

Planned Outage and Interruption Request

Work Owner Travis Tally Organization Maintenance Phone 334-734-4439
 Onsite Contact Chris Potts Phone 334-734-1441
 Project # 25-281 Customer Request _____ WO Number _____

Select Interruption Type:

Building System Outage or Space Closure <small>(Only if part of a building is out, Check all that apply)</small>	<input type="checkbox"/>	Building Access Control	<input type="checkbox"/>	Elevator	<input type="checkbox"/>	Laboratory Utility	<input type="checkbox"/>	Sanitary Sewer
	<input type="checkbox"/>	Electric Power	<input checked="" type="checkbox"/>	Heating Ventilation & A/C (HVAC)	<input type="checkbox"/>	Natural Gas	<input type="checkbox"/>	Domestic Water
	<input type="checkbox"/>	Building Space/Entrances/ Occupant Flow	<input type="checkbox"/>	Telephone/IT	<input checked="" type="checkbox"/>	Fumehood	<input type="checkbox"/>	Cooler/Freezer
	<input type="checkbox"/>	Emergency Power <small>(Life Safety Approval required)</small>	<input type="checkbox"/>	Other <small>(Explain below)</small>	<input type="checkbox"/>		<input type="checkbox"/>	
Utility Outage <small>(If entire building is out)</small>	<input type="checkbox"/>	Electric Power	<input type="checkbox"/>	Natural Gas	<input type="checkbox"/>	Sewer from Building	<input type="checkbox"/>	Domestic Water
	<input type="checkbox"/>	Hot Water <small>(Central Plant)</small>	<input type="checkbox"/>	Chilled Water <small>(Central Plant)</small>	<input type="checkbox"/>	Steam <small>(Central Plant)</small>	<input type="checkbox"/>	Other <small>(Explain Below)</small>
Outside Closures	<input type="checkbox"/>	Roadway	<input type="checkbox"/>	Sidewalk	<input type="checkbox"/>	Bike Lane	<input type="checkbox"/>	Waste Receptacle
	<input type="checkbox"/>	Parking Spaces	<input type="checkbox"/>	ADA Facilities	<input type="checkbox"/>	Traffic Signal	<input type="checkbox"/>	Other <small>(Explain below)</small>
Life Safety System Outage <small>(Required any time system or components are taken out of service)</small>	<input type="checkbox"/>	Fire Alarm	<input type="checkbox"/>	Fire Suppression System and/or Fire Pump	<input type="checkbox"/>	Special Hazards Range Hood	<input type="checkbox"/>	Fire Hydrant
	<input type="checkbox"/>	Fire watch required? <input type="checkbox"/> Yes or <input type="checkbox"/> No <small>(Determined by Risk Management & Safety and University Engineer)</small>				Note: _____		
Life Safety Notifications	<input type="checkbox"/>	Annual Fire Alarm Test and Inspection	<input type="checkbox"/>	Fire Suppression System Testing	<input type="checkbox"/>	Fire Alarm System Testing	<input type="checkbox"/>	Fire Alarm System Download
Notifications	<input type="checkbox"/>	Unplanned Outage	<input type="checkbox"/>	Preventative Maintenance	<input type="checkbox"/>	Risk Mgt. & Safety Inspection	<input type="checkbox"/>	Other <small>(Explain below)</small>

Description of Work Activity

AHU condensate pans are being referbished.

Building(s) or Location(s) Affected

Chemistry

Specific Space Affected (Room Numbers)

Entire Building.

How are the building clients or University stakeholders affected? What will they notice?

Air conditioning and fume hood exhaust will be down each day, 5pm - 2am, July 8th - July 13th.

Schedule: 7/8/25 Start Time: 5:00 pm End Date: 7/13/25 End Time: 2:00 am

Planned Outage and Interruption Request

Planning Reviews (Per Review Matrix):

Organization	Review Required?	Reviewer	Review Date
Maintenance Zone Manager or Supervisor		<i>N. Kelly</i>	<i>6/13</i>
Utility Supervisor			
Others as Needed			

Client Approvals (Per Approval Matrix):

Organizations Affected by Work, Interruption, or Outage			
Client	Building(s)	Key Contact	Approval Date
	<i>Acad</i>	<i>Therrow</i>	<i>6/11</i>
	<i>Chem</i>	<i>Cremaschi</i>	<i>6/10</i>
	<i>Mech</i>	<i>Suhling</i>	<i>6/10</i>
		<i>Brobeck</i>	<i>6/11</i>
		<i>David Allen</i>	<i>6/12</i>

Facilities Management Approvals (Per the Approval Matrix)

Facilities Management								
Maintenance			Utility and Energy			Design & Construction		
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date
Campus Services/Landscape								
Approval Required?	Approved By:	Date						
For Life Safety Systems								
University Engineer			Risk Management and Safety					
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date			
Work Management								
Received By:		Date Received	Time Received		Date Notice Issued		Time Issued	

Work Owner Signature: *N. Kelly* Date *6/11/25*

Travis Tally

From: Josh Conradson
Sent: Thursday, June 12, 2025 9:47 AM
To: Travis Tally
Cc: Christopher Potts; Scott McClure; Eric Moore
Subject: RE: AUFM 25-281 Wilmore AHU Condensate Pan Refurbishment Outage and Interruption Form

Travis,

I approve.

Joshua R. Conradson, M.Ed, PMP, CEFP

Director of Maintenance

Auburn University Facilities Management

[1161 W Samford Ave, Auburn University, AL 36849](#)

C: [334-740-8218](tel:334-740-8218) | conrajr@auburn.edu

From: Travis Tally <tallytp@auburn.edu>
Sent: Tuesday, June 10, 2025 9:21 AM
To: Brian Thurow <thurobs@auburn.edu>; Allan David <aed0022@auburn.edu>; Christian Brodbeck <brodbcj@auburn.edu>; Selen Cremaschi <szc0113@auburn.edu>; Terri Carson <carsoth@auburn.edu>; Jeff Suhling <jsuhling@auburn.edu>; Josh Conradson <conrajr@auburn.edu>
Cc: Christopher Potts <pottscm@auburn.edu>; Scott McClure <mclluws@auburn.edu>; Steven Moore <moores7@auburn.edu>; Brian Schwieker <schwiba@auburn.edu>; Eric Moore <jem0028@auburn.edu>
Subject: AUFM 25-281 Wilmore AHU Condensate Pan Refurbishment Outage and Interruption Form

Everyone,

I am requesting approval for an AHU outage at Wilmore Lab to refurbish the condensate pans on the 4 building AHUs, please see the work schedule below:

Note: The exhaust fans for the fume hoods are tied into the controls and will be down as well.

Thank you.

Mon, Jul 7	
2pm – 4pm	AQUIS Team arrives to meet with Customer and setup equipment and material
Tue, Jul 8	
5pm – 2am	Wilmore Zone 1 PH AHU-1
Wed, Jul 9	
5pm – 2am	Wilmore Zone 1 PH AHU-2
Thu, Jul 10	
5pm – 2am	Wilmore Zone 1 PH AHU-1 and AHU-2

Fri, Jul 11

5pm – 2am

Wilmore Zone 1 PH AHU-3

Sat, Jul 12

5pm – 2am

Wilmore Zone 1 PH AHU-4

Sun, Jul 13

5pm – 2am

Wilmore Zone 1 PH AHU-3 and AHU-4

Mon, Jul 14

8am

Walkthrough with Customer

Travis P. Tally



Manager, Facilities Zone Maintenance 1 & 2

Facilities Management

1161 W. Sanford Ave.

Auburn University, AL 36849

Cell: 334-734-4439

Travis Tally

From: Brian Thurow
Sent: Wednesday, June 11, 2025 8:35 AM
To: Christian Brodbeck; Selen Cremaschi; Jeff Suhling; Travis Tally; Allan David; Terri Carson; Josh Conradson
Cc: Christopher Potts; Scott McClure; Steven Moore; Brian Schwieker; Eric Moore
Subject: RE: AUFM 25-281 Wilmore AHU Condensate Pan Refurbishment Outage and Interruption Form

I approve for AERO

Brian S. Thurow, Ph.D.
Department Chair
W. Allen and Martha Reed Professor
Department of Aerospace Engineering
211 Davis Hall
Auburn University, AL 36849-5338
Phone: (334) 844-6827
Fax: (334) 844-6803
thurow@auburn.edu



From: Christian Brodbeck <brodbcj@auburn.edu>
Sent: Wednesday, June 11, 2025 8:34 AM
To: Selen Cremaschi <szc0113@auburn.edu>; Jeff Suhling <jsuhling@auburn.edu>; Travis Tally <tallytp@auburn.edu>; Brian Thurow <thurobs@auburn.edu>; Allan David <aed0022@auburn.edu>; Terri Carson <carsoth@auburn.edu>; Josh Conradson <conrajr@auburn.edu>
Cc: Christopher Potts <pottscm@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Steven Moore <moores7@auburn.edu>; Brian Schwieker <schwiba@auburn.edu>; Eric Moore <jem0028@auburn.edu>
Subject: Re: AUFM 25-281 Wilmore AHU Condensate Pan Refurbishment Outage and Interruption Form

If all the departments approve, then I approve on behalf of the Dean's Office.

Thank you,

Christian



Christian Brodbeck, PE

Director, Engineering Research Operations
Samuel Ginn College of Engineering
311 West Magnolia Ave, Auburn, AL 36849
C: 334.750.9375

brodbcj@auburn.edu

From: Selen Cremaschi <szc0113@auburn.edu>

Date: Tuesday, June 10, 2025 at 5:34 PM

To: Jeff Suhling <jsuhling@auburn.edu>, Travis Tally <tallytp@auburn.edu>, Brian Thurow <thurobs@auburn.edu>, Allan David <aed0022@auburn.edu>, Christian Brodbeck <brodbcj@auburn.edu>, Terri Carson <carsoth@auburn.edu>, Josh Conradson <conrajr@auburn.edu>

Cc: Christopher Potts <pottscm@auburn.edu>, Scott McClure <mccluws@auburn.edu>, Steven Moore <moores7@auburn.edu>, Brian Schwieker <schwiba@auburn.edu>, Eric Moore <jem0028@auburn.edu>

Subject: Re: AUFM 25-281 Wilmore AHU Condensate Pan Refurbishment Outage and Interruption Form

I approve for chemical engineering.

Best,

Selen



Selen Cremaschi, Ph.D. (she/her)

Department Chair
B. Redd & Susan W. Redd Endowed Eminent Scholar Chair Professor
Department of Chemical Engineering
212 Ross Hall, Auburn, AL 36849
O: 334.844.2064 | M: 334.734.6062

selen-cremaschi@auburn.edu

eng.auburn.edu/chen/



From: Jeff Suhling <jsuhling@auburn.edu>

Sent: Tuesday, June 10, 2025 4:59 PM

To: Travis Tally <tallytp@auburn.edu>; Brian Thurow <thurobs@auburn.edu>; Allan David <aed0022@auburn.edu>; Christian Brodbeck <brodbcj@auburn.edu>; Selen Cremaschi <szc0113@auburn.edu>; Terri Carson <carsoth@auburn.edu>; Josh Conradson <conrajr@auburn.edu>

Cc: Christopher Potts <pottscm@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Steven Moore <moores7@auburn.edu>; Brian Schwieker <schwiba@auburn.edu>; Eric Moore <jem0028@auburn.edu>

Subject: RE: AUFM 25-281 Wilmore AHU Condensate Pan Refurbishment Outage and Interruption Form

I approve for Mechanical Engineering.

Jeff Suhling

From: Travis Tally <tallytp@auburn.edu>

Sent: Tuesday, June 10, 2025 9:21 AM

To: Brian Thurow <thurows@auburn.edu>; Allan David <aed0022@auburn.edu>; Christian Brodbeck <brodbcj@auburn.edu>; Selen Cremaschi <szc0113@auburn.edu>; Terri Carson <carsoth@auburn.edu>; Jeff Suhling <jsuhling@auburn.edu>; Josh Conradson <conrajr@auburn.edu>

Cc: Christopher Potts <pottscm@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Steven Moore <moores7@auburn.edu>; Brian Schwieker <schwiba@auburn.edu>; Eric Moore <iem0028@auburn.edu>

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Sun, Jul 13 5pm – 2am	Wilmore Zone 1 PH AHU-3 and AHU-4
Mon, Jul 14 8am	Walkthrough with Customer

Travis P. Tally



Manager, Facilities Zone Maintenance 1 & 2
Facilities Management
1161 W. Sanford Ave.

Auburn University, AL 36849
Cell: 334-734-4439

Travis Tally

From: Allan David
Sent: Thursday, June 12, 2025 4:29 PM
To: Travis Tally; Brian Thurow; Christian Brodbeck; Selen Cremaschi; Terri Carson; Jeff Suhling; Josh Conradson
Cc: Christopher Potts; Scott McClure; Steven Moore; Brian Schwieker; Eric Moore
Subject: RE: AUFM 25-281 Wilmore AHU Condensate Pan Refurbishment Outage and Interruption Form

I approve.

Allan

Sent from my Verizon. Samsung Galaxy smartphone

----- Original message -----

From: Travis Tally <tallytp@auburn.edu>
Date: 6/10/25 9:21 AM (GMT-06:00)
To: Brian Thurow <thurobs@auburn.edu>, Allan David <aed0022@auburn.edu>, Christian Brodbeck <brodbcj@auburn.edu>, Selen Cremaschi <szc0113@auburn.edu>, Terri Carson <carsoth@auburn.edu>, Jeff Suhling <jsuhling@auburn.edu>, Josh Conradson <conrajr@auburn.edu>
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Sat, Jul 12
5pm – 2am **Wilmore Zone 1 PH AHU-4**

Sun, Jul 13
5pm – 2am **Wilmore Zone 1 PH AHU-3 and AHU-4**

Mon, Jul 14
8am **Walkthrough with Customer**

Travis P. Tally 
Manager, Facilities Zone Maintenance 1 & 2
Facilities Management
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Auburn University, AL 36849
Cell: 334-734-4439