

Planned Outage and Interruption Request

Work Owner _____ Organization _____ Phone _____

Onsite Contact _____ Phone _____

Project # _____ Customer Request _____ WO Number _____

Select Interruption Type:

Building System Outage or Space Closure <small>(Only if part of a building is out, Check all that apply)</small>		Building Access Control		Elevator		Laboratory Utility		Sanitary Sewer
		Electric Power		Heating Ventilation & A/C (HVAC)		Natural Gas		Domestic Water
		Building Space/Entrances/ Occupant Flow		Telephone/IT		Fumehood		Cooler/Freezer
		Emergency Power <small>(Life Safety Approval required)</small>		Other <small>(Explain below)</small>				
Utility Outage <small>(If entire building is out)</small>		Electric Power		Natural Gas		Sewer from Building		Domestic Water
		Hot Water <small>(Central Plant)</small>		Chilled Water <small>(Central Plant)</small>		Steam <small>(Central Plant)</small>		Other <small>(Explain Below)</small>
Outside Closures		Roadway		Sidewalk		Bike Lane		Waste Receptacle
		Parking Spaces		ADA Facilities		Traffic Signal		Other <small>(Explain below)</small>
Life Safety System Outage <small>(Required any time system or components are taken out of service)</small>		Fire Alarm		Fire Suppression System and/or Fire Pump		Special Hazards Range Hood		Fire Hydrant
		Fire watch required? Yes or No <small>(Determined by Risk Management & Safety and University Engineer)</small>				Note:		
Life Safety Notifications		Annual Fire Alarm Test and Inspection		Fire Suppression System Testing		Fire Alarm System Testing		Fire Alarm System Download
Notifications		Unplanned Outage		Preventative Maintenance		Risk Mgt. & Safety Inspection		Other <small>(Explain below)</small>

Description of Work Activity

Building(s) or Location(s) Affected

Specific Space Affected (Room Numbers)

How are the building clients or University stakeholders affected? What will they notice?

Schedule:

Start Date: _____ **Start Time:** _____ **End Date:** _____ **End Time:** _____

Planned Outage and Interruption Request

Planning Reviews (Per Review Matrix):

Organization	Review Required?	Reviewer	Review Date
Maintenance Zone Manager or Supervisor			
Utility Supervisor			
Others as Needed			

Client Approvals (Per Approval Matrix):

Organizations Affected by Work, Interruption, or Outage			
Client	Building(s)	Key Contact	Approval Date

Facilities Management Approvals (Per the Approval Matrix)

Facilities Management								
Maintenance			Utility and Energy			Design & Construction		
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date
	Scott McClure						Andrew Spurlin	
Campus Services/Landscape								
Approval Required?	Approved By:	Date						
For Life Safety Systems								
University Engineer			Risk Management and Safety					
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date			
	Bob Hix			Jessica Covington and Elizabeth				
Work Management								
Received By:		Date Received	Time Received		Date Notice Issued		Time Issued	

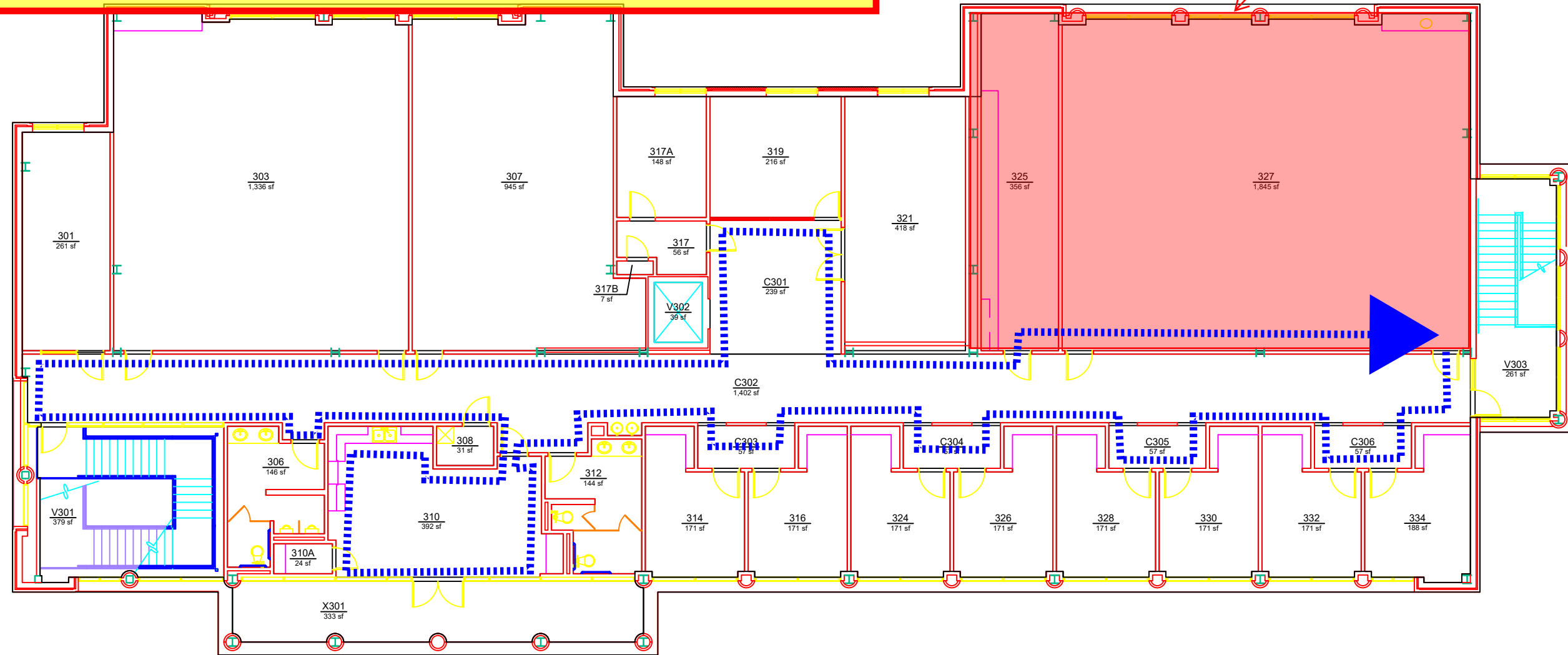
Work Owner Signature: Kelly O'Neal-Young Date _____

23-103 - Miller Gorrie Center - Thesis Lab 327 & 3325
Level 3 Sprinkler Outage
Fire Watch Plan

Starting point is the location at the blue arrow - path is blue dotted line.
Fire watch should follow the indicated path through the 3rd floor every 30 minutes. Verify that paths of egress are not impeded and that other fire protection features are functioning correctly. Quickly check inside unoccupied rooms that are accessible. Maintain access to a fire extinguisher at all times during the fire watch, and promptly notify the fire department in case of an emergency.

Please use the attached sign-off sheet for the 30 minute walks, and returned the completed copy to AUFM once the system is re-energized.

Please use the attached sign-off sheet for the 30 minute walks, and returned the completed copy to AUFM once the system is re-energized.



Building No.: AA_W0805
File Name: AA_W0805_03
Last Export: 06/28/2023
Report Created By: Hongbiao Wang
Report Date: 06/28/2023

FIRE WATCH PATROL LOG SHEET

Address: Miller Gorrie Center - 270 W Samford Ave, Auburn, AL 36849

Fire Watch Duties Conducted By: Josh Elston/ Carlisle Superintendent
(print name & position)

Fire Watch Commenced: Date: 6/23/25 Time: _____

ROUNDS	DATE (m/d/y)	START TIME (circle a.m./p.m.)	FINISH TIME (circle a.m./p.m.)	AREAS PATROLLED & COMMENTS	INITIALS
1.	/ /	a.m. p.m.	a.m. p.m.		
2.	/ /	a.m. p.m.	a.m. p.m.		
3.	/ /	a.m. p.m.	a.m. p.m.		
4.	/ /	a.m. p.m.	a.m. p.m.		
5.	/ /	a.m. p.m.	a.m. p.m.		
6.	/ /	a.m. p.m.	a.m. p.m.		
7.	/ /	a.m. p.m.	a.m. p.m.		
8.	/ /	a.m. p.m.	a.m. p.m.		
9.	/ /	a.m. p.m.	a.m. p.m.		
10.	/ /	a.m. p.m.	a.m. p.m.		
11.	/ /	a.m. p.m.	a.m. p.m.		
12.	/ /	a.m. p.m.	a.m. p.m.		
13.	/ /	a.m. p.m.	a.m. p.m.		
14.	/ /	a.m. p.m.	a.m. p.m.		
15.	/ /	a.m. p.m.	a.m. p.m.		
16.	/ /	a.m. p.m.	a.m. p.m.		
17.	/ /	a.m. p.m.	a.m. p.m.		
18.	/ /	a.m. p.m.	a.m. p.m.		

FIRE WATCH PATROL LOG SHEET

Address: Miller Gorrie Center - 270 W Samford Ave, Auburn, AL 36849

Fire Watch Duties Conducted By: Josh Elston/ Carlisle Superintendent
(print name & position)

Fire Watch Commenced: Date: 6/24/25 Time: _____

ROUNDS	DATE (m/d/y)	START TIME (circle a.m./p.m.)	FINISH TIME (circle a.m./p.m.)	AREAS PATROLLED & COMMENTS	INITIALS
1.	/ /	a.m. p.m.	a.m. p.m.		
2.	/ /	a.m. p.m.	a.m. p.m.		
3.	/ /	a.m. p.m.	a.m. p.m.		
4.	/ /	a.m. p.m.	a.m. p.m.		
5.	/ /	a.m. p.m.	a.m. p.m.		
6.	/ /	a.m. p.m.	a.m. p.m.		
7.	/ /	a.m. p.m.	a.m. p.m.		
8.	/ /	a.m. p.m.	a.m. p.m.		
9.	/ /	a.m. p.m.	a.m. p.m.		
10.	/ /	a.m. p.m.	a.m. p.m.		
11.	/ /	a.m. p.m.	a.m. p.m.		
12.	/ /	a.m. p.m.	a.m. p.m.		
13.	/ /	a.m. p.m.	a.m. p.m.		
14.	/ /	a.m. p.m.	a.m. p.m.		
15.	/ /	a.m. p.m.	a.m. p.m.		
16.	/ /	a.m. p.m.	a.m. p.m.		
17.	/ /	a.m. p.m.	a.m. p.m.		
18.	/ /	a.m. p.m.	a.m. p.m.		

FIRE WATCH PATROL LOG SHEET

Address: Miller Gorrie Center - 270 W Samford Ave, Auburn, AL 36849

Fire Watch Duties Conducted By: Josh Elston/ Carlisle Superintendent
(print name & position)

Fire Watch Commenced: Date: 6/25/25 Time: _____

ROUNDS	DATE (m/d/y)	START TIME (circle a.m./p.m.)	FINISH TIME (circle a.m./p.m.)	AREAS PATROLLED & COMMENTS	INITIALS
1.	/ /	a.m. p.m.	a.m. p.m.		
2.	/ /	a.m. p.m.	a.m. p.m.		
3.	/ /	a.m. p.m.	a.m. p.m.		
4.	/ /	a.m. p.m.	a.m. p.m.		
5.	/ /	a.m. p.m.	a.m. p.m.		
6.	/ /	a.m. p.m.	a.m. p.m.		
7.	/ /	a.m. p.m.	a.m. p.m.		
8.	/ /	a.m. p.m.	a.m. p.m.		
9.	/ /	a.m. p.m.	a.m. p.m.		
10.	/ /	a.m. p.m.	a.m. p.m.		
11.	/ /	a.m. p.m.	a.m. p.m.		
12.	/ /	a.m. p.m.	a.m. p.m.		
13.	/ /	a.m. p.m.	a.m. p.m.		
14.	/ /	a.m. p.m.	a.m. p.m.		
15.	/ /	a.m. p.m.	a.m. p.m.		
16.	/ /	a.m. p.m.	a.m. p.m.		
17.	/ /	a.m. p.m.	a.m. p.m.		
18.	/ /	a.m. p.m.	a.m. p.m.		

Kelly O'Neal-Young

From: Jessica Covington
Sent: Monday, June 16, 2025 1:03 PM
To: Kelly O'Neal-Young; Kenneth Sullins; Shane Johnson; Ben Farrow; Mellissa Watson; Julie Huff; Kristi Rendleman; Josh Conradson; Scott McClure; Bruce Arnold; Bob Hix
Cc: Brandon Clarke; Terry Whitfield; Jonathan Haney
Subject: RE: Requested - 23-103 - Miller Gorrie - Sprinkler Outage.pdf

Hi Kelly,
I approve.

Thank you,



Jessica L. Covington, CSP
Safety and Health Program Manager

Risk Management and Safety
1161 W. Samford Ave., Bldg. 9 | Auburn, AL 36849
(C) 334-734-1715

From: Kelly O'Neal-Young <onealke@auburn.edu>
Sent: Monday, June 16, 2025 9:56 AM
To: Kenneth Sullins <sullike@auburn.edu>; Shane Johnson <johnsha@auburn.edu>; Ben Farrow <farrocb@auburn.edu>; Mellissa Watson <mmw0020@auburn.edu>; Julie Huff <hilljul@auburn.edu>; Kristi Rendleman <klr0069@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Bob Hix <hixjame@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>
Cc: Brandon Clarke <bac0036@auburn.edu>; Terry Whitfield <terry.brendlesprinkler@gmail.com>
Subject: Requested - 23-103 - Miller Gorrie - Sprinkler Outage.pdf

Please see attached requested Fire Sprinkler Outage for Gorrie Center – 6/23 through 6/25. The system will only be off during the day and re-activated in the evening. A fire Watch is planned to be in place during the day.

Let me know if this is acceptable.

Thank You,

Kelly O'Neal-Young

Project Manager - Construction Management

Auburn University Facilities Management

1161 W Samford Ave, Auburn University, AL 36849

C: 770-318-8277 | onealke@auburn.edu

Kelly O'Neal-Young

From: Scott McClure
Sent: Monday, June 16, 2025 11:48 AM
To: Bob Hix; Kelly O'Neal-Young; Kenneth Sullins; Shane Johnson; Ben Farrow; Mellissa Watson; Julie Huff; Kristi Rendleman; Josh Conradson; Bruce Arnold; Jessica Covington
Cc: Brandon Clarke; Terry Whitfield
Subject: RE: Requested - 23-103 - Miller Gorrie - Sprinkler Outage.pdf

I approve

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Best Regards,
Scott McClure, PE, CEM
Maintenance Engineer, Maintenance
Auburn University Facilities Management
mccluws@auburn.edu
Cell: 404-966-5654

From: Bob Hix <hixjame@auburn.edu>
Sent: Monday, June 16, 2025 10:21 AM
To: Kelly O'Neal-Young <onealke@auburn.edu>; Kenneth Sullins <sullike@auburn.edu>; Shane Johnson <johnsha@auburn.edu>; Ben Farrow <farrocb@auburn.edu>; Mellissa Watson <mmw0020@auburn.edu>; Julie Huff <hilljul@auburn.edu>; Kristi Rendleman <klr0069@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>
Cc: Brandon Clarke <bac0036@auburn.edu>; Terry Whitfield <terry.brendlesprinkler@gmail.com>
Subject: RE: Requested - 23-103 - Miller Gorrie - Sprinkler Outage.pdf

Approved

Bob Hix, P.E.

C: 334-740-8247 | bobhix@auburn.edu

From: Kelly O'Neal-Young <onealke@auburn.edu>
Sent: Monday, June 16, 2025 9:56 AM
To: Kenneth Sullins <sullike@auburn.edu>; Shane Johnson <johnsha@auburn.edu>; Ben Farrow <farrocb@auburn.edu>; Mellissa Watson <mmw0020@auburn.edu>; Julie Huff <hilljul@auburn.edu>; Kristi Rendleman <klr0069@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Bob Hix <hixjame@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>
Cc: Brandon Clarke <bac0036@auburn.edu>; Terry Whitfield <terry.brendlesprinkler@gmail.com>
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Let me know if this is acceptable.

Thank You,

Kelly O'Neal-Young

From: Julie Huff
Sent: Monday, June 16, 2025 11:25 AM
To: Kelly O'Neal-Young
Subject: Re: Requested - 23-103 - Miller Gorrie - Sprinkler Outage.pdf

Approved, thanks!

Julie Huff
Asst. Provost, Academic Facilities, Operations & Initiatives
301A Samford Hall
Auburn University, AL 36849-5211
(334) 844-5777
julie@auburn.edu

From: Kelly O'Neal-Young <onealke@auburn.edu>
Date: Monday, June 16, 2025 at 9:55 AM
To: Kenneth Sullins <sullike@auburn.edu>, Shane Johnson <johnsha@auburn.edu>, Ben Farrow <farrocb@auburn.edu>, Mellissa Watson <mmw0020@auburn.edu>, Julie Huff <hilljul@auburn.edu>, Kristi Rendleman <klr0069@auburn.edu>, Josh Conradson <conrajr@auburn.edu>, Scott McClure <mccluws@auburn.edu>, Bruce Arnold <gba0004@auburn.edu>, Bob Hix <hixjame@auburn.edu>, Jessica Covington <jlc0105@auburn.edu>
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Let me know if this is acceptable.

Thank You,

Kelly O'Neal-Young
Project Manager - Construction Management
Auburn University Facilities Management
[1161 W Samford Ave, Auburn University, AL 36849](#)
C: [770-318-8277](tel:770-318-8277) | onealke@auburn.edu

Kelly O'Neal-Young

From: Ben Farrow
Sent: Monday, June 16, 2025 10:28 AM
To: Kelly O'Neal-Young
Subject: Re: Requested - 23-103 - Miller Gorrie - Sprinkler Outage.pdf

Kelly,

I approve. Given our recent issues, is there a system in place that make sure the system is activated at the time it says it will be reactivated?

Thank you,
Ben

C. Ben Farrow, Ph.D.

Associate Dean for Academic Affairs and International Programs
Professor, McWhorter School of Building Science
College of Architecture, Design & Construction
Auburn University
202 Dudley Commons | Auburn, AL 36849
334.844.4285 (office)
farrocb@auburn.edu | www.cadc.auburn.edu

From: Kelly O'Neal-Young <onealke@auburn.edu>
Date: Monday, June 16, 2025 at 9:55 AM
To: Kenneth Sullins <sullike@auburn.edu>, Shane Johnson <johnsha@auburn.edu>, Ben Farrow <farrocb@auburn.edu>, Mellissa Watson <mmw0020@auburn.edu>, Julie Huff <hilljul@auburn.edu>, Kristi Rendleman <klr0069@auburn.edu>, Josh Conradson <conrajr@auburn.edu>, Scott McClure <mccluws@auburn.edu>, Bruce Arnold <gba0004@auburn.edu>, Bob Hix <hixjame@auburn.edu>, Jessica Covington <jlc0105@auburn.edu>
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Let me know if this is acceptable.

Thank You,

Kelly O'Neal-Young

Project Manager - Construction Management
Auburn University Facilities Management
1161 W Samford Ave, Auburn University, AL 36849
C: 770-318-8277 | onealke@auburn.edu

Kelly O'Neal-Young

From: Bob Hix
Sent: Monday, June 16, 2025 10:21 AM
To: Kelly O'Neal-Young; Kenneth Sullins; Shane Johnson; Ben Farrow; Mellissa Watson; Julie Huff; Kristi Rendleman; Josh Conradson; Scott McClure; Bruce Arnold; Jessica Covington
Cc: Brandon Clarke; Terry Whitfield
Subject: RE: Requested - 23-103 - Miller Gorrie - Sprinkler Outage.pdf

Approved

Bob Hix, P.E.

C: 334-740-8247 | bobhix@auburn.edu

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To: Kenneth Sullins <sullike@auburn.edu>; Shane Johnson <johnsha@auburn.edu>; Ben Farrow <farrocb@auburn.edu>; Mellissa Watson <mmw0020@auburn.edu>; Julie Huff <hilljul@auburn.edu>; Kristi Rendleman <klr0069@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Bob Hix <hixjame@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>
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Let me know if this is acceptable.

Thank You,

Kelly O'Neal-Young

Project Manager - Construction Management

Auburn University Facilities Management

1161 W Samford Ave, Auburn University, AL 36849

C: 770-318-8277 | onealke@auburn.edu

Kelly O'Neal-Young

From: Kenneth Sullins
Sent: Tuesday, June 17, 2025 12:44 PM
To: Kelly O'Neal-Young; Shane Johnson; Ben Farrow; Mellissa Watson; Julie Huff; Kristi Rendleman; Josh Conradson; Scott McClure; Bruce Arnold; Bob Hix; Jessica Covington
Cc: Brandon Clarke; Terry Whitfield
Subject: RE: Requested - 23-103 - Miller Gorrie - Sprinkler Outage.pdf

I approve

From: Kelly O'Neal-Young <onealke@auburn.edu>
Sent: Monday, June 16, 2025 9:56 AM
To: Kenneth Sullins <sullike@auburn.edu>; Shane Johnson <johnsha@auburn.edu>; Ben Farrow <farrocb@auburn.edu>; Mellissa Watson <mmw0020@auburn.edu>; Julie Huff <hilljul@auburn.edu>; Kristi Rendleman <klr0069@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Bob Hix <hixjame@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>
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Subject: Requested - 23-103 - Miller Gorrie - Sprinkler Outage.pdf

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Let me know if this is acceptable.

Thank You,

Kelly O'Neal-Young

Project Manager - Construction Management

Auburn University Facilities Management

[1161 W Samford Ave, Auburn University, AL 36849](#)

C: [770-318-8277](tel:770-318-8277) | onealke@auburn.edu

Kelly O'Neal-Young

From: Andrew Spurlin
Sent: Tuesday, June 17, 2025 3:35 PM
To: Kelly O'Neal-Young
Cc: Wendy Peacock
Subject: Re: 23-103 - Miller Gorrie - Sprinkler Outage.pdf

Thanks, Kelly - approved for transmittal to work management

Andrew Spurlin
Auburn University

Sent on the go, please excuse any errors

From: Kelly O'Neal-Young <onealke@auburn.edu>
Sent: Tuesday, June 17, 2025 2:24:22 PM
To: Andrew Spurlin <jas0250@auburn.edu>
Cc: Wendy Peacock <wkp0003@auburn.edu>
Subject: 23-103 - Miller Gorrie - Sprinkler Outage.pdf

See attached for your approval.

Thank You,

Kelly O'Neal-Young
Project Manager - Construction Management
Auburn University Facilities Management
[1161 W Samford Ave, Auburn University, AL 36849](#)
C: [770-318-8277](tel:770-318-8277) | onealke@auburn.edu