

Auburn University Facilities Management Planned Outage or Interruption Approval Matrix R19 12_07_2023														
	Maintenance Management		Utility Management		Construction Management		University Engineer		Campus Services/Landscape		Risk Management and Safety		Organization Affected By Work, Interruption, or Outage	
Interruption Classification	Is Approval Required?	Approvers	Is Approval Required?	Approvers	Is Approval Required?	Approvers	Is Approval Required?	Approvers	Is Approval Required?	Approvers	Is Approval Required?	Approvers	Is Approval Required?	Approvers ⁽²⁾
Building System Interruption Building Space Closures ⁽¹⁾	Yes On all	One of the following: Bruce Arnold Eric Moore Scott McClure	No		Yes, limited Only those with Construction Management as Work Owner	One of the Following: Josh Conradson Wendy Peacock Andrew Spurlin	No		Campus Services Yes On all Landscape No	Campus Services One of the following: Dee Sneed Kristy Cannon Ryan Harris	Yes, Limited to those with RM&S as Work Owner	Jessica Covington Elizabeth De Kruif	Yes	Key Contacts for all organizations with assigned space in affected building or in buildings near the work
Utility Outage ⁽²⁾	Yes On all	One of the following: Bruce Arnold Eric Moore Scott McClure	Yes On all	One of the following: Ken Martin Ryan Landry Rob Engle	Yes, limited Only those with Construction Management as Work Owner	One of the Following: Josh Conradson Wendy Peacock Andrew Spurlin	No		Campus Services Yes On all Landscape No	Campus Services One of the following: Dee Sneed Kristy Cannon Ryan Harris	No		Yes	Key Contacts for all organizations with assigned space in affected building or in building near the work, or owner of the service to be off (Landscape irrigation)
Outside Closures (Includes Parking Decks)	Yes, On all	One of the following: Bruce Arnold Eric Moore Scott McClure	Yes, limited Only those with Utilities and Energy as Work Owner or client of project, or if closure affects direct access to Utility and Energy assets	One of the following: Ken Martin Ryan Landry Rob Engle	Yes, limited Only those with Construction Management as Work Owner	One of the Following: Josh Conradson Wendy Peacock Andrew Spurlin	No		Campus Services No Landscape If any landscaped areas affected	Landscape One of the Following: Justin Sutton Ray Willett	No		Yes	Parking Services - Arishna Lastinger or Leslie Perry Tiger Transit- Chris Harris Affected Client if applicable as determined by Work Owner's approver
Life Safety System Outages Fire Alarm Sprinkler System and/or Fire Pump Special Hazards Systems Range Hoods	Yes On All	One of the following: Bruce Arnold Eric Moore Scott McClure	No		Yes, limited Only those with Construction Management as Work Owner	One of the Following: Josh Conradson Wendy Peacock Andrew Spurlin	Yes On all	One of the following: Bob Hix Nolan Yon	No		Yes On all	Jessica Covington Elizabeth De Kruif	Client approval only required if horn will sound or if activities in the building will be interrupted	
Life Safety System Notifications <i>Simplex Download</i> <i>Fire Suppression System Testing</i> <i>Fire Alarm System Testing</i>	No		No		Yes, limited Only those with Construction Management as Work Owner	One of the Following: Josh Conradson Wendy Peacock Andrew Spurlin	No		No		No		Client approval only required if horn will sound or if activities in the building will be interrupted	
Notifications <i>Emergency Interruption or Outage</i> <i>Unplanned Outage</i> <i>Preventative Maintenance, Other</i>	No		No		No		No		No		No		No	

Notes: (1) If Interruption or outage will result in an outage of Fire Alarm, Sprinkler and/or Fire Pump, Special Hazards System or Range Hood, then also follow Life Safety approval protocol.

(2) Approval from only one Key Contact is required for Client Approval

R18 05/30/2023