

Planned Outage and Interruption Request

Work Owner David Floyd Organization Zone 2 Phone 334-734-1440

Onsite Contact _____ Phone _____

Project # _____ Customer Request _____ WO Number 25-766193

Select Interruption Type:

Building System Outage or Space Closure <small>(Only if part of a building is out, Check all that apply)</small>	<input type="checkbox"/>	Building Access Control	<input type="checkbox"/>	Elevator	<input type="checkbox"/>	Laboratory Utility	<input type="checkbox"/>	Sanitary Sewer
	<input type="checkbox"/>	Electric Power	<input checked="" type="checkbox"/>	Heating Ventilation & A/C (HVAC)	<input type="checkbox"/>	Natural Gas	<input type="checkbox"/>	Domestic Water
	<input type="checkbox"/>	Building Space/Entrances/ Occupant Flow	<input type="checkbox"/>	Telephone/IT	<input type="checkbox"/>	Fumehood	<input type="checkbox"/>	Cooler/Freezer
	<input type="checkbox"/>	Emergency Power <small>(Life Safety Approval required)</small>	<input type="checkbox"/>	Other <small>(Explain below)</small>	<input type="checkbox"/>		<input type="checkbox"/>	
Utility Outage <small>(If entire building is out)</small>	<input type="checkbox"/>	Electric Power	<input type="checkbox"/>	Natural Gas	<input type="checkbox"/>	Sewer from Building	<input type="checkbox"/>	Domestic Water
	<input type="checkbox"/>	Hot Water <small>(Central Plant)</small>	<input type="checkbox"/>	Chilled Water <small>(Central Plant)</small>	<input type="checkbox"/>	Steam <small>(Central Plant)</small>	<input type="checkbox"/>	Other <small>(Explain Below)</small>
Outside Closures	<input type="checkbox"/>	Roadway	<input type="checkbox"/>	Sidewalk	<input type="checkbox"/>	Bike Lane	<input type="checkbox"/>	Waste Receptacle
	<input type="checkbox"/>	Parking Spaces	<input type="checkbox"/>	ADA Facilities	<input type="checkbox"/>	Traffic Signal	<input type="checkbox"/>	Other <small>(Explain below)</small>
Life Safety System Outage <small>(Required any time system or components are taken out of service)</small>	<input type="checkbox"/>	Fire Alarm	<input type="checkbox"/>	Fire Suppression System and/or Fire Pump	<input type="checkbox"/>	Special Hazards Range Hood	<input type="checkbox"/>	Fire Hydrant
	<input type="checkbox"/>	Fire watch required? <input type="checkbox"/> Yes or <input type="checkbox"/> No <small>(Determined by Risk Management & Safety and University Engineer)</small>				Note: _____		
Life Safety Notifications	<input type="checkbox"/>	Annual Fire Alarm Test and Inspection	<input type="checkbox"/>	Fire Suppression System Testing	<input type="checkbox"/>	Fire Alarm System Testing	<input type="checkbox"/>	Fire Alarm System Download
Notifications	<input type="checkbox"/>	Unplanned Outage	<input type="checkbox"/>	Preventative Maintenance	<input type="checkbox"/>	Risk Mgt. & Safety Inspection	<input type="checkbox"/>	Other <small>(Explain below)</small>

Description of Work Activity

Repair a supply air damper on AHU2.

Building(s) or Location(s) Affected

Rouse Life Science

Specific Space Affected (Room Numbers)

Entire Building

How are the building clients or University stakeholders affected? What will they notice?

There will be interruptions to the HVAC and fume hoods in various parts of the building.

Schedule:
Start Date: 5/1/25 Start Time: 5:00 pm End Date: 5/1/25 End Time: 7:00 pm

Planned Outage and Interruption Request

Planning Reviews (Per Review Matrix):

Organization	Review Required?	Reviewer	Review Date
Maintenance Zone Manager or Supervisor	Yes	David Floyd	4/29/25
Utility Supervisor			
Others as Needed			

Client Approvals (Per Approval Matrix):

Organizations Affected by Work, Interruption, or Outage			
Client	Building(s)	Key Contact	Approval Date
		Julie Huff	4/24/25
		Amy Carbajal	4/24/25
		Christopher Smith	4/24/25
		Michael Brackin	4/28/25
		Misty Glazier	4/28/25

Facilities Management Approvals (Per the Approval Matrix)

Facilities Management								
Maintenance			Utility and Energy			Design & Construction		
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date
Yes			No			No		
Campus Services/Landscape								
Approval Required?	Approved By:	Date						
Yes	<i>No Reply</i>							
For Life Safety Systems								
University Engineer			Risk Management and Safety					
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date			
No			No					
Work Management								
Received By:		Date Received	Time Received		Date Notice Issued		Time Issued	

Work Owner Signature: _____ Date: _____

David Floyd

From: Bruce Arnold
Sent: Tuesday, April 29, 2025 10:40 AM
To: David Floyd; Dee Sneed
Subject: RE: Outage approval required.

I approve

Bruce
Gary B. "Bruce" Arnold, CEFM
AU '83
Assistant Director, Maintenance
Facilities Management
Auburn University
Cell: 334-734-3225
Email: gba0004@auburn.edu
1161 West Samford Avenue
Auburn, AL 36849

OUR CORE VALUES.



From: David Floyd <dhf0002@auburn.edu>
Sent: Tuesday, April 29, 2025 9:54 AM
To: Bruce Arnold <gba0004@auburn.edu>; Dee Sneed <deesneed@auburn.edu>
Subject: Outage approval required.

Thank you,
David Floyd
Asst. Supervisor – Zone 2
Auburn University Facilities Management

*"It is of the LORD'S mercies that
we are not consumed,
because his compassions fail not.
They are new every morning..."
Lam. 3:22-23*

From: copier@auburn.edu <copier@auburn.edu>
Sent: Tuesday, April 29, 2025 9:44 AM

David Floyd

From: Julie Huff
Sent: Thursday, April 24, 2025 2:11 PM
To: David Floyd
Subject: Re: Outage request for HVAC repairs in Rouse Life Sciences.

Provost Office approves.

Julie Huff
Asst. Provost, Academic Facilities, Operations & Initiatives
301A Samford Hall
Auburn University, AL 36849-5211
(334) 844-5777
julie@auburn.edu

From: David Floyd <dhf0002@auburn.edu>
Date: Thursday, April 24, 2025 at 1:04 PM
To: Misty Glazier <mmb0003@auburn.edu>, Allison Thompson <aat0009@auburn.edu>, Lauren Evans <lze0002@auburn.edu>, Christopher Smith <cds0023@auburn.edu>, Amy Carbajal <akc0022@auburn.edu>, Rachel Juliana <rvj0005@auburn.edu>, Michael Brackin <brackmg@auburn.edu>, Julie Huff <hilljul@auburn.edu>, Kristi Rendleman <klr0069@auburn.edu>
Cc: Fred Buchanan <buchaf1@auburn.edu>
Subject: Outage request for HVAC repairs in Rouse Life Sciences.

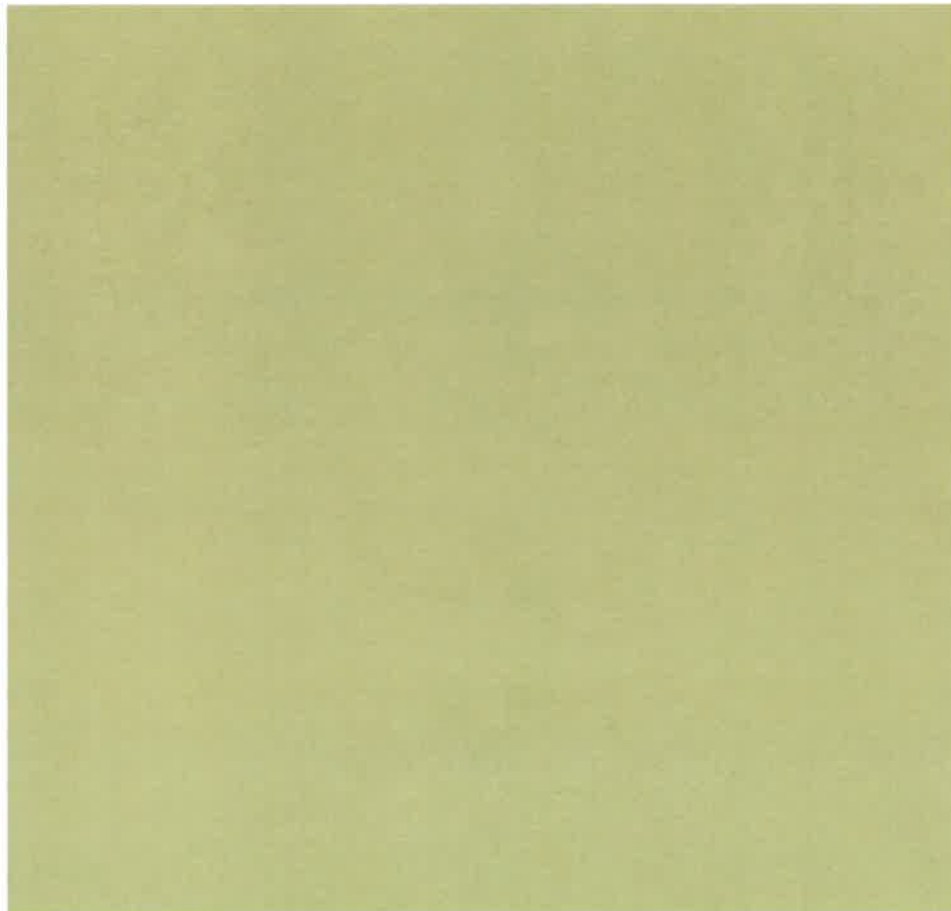
David Floyd

From: Amy Carbajal
Sent: Thursday, April 24, 2025 1:52 PM
To: David Floyd; Misty Glazier; Allison Thompson; Lauren Evans; Christopher Smith; Rachel Juliana; Michael Brackin; Julie Huff; Kristi Rendleman
Cc: Fred Buchanan
Subject: Re: Outage request for HVAC repairs in Rouse Life Sciences.

HCOP approves.

Amy Carbajal

From: David Floyd <dhf0002@auburn.edu>
Sent: Thursday, April 24, 2025 1:04 PM
To: Misty Glazier <mmb0003@auburn.edu>; Allison Thompson <aat0009@auburn.edu>; Lauren Evans <lze0002@auburn.edu>; Christopher Smith <cds0023@auburn.edu>; Amy Carbajal <akc0022@auburn.edu>; Rachel Juliana <rvj0005@auburn.edu>; Michael Brackin <brackmg@auburn.edu>; Julie Huff <hilljul@auburn.edu>; Kristi Rendleman <klr0069@auburn.edu>
Cc: Fred Buchanan <buchaf1@auburn.edu>
Subject: Outage request for HVAC repairs in Rouse Life Sciences.



Good afternoon everyone,

David Floyd

From: Christopher Smith
Sent: Thursday, April 24, 2025 1:30 PM
To: David Floyd
Subject: Re: Outage request for HVAC repairs in Rouse Life Sciences.

I approve on behalf of the College of Pharmacy

Chris Smith

Chris Smith

*Research Operations Manager
Division of Research
Harrison College of Pharmacy*

*Pharmaceutical Research Building
720 S. Donahue Dr., Room 103
Auburn University, AL 36849*

*Office Phone: 334-844-8507
Cell Phone: 334-740-5966*

From: David Floyd <dhf0002@auburn.edu>
Sent: Thursday, April 24, 2025 1:04 PM
To: Misty Glazier <mmb0003@auburn.edu>; Allison Thompson <aat0009@auburn.edu>; Lauren Evans <lze0002@auburn.edu>; Christopher Smith <cds0023@auburn.edu>; Amy Carbajal <akc0022@auburn.edu>; Rachel Juliana <rvj0005@auburn.edu>; Michael Brackin <brackmg@auburn.edu>; Julie Huff <hilljul@auburn.edu>; Kristi Rendleman <klr0069@auburn.edu>
Cc: Fred Buchanan <buchaf1@auburn.edu>
Subject: Outage request for HVAC repairs in Rouse Life Sciences.

David Floyd

From: Michael Brackin
Sent: Monday, April 28, 2025 2:00 PM
To: David Floyd
Cc: Misty Glazier; Allison Thompson; Lauren Evans; Christopher Smith; Amy Carbajal; Rachel Juliana; Julie Huff; Kristi Rendleman; Fred Buchanan
Subject: Re: Outage request for HVAC repairs in Rouse Life Sciences.

I approve
Sent from my iPhone

On Apr 24, 2025, at 1:04 PM, David Floyd <dhf0002@auburn.edu> wrote:

<image001.gif>

Good afternoon everyone,
We need to replace a supply air damper actuator on Air Handler #2 at Rouse Life Sciences. To accomplish this repair, we will need to shut that air handler down to install and test the new actuator. Since we will have the unit down we will also do a routine inspection of the air handler. This will cause a loss of air conditioning to various parts of the building and some of the fume hoods will go into alarm. To reduce the impact to the occupants, I'd like to schedule this repair to take place the evening of Thursday May 1st, 2025 beginning at 5:00pm. I anticipate this to take a couple of hours to complete. Please let me know if this date and time will be acceptable to schedule the repairs.

Thank you,
David Floyd
Asst. Supervisor – Zone 2
Auburn University Facilities Management

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Lam. 3:22-23*

David Floyd

From: Misty Glazier
Sent: Monday, April 28, 2025 7:43 AM
To: David Floyd; Allison Thompson; Lauren Evans; Christopher Smith; Amy Carbajal; Rachel Juliana; Michael Brackin; Julie Huff; Kristi Rendleman
Cc: Fred Buchanan
Subject: RE: Outage request for HVAC repairs in Rouse Life Sciences.

approved

From: David Floyd <dhf0002@auburn.edu>
Sent: Thursday, April 24, 2025 1:04 PM
To: Misty Glazier <mmb0003@auburn.edu>; Allison Thompson <aat0009@auburn.edu>; Lauren Evans <lze0002@auburn.edu>; Christopher Smith <cds0023@auburn.edu>; Amy Carbajal <akc0022@auburn.edu>; Rachel Juliana <rvj0005@auburn.edu>; Michael Brackin <brackmg@auburn.edu>; Julie Huff <hilljul@auburn.edu>; Kristi Rendleman <klr0069@auburn.edu>
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