

## Planned Outage and Interruption Request

Work Owner Travis Tally Organization Maintenance Phone 334-734-4439  
 Onsite Contact Travis Tally Phone 334-734-4439  
 Project # 25-142 Customer Request \_\_\_\_\_ WO Number \_\_\_\_\_

### Select Interruption Type:

<b>Building System Outage or Space Closure</b> <small>(Only if part of a building is out, Check all that apply)</small>	<input type="checkbox"/>	Building Access Control	<input type="checkbox"/>	Elevator	<input type="checkbox"/>	Laboratory Utility	<input type="checkbox"/>	Sanitary Sewer
	<input type="checkbox"/>	Electric Power	<input checked="" type="checkbox"/>	Heating Ventilation & A/C (HVAC)	<input type="checkbox"/>	Natural Gas	<input type="checkbox"/>	Domestic Water
	<input type="checkbox"/>	Building Space/Entrances/ Occupant Flow	<input type="checkbox"/>	Telephone/IT	<input type="checkbox"/>	Fumehood	<input type="checkbox"/>	Cooler/Freezer
	<input type="checkbox"/>	Emergency Power (Life Safety Approval required)	<input type="checkbox"/>	Other (Explain below)	<input type="checkbox"/>		<input type="checkbox"/>	
<b>Utility Outage</b> <small>(If entire building is out)</small>	<input type="checkbox"/>	Electric Power	<input type="checkbox"/>	Natural Gas	<input type="checkbox"/>	Sewer from Building	<input type="checkbox"/>	Domestic Water
	<input type="checkbox"/>	Hot Water (Central Plant)	<input type="checkbox"/>	Chilled Water (Central Plant)	<input type="checkbox"/>	Steam (Central Plant)	<input type="checkbox"/>	Other (Explain Below)
<b>Outside Closures</b>	<input type="checkbox"/>	Roadway	<input type="checkbox"/>	Sidewalk	<input type="checkbox"/>	Bike Lane	<input type="checkbox"/>	Waste Receptacle
	<input type="checkbox"/>	Parking Spaces	<input type="checkbox"/>	ADA Facilities	<input type="checkbox"/>	Traffic Signal	<input type="checkbox"/>	Other (Explain below)
<b>Life Safety System Outage</b> <small>(Required any time system or components are taken out of service)</small>	<input type="checkbox"/>	Fire Alarm	<input type="checkbox"/>	Fire Suppression System and/or Fire Pump	<input type="checkbox"/>	Special Hazards Range Hood	<input type="checkbox"/>	Fire Hydrant
	<input type="checkbox"/>	Fire watch required? <input type="checkbox"/> Yes or <input type="checkbox"/> No <small>(Determined by Risk Management &amp; Safety and University Engineer)</small>				Note: _____		
<b>Life Safety Notifications</b>	<input type="checkbox"/>	Annual Fire Alarm Test and Inspection	<input type="checkbox"/>	Fire Suppression System Testing	<input type="checkbox"/>	Fire Alarm System Testing	<input type="checkbox"/>	Fire Alarm System Download
<b>Notifications</b>	<input type="checkbox"/>	Unplanned Outage	<input type="checkbox"/>	Preventative Maintenance	<input type="checkbox"/>	Risk Mgt. & Safety Inspection	<input type="checkbox"/>	Other (Explain below)

### Description of Work Activity

Apply new condensate pan liner coatings in AHU1, AHU-2, AHU-3.

### Building(s) or Location(s) Affected

Chemistry Building

### Specific Space Affected (Room Numbers)

Entire Building - See work schedule below:

### How are the building clients or University stakeholders affected? What will they notice?

AHU-1, AHU-2 and AHU-3 will be out of service during the coating process. June 9th -June 15th, 5pm - 2am.

Schedule: Start Date: 6/10/25 Start Time: 5:00 pm End Date: 6/15/25 End Time: 2:00 am



## Planned Outage and Interruption Request

### Planning Reviews (Per Review Matrix):

Organization	Review Required?	Reviewer	Review Date
Maintenance Zone Manager or Supervisor			
Utility Supervisor			
Others as Needed			

### Client Approvals (Per Approval Matrix):

Organizations Affected by Work, Interruption, or Outage			
Client	Building(s)	Key Contact	Approval Date

### Facilities Management Approvals (Per the Approval Matrix)

Facilities Management								
Maintenance			Utility and Energy			Design & Construction		
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date
<b>Campus Services/Landscape</b>								
Approval Required?	Approved By:	Date						
<b>For Life Safety Systems</b>								
<b>University Engineer</b>			<b>Risk Management and Safety</b>					
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date			
<b>Work Management</b>								
Received By:		Date Received	Time Received		Date Notice Issued		Time Issued	

Work Owner Signature: Tecus Kelly Date 6-4-25



## Travis Tally

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**From:** Michael Brackin  
**Sent:** Wednesday, June 4, 2025 3:31 PM  
**To:** Travis Tally  
**Cc:** Julie Huff; Kristi Rendleman; Eric Moore; Bruce Arnold; Fred Buchanan; David Floyd  
**Subject:** Re: AUFM Zone 2 Chemistry AHU Outage Condensation Pan Refurbishment June 9 - 15

I approve  
Sent from my iPhone

On Jun 4, 2025, at 10:44 AM, Travis Tally <tallytp@auburn.edu> wrote:

Good morning,

As previously discussed, Facilities will be refurbishing the condensation pans for air handlers 1, 2, and 3 from June 9 to June 15. Below is the scheduled work timeline:

**Work Schedule:**

1. **Monday, June 9** 2:00 PM – 4:00 PM AQUIS Team arrives for customer meeting and equipment setup
2. **Tuesday, June 10** 5:00 PM – 2:00 AM Chemistry AHU-1
3. **Wednesday, June 11** 5:00 PM – 2:00 AM Chemistry AHU-1
4. **Thursday, June 12** 5:00 PM – 2:00 AM Chemistry AHU-1
5. **Friday, June 13** 5:00 PM – 2:00 AM Chemistry AHU-2
6. **Saturday, June 14** 5:00 PM – 2:00 AM Chemistry AHU-3
7. **Sunday, June 15** 5:00 PM – 2:00 AM Chemistry AHU-2 and AHU-3
8. **Monday, June 16** 8:00 AM Walkthrough with Customer

Please review and provide your approval for the outage by responding to this email.  
Thank you,

*Travis P. Tally*

<image001.png>

Manager, Facilities Zone Maintenance 1 & 2  
Facilities Management  
1161 W. Sanford Ave.  
Auburn University, AL 36849  
Cell: 334-734-4439

<Chemistry Outage and Interruption Form.pdf>



## Travis Tally

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**From:** Julie Huff  
**Sent:** Wednesday, June 4, 2025 12:47 PM  
**To:** Travis Tally  
**Subject:** Re: AUFM Zone 2 Chemistry AHU Outage Condensation Pan Refurbishment June 9 - 15

I approve and I love the Aubie on your signature!

Julie Huff  
Asst. Provost, Academic Facilities, Operations & Initiatives  
301A Samford Hall  
Auburn University, AL 36849-5211  
(334) 844-5777  
julie@auburn.edu

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**From:** Travis Tally <tallytp@auburn.edu>  
**Date:** Wednesday, June 4, 2025 at 10:44 AM  
**To:** Julie Huff <hilljul@auburn.edu>, Kristi Rendleman <klr0069@auburn.edu>, Michael Brackin <brackmg@auburn.edu>, Eric Moore <jem0028@auburn.edu>, Bruce Arnold <gba0004@auburn.edu>  
**Cc:** Fred Buchanan <buchaf1@auburn.edu>, David Floyd <dhf0002@auburn.edu>  
**Subject:** AUFM Zone 2 Chemistry AHU Outage Condensation Pan Refurbishment June 9 - 15

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Please review and provide your approval for the outage by responding to this email.  
Thank you,

*Travis P. Tally*   
Manager, Facilities Zone Maintenance 1 & 2  
Facilities Management  
1161 W. Samford Ave.  
Auburn University, AL 36819

Cell: 334-734-4439



## Travis Tally

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**From:** Josh Conradson  
**Sent:** Wednesday, June 4, 2025 10:58 AM  
**To:** Travis Tally  
**Subject:** RE: AUFM Zone 2 Chemistry AHU Outage Condensation Pan Refurbishment June 9 - 15

Thanks Travis, I approve.

### **Joshua R. Conradson, M.Ed, PMP, CEFP**

*Director of Maintenance*

**Auburn University Facilities Management**

[1161 W Samford Ave, Auburn University, AL 36849](#)

C: [334-740-8218](tel:334-740-8218) | [conrajr@auburn.edu](mailto:conrajr@auburn.edu)

**From:** Travis Tally <tallytp@auburn.edu>  
**Sent:** Wednesday, June 4, 2025 10:45 AM  
**To:** Josh Conradson <conrajr@auburn.edu>  
**Subject:** FW: AUFM Zone 2 Chemistry AHU Outage Condensation Pan Refurbishment June 9 - 15

Sorry Josh,

Forgot to include you.

I got to get used to copying you on these emails.

**From:** Travis Tally  
**Sent:** Wednesday, June 4, 2025 10:44 AM  
**To:** Julie Huff <hilljui@auburn.edu>; Kristi Rendleman <klr0069@auburn.edu>; Michael Brackin <brackmg@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>  
**Cc:** Fred Buchanan <buchaf1@auburn.edu>; David Floyd <dhf0002@auburn.edu>  
**Subject:** AUFM Zone 2 Chemistry AHU Outage Condensation Pan Refurbishment June 9 - 15

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*Travis P. Tally* 

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