

Planned Outage and Interruption Request

Work Owner _____ Organization _____ Phone _____

Onsite Contact _____ Phone _____

Project # _____ Customer Request _____ WO Number _____

Select Interruption Type:

Building System Outage or Space Closure <small>(Only if part of a building is out, Check all that apply)</small>		Building Access Control		Elevator		Laboratory Utility		Sanitary Sewer
		Electric Power		Heating Ventilation & A/C (HVAC)		Natural Gas		Domestic Water
		Building Space/Entrances/ Occupant Flow		Telephone/IT		Fumehood		Cooler/Freezer
		Emergency Power <small>(Life Safety Approval required)</small>		Other <small>(Explain below)</small>				
Utility Outage <small>(If entire building is out)</small>		Electric Power		Natural Gas		Sewer from Building		Domestic Water
		Hot Water <small>(Central Plant)</small>		Chilled Water <small>(Central Plant)</small>		Steam <small>(Central Plant)</small>		Other <small>(Explain Below)</small>
Outside Closures		Roadway		Sidewalk		Bike Lane		Waste Receptacle
		Parking Spaces		ADA Facilities		Traffic Signal		Other <small>(Explain below)</small>
Life Safety System Outage <small>(Required any time system or components are taken out of service)</small>		Fire Alarm		Fire Suppression System and/or Fire Pump		Special Hazards Range Hood		Fire Hydrant
		Fire watch required? Yes or No <small>(Determined by Risk Management & Safety and University Engineer)</small>				Note:		
Life Safety Notifications		Annual Fire Alarm Test and Inspection		Fire Suppression System Testing		Fire Alarm System Testing		Fire Alarm System Download
Notifications		Unplanned Outage		Preventative Maintenance		Risk Mgt. & Safety Inspection		Other <small>(Explain below)</small>

Description of Work Activity

Building(s) or Location(s) Affected

Specific Space Affected (Room Numbers)

How are the building clients or University stakeholders affected? What will they notice?

Schedule:

Start Date: _____ **Start Time:** _____ **End Date:** _____ **End Time:** _____

Planned Outage and Interruption Request

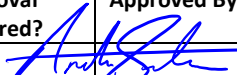
Planning Reviews (Per Review Matrix):

Organization	Review Required?	Reviewer	Review Date
Maintenance Zone Manager or Supervisor			
Utility Supervisor			
Others as Needed			

Client Approvals (Per Approval Matrix):

Organizations Affected by Work, Interruption, or Outage			
Client	Building(s)	Key Contact	Approval Date

Facilities Management Approvals (Per the Approval Matrix)

Facilities Management								
Maintenance			Utility and Energy			Design & Construction		
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date
	Eric Moore							5/16
Campus Services/Landscape								
Approval Required?	Approved By:	Date						
For Life Safety Systems								
University Engineer			Risk Management and Safety					
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date			
Work Management								
Received By:		Date Received	Time Received		Date Notice Issued		Time Issued	

Work Owner Signature:  Date _____

RE: OUTAGE: Haley Concourse - 22-488 Haley AHU Replacement

From Eric Moore <jem0028@auburn.edu>

Date Thu 2025-05-15 1:24 PM

To Nicholas Blair <nab0019@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Richard Caldwell <rtc0004@auburn.edu>

I approve

From: Nicholas Blair <nab0019@auburn.edu>

Sent: Thursday, May 15, 2025 10:55 AM

To: Eric Moore <jem0028@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Richard Caldwell <rtc0004@auburn.edu>

Subject: OUTAGE: Haley Concourse - 22-488 Haley AHU Replacement

Please find outage attached to close Haley Concourse next week from 5/21 to 5/24 for your approval.

Martha, I've copied you as well to be ready to add to the website if/when this gets approved. Let me know if you have any questions.

Nicholas A. Blair, P.E.

Construction Project Manager

Auburn University Facilities Management

1161 W Samford Ave, Auburn University, AL 36849

C: 334.703.1043 | nickblair@auburn.edu

Re: 22-488 Haley Concourse Blockage 5/21 - 5/24

From Matthew R. Cain <mcaain@auburnalabama.org>

Date Fri 2025-05-16 8:24 AM

To Nicholas Blair <nab0019@auburn.edu>

Cc Andrew Spurlin <jas0250@auburn.edu>

Nick,

Thanks again for bringing this to our attention. As long as we can keep the other access points open as we discussed in the previous conversation, we should be ok on our end. I'll pass it along to our operations side.



Matthew Cain

Fire Chief - Auburn Fire Department

359 East Magnolia Ave - Auburn, Alabama 36830

Phone 334.501.3163 - Cell 334-849-7098

From: Nicholas Blair <nab0019@auburn.edu>

Sent: Thursday, May 15, 2025 11:04 AM

To: Matthew R. Cain <mcaain@auburnalabama.org>

Cc: Andrew Spurlin <jas0250@auburn.edu>

Subject: Re: 22-488 Haley Concourse Blockage 5/21 - 5/24

Chief Cain

We will need to block Haley Concourse again next week to move materials and equipment to the top of Quad 3, as shown in the attached plan. This is a longer outage, but we hope to reduce the total number of closures from 5 to 3 this summer. I have attached our latest project schedule showing the two upcoming crane mobilizations. Please let me know when you have received and reviewed this, and if you have any questions or comments.

Again, we do not intend to have Thach Concourse impeded during this time from this project. Of course, I don't always know what every other department will be doing but I will attempt to keep an eye on this issue overall.

Thanks!

Where: Haley Concourse (attached)

When: Planned for 5/21 6:30am to 5/24 3:30pm