

## Planned Outage and Interruption Request

Work Owner \_\_\_\_\_ Organization \_\_\_\_\_ Phone \_\_\_\_\_

Onsite Contact \_\_\_\_\_ Phone \_\_\_\_\_

Project # \_\_\_\_\_ Customer Request \_\_\_\_\_ WO Number \_\_\_\_\_

### Select Interruption Type:

<b>Building System Outage or Space Closure</b> <small>(Only if part of a building is out, Check all that apply)</small>		Building Access Control		Elevator		Laboratory Utility		Sanitary Sewer
		Electric Power		Heating Ventilation & A/C (HVAC)		Natural Gas		Domestic Water
		Building Space/Entrances/ Occupant Flow		Telephone/IT		Fumehood		Cooler/Freezer
		Emergency Power <small>(Life Safety Approval required)</small>		Other <small>(Explain below)</small>				
<b>Utility Outage</b> <small>(If entire building is out)</small>		Electric Power		Natural Gas		Sewer from Building		Domestic Water
		Hot Water <small>(Central Plant)</small>		Chilled Water <small>(Central Plant)</small>		Steam <small>(Central Plant)</small>		Other <small>(Explain Below)</small>
<b>Outside Closures</b>		Roadway		Sidewalk		Bike Lane		Waste Receptacle
		Parking Spaces		ADA Facilities		Traffic Signal		Other <small>(Explain below)</small>
<b>Life Safety System Outage</b> <small>(Required any time system or components are taken out of service)</small>		Fire Alarm		Fire Suppression System and/or Fire Pump		Special Hazards Range Hood		Fire Hydrant
		Fire watch required? Yes or No <small>(Determined by Risk Management &amp; Safety and University Engineer)</small>				Note:		
<b>Life Safety Notifications</b>		Annual Fire Alarm Test and Inspection		Fire Suppression System Testing		Fire Alarm System Testing		Fire Alarm System Download
<b>Notifications</b>		Unplanned Outage		Preventative Maintenance		Risk Mgt. & Safety Inspection		Other <small>(Explain below)</small>

**Description of Work Activity**

**Building(s) or Location(s) Affected**

**Specific Space Affected (Room Numbers)**

**How are the building clients or University stakeholders affected? What will they notice?**

**Schedule:**

**Start Date:** \_\_\_\_\_ **Start Time:** \_\_\_\_\_ **End Date:** \_\_\_\_\_ **End Time:** \_\_\_\_\_

## Planned Outage and Interruption Request

### Planning Reviews (Per Review Matrix):

Organization	Review Required?	Reviewer	Review Date
Maintenance Zone Manager or Supervisor			
Utility Supervisor			
Others as Needed			

### Client Approvals (Per Approval Matrix):

Organizations Affected by Work, Interruption, or Outage			
Client	Building(s)	Key Contact	Approval Date

### Facilities Management Approvals (Per the Approval Matrix)

Facilities Management								
<b>Maintenance</b>			<b>Utility and Energy</b>			<b>Design &amp; Construction</b>		
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date
<b>Campus Services/Landscape</b>								
Approval Required?	Approved By:	Date						
For Life Safety Systems								
<b>University Engineer</b>			<b>Risk Management and Safety</b>					
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date			
Work Management								
Received By:		Date Received	Time Received		Date Notice Issued		Time Issued	

Work Owner Signature:  Date \_\_\_\_\_

## John Bumpers

---

**From:** Kenneth Sullins  
**Sent:** Tuesday, July 1, 2025 9:51 AM  
**To:** John Bumpers; Bob Hix; Nolan Yon; C Wagoner; Jessica Covington; Scott McClure  
**Subject:** RE: 23-610 - Foy Hall FA Outage for Hot Work - 07/01-07/03

I approve this outage

---

**From:** John Bumpers <jkb0007@auburn.edu>  
**Sent:** Tuesday, July 1, 2025 9:37 AM  
**To:** Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Kenneth Sullins <sullike@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Scott McClure <mccluws@auburn.edu>  
**Subject:** 23-610 - Foy Hall FA Outage for Hot Work - 07/01-07/03

Good morning, everyone –

The attached outage request is for a fire alarm outage in Foy Hall, in the restrooms area of corridor C110, that is needed for hot work being requested in the area. The contractor would like to perform the hot work sometime between today and the end of the week (07/01 – 07/03), and the hot work permit has been requested.

The contractor will be required to have an individual on fire watch duty during the hot work, and a sign off sheet will be provided for them to complete and turn in once the work is complete. There are two fire alarm devices that we're requesting be taken offline, 10-3-5 and 10-3-17.

Please let me know if this outage is approved or if we need to make any adjustments to this one!

@Bob Hix & @Jessica Covington – Do we need to make a fire watch plan for this one, or do they just need to perform fire watch right around the hot work and where the devices will be offline?

Thanks!

## John Bumpers

*Project Manager – Construction Management*

**Auburn University Facilities Management**

1161 W Samford Ave, Auburn University, AL 36849

C: 334.734.1465 | [JKB0007@auburn.edu](mailto:JKB0007@auburn.edu)

## John Bumpers

---

**From:** C Wagoner  
**Sent:** Tuesday, July 1, 2025 10:00 AM  
**To:** Kenneth Sullins; John Bumpers; Bob Hix; Nolan Yon; Jessica Covington; Scott McClure  
**Subject:** Re: 23-610 - Foy Hall FA Outage for Hot Work - 07/01-07/03

Zone 4 approves

Get [Outlook for iOS](#)

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**From:** Kenneth Sullins <sullike@auburn.edu>  
**Sent:** Tuesday, July 1, 2025 9:51:09 AM  
**To:** John Bumpers <jkb0007@auburn.edu>; Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Scott McClure <mccluws@auburn.edu>  
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**John Bumpers**

*Project Manager – Construction Management*

**Auburn University Facilities Management**

1161 W Samford Ave, Auburn University, AL 36849

C: 334.734.1465 | [JKB0007@auburn.edu](mailto:JKB0007@auburn.edu)

## John Bumpers

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**From:** Scott McClure  
**Sent:** Tuesday, July 1, 2025 10:02 AM  
**To:** C Wagoner; Kenneth Sullins; John Bumpers; Bob Hix; Nolan Yon; Jessica Covington  
**Subject:** RE: 23-610 - Foy Hall FA Outage for Hot Work - 07/01-07/03

I approve

--

Best Regards,  
Scott McClure, PE, CEM  
Maintenance Engineer, Maintenance  
Auburn University Facilities Management  
[mccluws@auburn.edu](mailto:mccluws@auburn.edu)  
Cell: 404-966-5654

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**From:** C Wagoner <[cbw0021@auburn.edu](mailto:cbw0021@auburn.edu)>  
**Sent:** Tuesday, July 1, 2025 10:00 AM  
**To:** Kenneth Sullins <[sullike@auburn.edu](mailto:sullike@auburn.edu)>; John Bumpers <[jkb0007@auburn.edu](mailto:jkb0007@auburn.edu)>; Bob Hix <[hixjame@auburn.edu](mailto:hixjame@auburn.edu)>; Nolan Yon <[yonbenj@auburn.edu](mailto:yonbenj@auburn.edu)>; Jessica Covington <[jlc0105@auburn.edu](mailto:jlc0105@auburn.edu)>; Scott McClure <[mccluws@auburn.edu](mailto:mccluws@auburn.edu)>  
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**Subject:** RE: 23-610 - Foy Hall FA Outage for Hot Work - 07/01-07/03

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**From:** John Bumpers <[jkb0007@auburn.edu](mailto:jkb0007@auburn.edu)>  
**Sent:** Tuesday, July 1, 2025 9:37 AM  
**To:** Bob Hix <[hixjame@auburn.edu](mailto:hixjame@auburn.edu)>; Nolan Yon <[yonbenj@auburn.edu](mailto:yonbenj@auburn.edu)>; Kenneth Sullins <[sullike@auburn.edu](mailto:sullike@auburn.edu)>; C Wagoner <[cbw0021@auburn.edu](mailto:cbw0021@auburn.edu)>; Jessica Covington <[jlc0105@auburn.edu](mailto:jlc0105@auburn.edu)>; Scott McClure <[mccluws@auburn.edu](mailto:mccluws@auburn.edu)>  
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## John Bumpers

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**From:** Wendy Peacock  
**Sent:** Tuesday, July 1, 2025 3:20 PM  
**To:** John Bumpers  
**Subject:** RE: 23-610 - Foy Hall - FA Outage for Hot Work - 07/01-07/03/25

I approve.



**Wendy Peacock, MBC, PMP, CFP**  
Director Construction Management  
Planning, Design & Construction  
1161 W Samford Ave, Auburn, AL 36849  
O: 334.734.0158  
[wkp0003@auburn.edu](mailto:wkp0003@auburn.edu)  
[fm.auburn.edu](http://fm.auburn.edu)



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**From:** John Bumpers <jkb0007@auburn.edu>  
**Sent:** Tuesday, July 1, 2025 2:27 PM  
**To:** Wendy Peacock <wkp0003@auburn.edu>  
**Subject:** 23-610 - Foy Hall - FA Outage for Hot Work - 07/01-07/03/25

Hey Wendy –

The attached outage is for a fire alarm device outage in Foy Hall in corridor C110 around the 1<sup>st</sup> floor restrooms. The contractor is requesting this outage to coincide with hot work taking place in the area (welding door frames). We've requested the hot work permit, and RMS said they have received that request and will be in touch with the contractor soon. The contractor will be required to perform fire watch while welding is taking place.

This outage will run from today, 07/01, through 07/03, and the hot work will be performed as soon as they have the permit. Please let me know if this one is approved or if you have any questions about it, and if approved, then I will submit to Work Management for execution.

Thank you,

**John Bumpers**  
Project Manager – Construction Management  
**Auburn University Facilities Management**  
1161 W Samford Ave, Auburn University, AL 36849  
C: 334.734.1465 | [JKB0007@auburn.edu](mailto:JKB0007@auburn.edu)

## John Bumpers

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**From:** Bob Hix  
**Sent:** Tuesday, July 1, 2025 10:34 AM  
**To:** John Bumpers; Nolan Yon; Kenneth Sullins; C Wagoner; Jessica Covington; Scott McClure  
**Subject:** RE: 23-610 - Foy Hall FA Outage for Hot Work - 07/01-07/03

Approved

### Bob Hix, P.E.

C: 334-740-8247 | [bobhix@auburn.edu](mailto:bobhix@auburn.edu)

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**From:** John Bumpers <jkb0007@auburn.edu>  
**Sent:** Tuesday, July 1, 2025 9:37 AM  
**To:** Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Kenneth Sullins <sullike@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Scott McClure <mccluws@auburn.edu>  
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[@Bob Hix](#) & [@Jessica Covington](#) – Do we need to make a fire watch plan for this one, or do they just need to perform fire watch right around the hot work and where the devices will be offline?

Thanks!

### John Bumpers

*Project Manager – Construction Management*

**Auburn University Facilities Management**

1161 W Samford Ave, Auburn University, AL 36849

C: 334.734.1465 | [JKBoo07@auburn.edu](mailto:JKBoo07@auburn.edu)

## John Bumpers

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**From:** Elizabeth De Kruif  
**Sent:** Tuesday, July 1, 2025 1:46 PM  
**To:** John Bumpers; Jessica Covington  
**Subject:** Re: 23-610 - Foy Hall FA Outage for Hot Work - 07/01-07/03

Hey John,

Sorry for the delay. I approve and I have touched base with Evan to ensure he has received the hot work request. Once I hear back from him, I will let you know if any additional information is needed.

thank you,



**Elizabeth De Kruif, CIH**  
University Industrial Hygienist

erc0023@auburn.edu  
334-734-0469  
1161 W. Samford Ave., Bldg. 9, Auburn, AL 36849

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**From:** John Bumpers <jkb0007@auburn.edu>  
**Date:** Tuesday, July 1, 2025 at 11:35 AM  
**To:** Elizabeth De Kruif <erd0023@auburn.edu>, Jessica Covington <jlc0105@auburn.edu>  
**Subject:** Fw: 23-610 - Foy Hall FA Outage for Hot Work - 07/01-07/03

Hey Elizabeth & Jessica -

Following up on this outage just to copy both of you in for whoever has a chance to review this one first. Additionally, the corresponding hot work permit request should have been submitted earlier as well, so just let me know if you didn't receive that and we'll circle back on that.

Please let me know if this one is approved or if you have any questions about it!

Thanks,

**John Bumpers**  
Auburn University Facilities Management  
C: 334.734.1465 | [JKB0007@auburn.edu](mailto:JKB0007@auburn.edu)