Hazards System or Range Hood, then also follow Life Safety approval protocol