

## Planned Outage and Interruption Request

Work Owner Travis Tally Organization Maintenance Phone 334-734-4439  
 Onsite Contact Chris Potts Phone 334-734-1441  
 Project # 25-281 Customer Request \_\_\_\_\_ WO Number \_\_\_\_\_

### Select Interruption Type:

<b>Building System Outage or Space Closure</b> <small>(Only if part of a building is out, Check all that apply)</small>	<input type="checkbox"/>	Building Access Control	<input type="checkbox"/>	Elevator	<input type="checkbox"/>	Laboratory Utility	<input type="checkbox"/>	Sanitary Sewer
	<input type="checkbox"/>	Electric Power	<input checked="" type="checkbox"/>	Heating Ventilation & A/C (HVAC)	<input type="checkbox"/>	Natural Gas	<input type="checkbox"/>	Domestic Water
	<input type="checkbox"/>	Building Space/Entrances/ Occupant Flow	<input type="checkbox"/>	Telephone/IT	<input checked="" type="checkbox"/>	Fumehood	<input type="checkbox"/>	Cooler/Freezer
	<input type="checkbox"/>	Emergency Power <small>(Life Safety Approval required)</small>	<input type="checkbox"/>	Other <small>(Explain below)</small>				
<b>Utility Outage</b> <small>(If entire building is out)</small>	<input type="checkbox"/>	Electric Power	<input type="checkbox"/>	Natural Gas	<input type="checkbox"/>	Sewer from Building	<input type="checkbox"/>	Domestic Water
	<input type="checkbox"/>	Hot Water <small>(Central Plant)</small>	<input type="checkbox"/>	Chilled Water <small>(Central Plant)</small>	<input type="checkbox"/>	Steam <small>(Central Plant)</small>	<input type="checkbox"/>	Other <small>(Explain Below)</small>
<b>Outside Closures</b>	<input type="checkbox"/>	Roadway	<input type="checkbox"/>	Sidewalk	<input type="checkbox"/>	Bike Lane	<input type="checkbox"/>	Waste Receptacle
	<input type="checkbox"/>	Parking Spaces	<input type="checkbox"/>	ADA Facilities	<input type="checkbox"/>	Traffic Signal	<input type="checkbox"/>	Other <small>(Explain below)</small>
<b>Life Safety System Outage</b> <small>(Required any time system or components are taken out of service)</small>	<input type="checkbox"/>	Fire Alarm	<input type="checkbox"/>	Fire Suppression System and/or Fire Pump	<input type="checkbox"/>	Special Hazards Range Hood	<input type="checkbox"/>	Fire Hydrant
	<input type="checkbox"/>	Fire watch required? <input type="checkbox"/> Yes or <input type="checkbox"/> No <small>(Determined by Risk Management &amp; Safety and University Engineer)</small>			Note:			
<b>Life Safety Notifications</b>	<input type="checkbox"/>	Annual Fire Alarm Test and Inspection	<input type="checkbox"/>	Fire Suppression System Testing	<input type="checkbox"/>	Fire Alarm System Testing	<input type="checkbox"/>	Fire Alarm System Download
<b>Notifications</b>	<input type="checkbox"/>	Unplanned Outage	<input type="checkbox"/>	Preventative Maintenance	<input type="checkbox"/>	Risk Mgt. & Safety Inspection	<input type="checkbox"/>	Other <small>(Explain below)</small>

**Description of Work Activity**

AHU condensate pans are being referbished.

**Building(s) or Location(s) Affected**

Chemistry

**Specific Space Affected (Room Numbers)**

Entire Building.

**How are the building clients or University stakeholders affected? What will they notice?**

Air conditioning and fume hood exhaust will be down each day, 5pm - 2am, July 8th - July 13th.

Schedule: Start Date: 7/8/25 Start Time: 5:00 pm End Date: 7/13/25 End Time: 2:00 am



## Planned Outage and Interruption Request

### Planning Reviews (Per Review Matrix):

Organization	Review Required?	Reviewer	Review Date
Maintenance Zone Manager or Supervisor		<i>N Kelly</i>	<i>6/13</i>
Utility Supervisor			
Others as Needed			

### Client Approvals (Per Approval Matrix):

Organizations Affected by Work, Interruption, or Outage			
Client	Building(s)	Key Contact	Approval Date
	<i>Acad</i>	<i>Therrow</i>	<i>6/11</i>
	<i>Chem</i>	<i>Cremaschi</i>	<i>6/10</i>
	<i>Mech</i>	<i>Suhling</i>	<i>6/10</i>
		<i>Brodbeck</i>	<i>6/11</i>
		<i>David Allen</i>	<i>6/12</i>

### Facilities Management Approvals (Per the Approval Matrix)

Facilities Management								
Maintenance			Utility and Energy			Design & Construction		
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date
Campus Services/Landscape								
Approval Required?	Approved By:	Date						
For Life Safety Systems								
University Engineer			Risk Management and Safety					
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date			
Work Management								
Received By:		Date Received	Time Received	Date Notice Issued		Time Issued		

Work Owner Signature: *N Kelly* Date *6/11/25*



## Travis Tally

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**From:** Josh Conradson  
**Sent:** Thursday, June 12, 2025 9:47 AM  
**To:** Travis Tally  
**Cc:** Christopher Potts; Scott McClure; Eric Moore  
**Subject:** RE: AUFM 25-281 Wilmore AHU Condensate Pan Refurbishment Outage and Interruption Form

Travis,

I approve.

### **Joshua R. Conradson, M.Ed, PMP, CEFM**

Director of Maintenance

**Auburn University Facilities Management**

1161 W Samford Ave, Auburn University, AL 36849

C: 334-740-8218 | [conrajr@auburn.edu](mailto:conrajr@auburn.edu)

**From:** Travis Tally <tallytp@auburn.edu>  
**Sent:** Tuesday, June 10, 2025 9:21 AM  
**To:** Brian Thurow <thurobs@auburn.edu>; Allan David <aed0022@auburn.edu>; Christian Brodbeck <brodbcj@auburn.edu>; Selen Cremaschi <szc0113@auburn.edu>; Terri Carson <carsoth@auburn.edu>; Jeff Suhling <jsuhling@auburn.edu>; Josh Conradson <conrajr@auburn.edu>  
**Cc:** Christopher Potts <pottscm@auburn.edu>; Scott McClure <mclluws@auburn.edu>; Steven Moore <moores7@auburn.edu>; Brian Schwieker <schwiba@auburn.edu>; Eric Moore <jem0028@auburn.edu>  
**Subject:** AUFM 25-281 Wilmore AHU Condensate Pan Refurbishment Outage and Interruption Form

Everyone,

I am requesting approval for an AHU outage at Wilmore Lab to refurbish the condensate pans on the 4 building AHUs, please see the work schedule below:

*Note: The exhaust fans for the fume hoods are tied into the controls and will be down as well.*

Thank you.

**Mon, Jul 7**  
**2pm – 4pm**      **AQUIS Team arrives to meet with Customer and setup equipment and material**

**Tue, Jul 8**  
**5pm – 2am**      **Wilmore Zone 1 PH AHU-1**

**Wed, Jul 9**  
**5pm – 2am**      **Wilmore Zone 1 PH AHU-2**

**Thu, Jul 10**  
**5pm – 2am**      **Wilmore Zone 1 PH AHU-1 and AHU-2**

**Fri, Jul 11**  
**5pm – 2am**      **Wilmore Zone 1 PH AHU-3**

**Sat, Jul 12**  
**5pm – 2am**      **Wilmore Zone 1 PH AHU-4**

**Sun, Jul 13**  
**5pm – 2am**      **Wilmore Zone 1 PH AHU-3 and AHU-4**

**Mon, Jul 14**  
**8am**                **Walkthrough with Customer**

***Travis P. Tally***   
Manager, Facilities Zone Maintenance 1 & 2  
Facilities Management  
1161 W. Sanford Ave.  
Auburn University, AL 36849  
Cell: 334-734-4439

## Travis Tally

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**From:** Brian Thurow  
**Sent:** Wednesday, June 11, 2025 8:35 AM  
**To:** Christian Brodbeck; Selen Cremaschi; Jeff Suhling; Travis Tally; Allan David; Terri Carson; Josh Conradson  
**Cc:** Christopher Potts; Scott McClure; Steven Moore; Brian Schwieker; Eric Moore  
**Subject:** RE: AUFM 25-281 Wilmore AHU Condensate Pan Refurbishment Outage and Interruption Form

I approve for AERO

-----  
**Brian S. Thurow, Ph.D.**  
Department Chair  
W. Allen and Martha Reed Professor  
Department of Aerospace Engineering  
211 Davis Hall  
Auburn University, AL 36849-5338  
Phone: (334) 844-6827  
Fax: (334) 844-6803  
[thurow@auburn.edu](mailto:thurow@auburn.edu)



**From:** Christian Brodbeck <brodbcj@auburn.edu>  
**Sent:** Wednesday, June 11, 2025 8:34 AM  
**To:** Selen Cremaschi <szc0113@auburn.edu>; Jeff Suhling <jsuhling@auburn.edu>; Travis Tally <tallytp@auburn.edu>; Brian Thurow <thurobs@auburn.edu>; Allan David <aed0022@auburn.edu>; Terri Carson <carsoth@auburn.edu>; Josh Conradson <conrajr@auburn.edu>  
**Cc:** Christopher Potts <pottscm@auburn.edu>; Scott McClure <mclluws@auburn.edu>; Steven Moore <moores7@auburn.edu>; Brian Schwieker <schwiba@auburn.edu>; Eric Moore <jem0028@auburn.edu>  
**Subject:** Re: AUFM 25-281 Wilmore AHU Condensate Pan Refurbishment Outage and Interruption Form

If all the departments approve, then I approve on behalf of the Dean's Office.

Thank you,

Christian



**Christian Brodbeck, PE**

Director, Engineering Research Operations  
Samuel Ginn College of Engineering  
311 West Magnolia Ave, Auburn, AL 36849  
C: 334.750.9375

[brodbci@auburn.edu](mailto:brodbci@auburn.edu)

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**From:** Selen Cremaschi <[szc0113@auburn.edu](mailto:szc0113@auburn.edu)>

**Date:** Tuesday, June 10, 2025 at 5:34 PM

**To:** Jeff Suhling <[jsuhling@auburn.edu](mailto:jsuhling@auburn.edu)>, Travis Tally <[tallytp@auburn.edu](mailto:tallytp@auburn.edu)>, Brian Thurow <[thurobs@auburn.edu](mailto:thurobs@auburn.edu)>, Allan David <[aed0022@auburn.edu](mailto:aed0022@auburn.edu)>, Christian Brodbeck <[brodbci@auburn.edu](mailto:brodbci@auburn.edu)>, Terri Carson <[carsoth@auburn.edu](mailto:carsoth@auburn.edu)>, Josh Conradson <[conrajr@auburn.edu](mailto:conrajr@auburn.edu)>

**Cc:** Christopher Potts <[pottscm@auburn.edu](mailto:pottscm@auburn.edu)>, Scott McClure <[mccluws@auburn.edu](mailto:mccluws@auburn.edu)>, Steven Moore <[moores7@auburn.edu](mailto:moores7@auburn.edu)>, Brian Schwieker <[schwiba@auburn.edu](mailto:schwiba@auburn.edu)>, Eric Moore <[jem0028@auburn.edu](mailto:jem0028@auburn.edu)>

**Subject:** Re: AUFM 25-281 Wilmore AHU Condensate Pan Refurbishment Outage and Interruption Form

I approve for chemical engineering.

Best,

Selen



**Selen Cremaschi, Ph.D. (she/her)**

Department Chair  
B. Redd & Susan W. Redd Endowed Eminent Scholar Chair Professor  
Department of Chemical Engineering  
212 Ross Hall, Auburn, AL 36849  
O: 334.844.2064 | M: 334.734.6062

[selen-cremaschi@auburn.edu](mailto:selen-cremaschi@auburn.edu)

[eng.auburn.edu/chen/](http://eng.auburn.edu/chen/)



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**From:** Jeff Suhling <[jsuhling@auburn.edu](mailto:jsuhling@auburn.edu)>

**Sent:** Tuesday, June 10, 2025 4:59 PM

**To:** Travis Tally <[tallytp@auburn.edu](mailto:tallytp@auburn.edu)>; Brian Thurow <[thurobs@auburn.edu](mailto:thurobs@auburn.edu)>; Allan David <[aed0022@auburn.edu](mailto:aed0022@auburn.edu)>; Christian Brodbeck <[brodbci@auburn.edu](mailto:brodbci@auburn.edu)>; Selen Cremaschi <[szc0113@auburn.edu](mailto:szc0113@auburn.edu)>; Terri Carson <[carsoth@auburn.edu](mailto:carsoth@auburn.edu)>; Josh Conradson <[conrajr@auburn.edu](mailto:conrajr@auburn.edu)>

**Cc:** Christopher Potts <[pottscm@auburn.edu](mailto:pottscm@auburn.edu)>; Scott McClure <[mccluws@auburn.edu](mailto:mccluws@auburn.edu)>; Steven Moore <[moores7@auburn.edu](mailto:moores7@auburn.edu)>; Brian Schwieker <[schwiba@auburn.edu](mailto:schwiba@auburn.edu)>; Eric Moore <[jem0028@auburn.edu](mailto:jem0028@auburn.edu)>

**Subject:** RE: AUFM 25-281 Wilmore AHU Condensate Pan Refurbishment Outage and Interruption Form

I approve for Mechanical Engineering.

Jeff Suhling

**From:** Travis Tally <[tallytp@auburn.edu](mailto:tallytp@auburn.edu)>  
**Sent:** Tuesday, June 10, 2025 9:21 AM  
**To:** Brian Thurow <[thurobs@auburn.edu](mailto:thurobs@auburn.edu)>; Allan David <[aed0022@auburn.edu](mailto:aed0022@auburn.edu)>; Christian Brodbeck <[brodbcj@auburn.edu](mailto:brodbcj@auburn.edu)>; Selen Cremaschi <[szc0113@auburn.edu](mailto:szc0113@auburn.edu)>; Terri Carson <[carsoth@auburn.edu](mailto:carsoth@auburn.edu)>; Jeff Suhling <[jsuhling@auburn.edu](mailto:jsuhling@auburn.edu)>; Josh Conradson <[conrajr@auburn.edu](mailto:conrajr@auburn.edu)>  
**Cc:** Christopher Potts <[pottscm@auburn.edu](mailto:pottscm@auburn.edu)>; Scott McClure <[mccluws@auburn.edu](mailto:mccluws@auburn.edu)>; Steven Moore <[moores7@auburn.edu](mailto:moores7@auburn.edu)>; Brian Schwieker <[schwiba@auburn.edu](mailto:schwiba@auburn.edu)>; Eric Moore <[jem0028@auburn.edu](mailto:jem0028@auburn.edu)>  
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**Travis P. Tally**



Manager, Facilities Zone Maintenance 1 & 2  
Facilities Management  
1161 W. Samford Ave.

Auburn University, AL 36849  
Cell: 334-734-4439

## Travis Tally

---

**From:** Allan David  
**Sent:** Thursday, June 12, 2025 4:29 PM  
**To:** Travis Tally; Brian Thurow; Christian Brodbeck; Selen Cremaschi; Terri Carson; Jeff Suhling; Josh Conradson  
**Cc:** Christopher Potts; Scott McClure; Steven Moore; Brian Schwieker; Eric Moore  
**Subject:** RE: AUFM 25-281 Wilmore AHU Condensate Pan Refurbishment Outage and Interruption Form

I approve.

Allan

Sent from my Verizon. Samsung Galaxy smartphone

----- Original message -----

**From:** Travis Tally <tallytp@auburn.edu>  
**Date:** 6/10/25 9:21 AM (GMT-06:00)  
**To:** Brian Thurow <thurobs@auburn.edu>, Allan David <aed0022@auburn.edu>, Christian Brodbeck <brodbcj@auburn.edu>, Selen Cremaschi <szc0113@auburn.edu>, Terri Carson <carsoth@auburn.edu>, Jeff Suhling <jsuhling@auburn.edu>, Josh Conradson <conrajr@auburn.edu>  
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