

Planned Outage and Interruption Request

Work Owner Fred Buchanan Jr Organization Facilities Management Phone 334-703-8444

Onsite Contact Fred Buchanan Jr Phone 334-703-8444

Project # _____ Customer Request _____ WO Number _____

Select Interruption Type:

Building System Outage or Space Closure <small>(Only if part of a building is out, Check all that apply)</small>	<input type="checkbox"/>	Building Access Control	<input type="checkbox"/>	Elevator	<input type="checkbox"/>	Laboratory Utility	<input type="checkbox"/>	Sanitary Sewer
	<input type="checkbox"/>	Electric Power	<input type="checkbox"/>	Heating Ventilation & A/C (HVAC)	<input type="checkbox"/>	Natural Gas	<input type="checkbox"/>	Domestic Water
	<input type="checkbox"/>	Building Space/Entrances/ Occupant Flow	<input type="checkbox"/>	Telephone/IT	<input type="checkbox"/>	Fumehood	<input type="checkbox"/>	Cooler/Freezer
	<input type="checkbox"/>	Emergency Power <small>(Life Safety Approval required)</small>	<input type="checkbox"/>	Other <small>(Explain below)</small>	<input type="checkbox"/>		<input type="checkbox"/>	
Utility Outage <small>(If entire building is out)</small>	<input type="checkbox"/>	Electric Power	<input type="checkbox"/>	Natural Gas	<input type="checkbox"/>	Sewer from Building	<input type="checkbox"/>	Domestic Water
	<input type="checkbox"/>	Hot Water <small>(Central Plant)</small>	<input type="checkbox"/>	Chilled Water <small>(Central Plant)</small>	<input type="checkbox"/>	Steam <small>(Central Plant)</small>	<input type="checkbox"/>	Other <small>(Explain Below)</small>
Outside Closures	<input type="checkbox"/>	Roadway	<input type="checkbox"/>	Sidewalk	<input type="checkbox"/>	Bike Lane	<input type="checkbox"/>	Waste Receptacle
	<input type="checkbox"/>	Parking Spaces	<input type="checkbox"/>	ADA Facilities	<input type="checkbox"/>	Traffic Signal	<input type="checkbox"/>	Other <small>(Explain below)</small>
Life Safety System Outage <small>(Required any time system or components are taken out of service)</small>	<input type="checkbox"/>	Fire Alarm	<input type="checkbox"/>	Fire Suppression System and/or Fire Pump	<input type="checkbox"/>	Special Hazards Range Hood	<input type="checkbox"/>	Fire Hydrant
	<input type="checkbox"/>	Fire watch required? <input type="checkbox"/> Yes or <input type="checkbox"/> No <small>(Determined by Risk Management & Safety and University Engineer)</small>				Note: _____		
Life Safety Notifications	<input type="checkbox"/>	Annual Fire Alarm Test and Inspection	<input type="checkbox"/>	Fire Suppression System Testing	<input type="checkbox"/>	Fire Alarm System Testing	<input type="checkbox"/>	Fire Alarm System Download
Notifications	<input type="checkbox"/>	Unplanned Outage	<input type="checkbox"/>	Preventative Maintenance	<input type="checkbox"/>	Risk Mgt. & Safety Inspection	<input type="checkbox"/>	Other <small>(Explain below)</small>

Description of Work Activity

Repair shutoff valves in rm 318a

Building(s) or Location(s) Affected

Upchurch

Specific Space Affected (Room Numbers)

entire building

How are the building clients or University stakeholders affected? What will they notice?

no water in bathrooms and labs

Schedule: 5/15/25 Start Date: 5/15/25 Start Time: 5:00 Am End Date: 5/15/25 End Time: 8:00 Am

Planned Outage and Interruption Request

Planning Reviews (Per Review Matrix):

Organization	Review Required?	Reviewer	Review Date
Maintenance Zone Manager or Supervisor		Fred Buchanan Jr	
Utility Supervisor			
Others as Needed			

Client Approvals (Per Approval Matrix):

Organizations Affected by Work, Interruption, or Outage			
Client	Building(s)	Key Contact	Approval Date

Facilities Management Approvals (Per the Approval Matrix)

Facilities Management								
Maintenance			Utility and Energy			Design & Construction		
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date
Campus Services/Landscape								
Approval Required?	Approved By:	Date						
For Life Safety Systems								
University Engineer			Risk Management and Safety					
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date			
Work Management								
Received By:		Date Received	Time Received		Date Notice Issued		Time Issued	

Work Owner Signature:



Date

5-14-25

Fred Buchanan

From: Michael Brackin
Sent: Tuesday, May 13, 2025 9:30 AM
To: Fred Buchanan
Subject: Re: Domestic water outage

I approve

Get [Outlook for iOS](#)

From: Fred Buchanan <buchaf1@auburn.edu>
Sent: Monday, May 12, 2025 3:53:14 PM
To: Michael Brackin <brackmg@auburn.edu>
Subject: RE: Domestic water outage

Sorry,

This is for Upchurch Hall

Fred

From: Michael Brackin <brackmg@auburn.edu>
Sent: Monday, May 12, 2025 1:34 PM
To: Fred Buchanan <buchaf1@auburn.edu>
Subject: RE: Domestic water outage

Fred,

What building is this outage for?

Mike

From: Fred Buchanan <buchaf1@auburn.edu>
Sent: Monday, May 12, 2025 11:53 AM
To: Misty Glazier <mmb0003@auburn.edu>; Michael Brackin <brackmg@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Travis Tally <tallytp@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Julie Huff <hilljul@auburn.edu>
Subject: Domestic water outage

Everyone,

We would like to schedule a domestic water outage for Thursday May15th from 5am-8am to repair shutoff vales and replace a faucet in room 318a . Please reply with your approval or any questions that you might have as soon as possible. During this time there will not be any hot or cold water throughout the building in labs or bathrooms.

Thank You

Fred Buchanan Jr

Fred Buchanan

From: Julie Huff
Sent: Tuesday, May 13, 2025 10:23 AM
To: Fred Buchanan
Subject: Re: Domestic water outage

Our office approves.

Jules

Julie Huff
Asst. Provost, Academic Facilities, Operations & Initiatives
301A Samford Hall
Auburn University, AL 36849-5211
(334) 844-5777
julie@auburn.edu

From: Fred Buchanan <buchaf1@auburn.edu>
Date: Monday, May 12, 2025 at 11:52 AM
To: Misty Glazier <mmb0003@auburn.edu>, Michael Brackin <brackmg@auburn.edu>, Dee Sneed <deesneed@auburn.edu>, Bruce Arnold <gba0004@auburn.edu>, Travis Tally <tallytp@auburn.edu>, Scott McClure <mccluws@auburn.edu>, Julie Huff <hilljul@auburn.edu>
Subject: Domestic water outage

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Thank You
Fred Buchanan Jr
Supervisor, Facilities Zone Maintenance
334-703-8444
Auburn, University

Fred Buchanan

From: Scott McClure
Sent: Wednesday, May 14, 2025 12:23 PM
To: Dee Sneed; Fred Buchanan
Cc: Misty Glazier
Subject: RE: Upchurch Domestic Water Outage

I approve

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Best Regards,
Scott McClure, PE, CEM
Maintenance Engineer, Maintenance
Auburn University Facilities Management
mccluws@auburn.edu
Cell: 404-966-5654

From: Dee Sneed <deesneed@auburn.edu>
Sent: Wednesday, May 14, 2025 11:11 AM
To: Fred Buchanan <buchaf1@auburn.edu>
Cc: Misty Glazier <mmmb0003@auburn.edu>; Scott McClure <mccluws@auburn.edu>
Subject: Re: Upchurch Domestic Water Outage

Campus Services approves.

Regards,
Dee

Dee Sneed, MBA, CEFP
Director, Campus Services
334-844-9120

On May 14, 2025, at 10:44 AM, Fred Buchanan <buchaf1@auburn.edu> wrote:

Everyone,
We would like to schedule a domestic water outage for Thursday May15th from 5am-8am to repair shutoff valves and replace a faucet in room 318a Upchurch . Please reply with your approval or any questions that you might have as soon as possible. During this time there will not be any hot or cold water throughout the building in labs or bathrooms.

Thank You
Fred Buchanan Jr
Supervisor, Facilities Zone Maintenance

Fred Buchanan

From: Dee Sneed
Sent: Wednesday, May 14, 2025 11:11 AM
To: Fred Buchanan
Cc: Misty Glazier; Scott McClure
Subject: Re: Upchurch Domestic Water Outage

Campus Services approves.

Regards,
Dee

Dee Sneed, MBA, CEFP
Director, Campus Services
334-844-9120

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Thank You
Fred Buchanan Jr
Supervisor, Facilities Zone Maintenance
334-703-8444
Auburn, University

Fred Buchanan

From: Misty Glazier
Sent: Wednesday, May 14, 2025 10:45 AM
To: Fred Buchanan; Scott McClure; Dee Sneed
Subject: RE: Upchurch Domestic Water Outage

approved

From: Fred Buchanan <buchaf1@auburn.edu>
Sent: Wednesday, May 14, 2025 10:44 AM
To: Misty Glazier <mmb0003@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Dee Sneed <deesneed@auburn.edu>
Subject: Upchurch Domestic Water Outage

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Supervisor, Facilities Zone Maintenance
334-703-8444
Auburn, University