Planned Outage and Interruption Request

Work Owner Justin Gilliam **Organization** AUFM **Phone** 334-734-3273

Onsite Contact Henry Detgen **Phone** 404-548-6771

Project # 22-041 **Customer Request** _____ **WO Number** _____

Select Interruption Type:

Building System Outage or Space Closure (Only if part of a building is out, Check all that apply)	☐	Building Access Control	☐	Elevator	☐	Laboratory Utility	☐ Sanitary Sewer
	☐	Electric Power	☐	Heating Ventilation & A/C (HVAC)	☐	Natural Gas	☐ Domestic Water
	☐	Building Space/Entrances/ Occupant Flow	☐	Telephone/IT	☐	Fumehood	☐ Cooler/Freezer
	☐	Emergency Power (Life Safety Approval required)	☐	Other (Explain below)			
Utility Outage (If entire building is out)	☐	Electric Power	☐	Natural Gas	☐	Sewer from Building	☐ Domestic Water
	☐	Hot Water (Central Plant)	☐	Chilled Water (Central Plant)	☐	Steam (Central Plant)	☐ Other (Explain Below)
Outside Closures	☐	Roadway	☐	Sidewalk	☐	Bike Lane	☐ Waste Receptacle
	☐	Parking Spaces	☐	ADA Facilities	☐	Traffic Signal	☐ Other (Explain below)
Life Safety System Outage (Required any time system or components are taken out of service)	☐	Fire Alarm	☑	Fire Suppression System and/or Fire Pump	☐	Special Hazards Range Hood	☐ Fire Hydrant
	☑	Fire watch required? ☑ Yes or ☐ No (Determined by Risk Management & Safety and University Engineer)			Note:		
Life Safety Notifications	☐	Annual Fire Alarm Test and Inspection	☐	Fire Suppression System Testing	☐	Fire Alarm System Testing	☐ Fire Alarm System Download
Notifications	☐	Unplanned Outage	☐	Preventative Maintenance	☐	Risk Mgt. & Safety Inspection	☐ Other (Explain below)

Description of Work Activity

Reworking existing sprinkler heads for ceiling framing. All sprinkler lines will be drained and refilled each work day. All systems will be operational during non working hours.

Building(s) or Location(s) Affected

Neville Arena

Specific Space Affected (Room Numbers)

Maddox Club, Construction Space

How are the building clients or University stakeholders affected? What will they notice?

The space is unoccupied so they will not notice anything.

Schedule:
Start Date: 7/9/25 **Start Time:** 7:00 am **End Date:** 7/11/25 **End Time:** 3:30 pm

Planned Outage and Interruption Request

Planning Reviews (Per Review Matrix):

Organization	Review Required?	Reviewer	Review Date
Maintenance Zone Manager or Supervisor	Yes	Travis Tally	7/7/25
Utility Supervisor	No		
Others as Needed	No		

Client Approvals (Per Approval Matrix):

Organizations Affected by Work, Interruption, or Outage			
Client	**Building(s)**	**Key Contact**	**Approval Date**
Athletics	Neville Arena	Ben Thomas	7/7/25

Facilities Management Approvals (Per the Approval Matrix)

Facilities Management								
Maintenance			**Utility and Energy**			**Design & Construction**		
Approval Required?	**Approved By:**	**Date**	**Approval Required?**	**Approved By:**	**Date**	**Approval Required?**	**Approved By:**	**Date**
Yes	Scott McClure	7/7/25	No			Yes		7/8/25
Campus Services/Landscape								
Approval Required?	**Approved By:**	**Date**						
No								
For Life Safety Systems								
University Engineer			**Risk Management and Safety**					
Approval Required?	**Approved By:**	**Date**	**Approval Required?**	**Approved By:**	**Date**			
Yes	Bob Hix	7/7/25	Yes	Elizabeth De Kruif	7/8/25			

Work Management				
Received By:	**Date Received**	**Time Received**	**Date Notice Issued**	**Time Issued**

Work Owner Signature: Justin Gilliam **Date** 7/7/25

Planned Outage and Interruption Request

Form Purpose

This form is required any time a planned outage, space closure or outside facility closure is needed. The intent is to document approval and provide the information necessary for concise communication of these events to the campus and others with need to know. It is also used to provide information necessary to communicate unplanned outages, Preventative Maintenance activities, and other events to the campus community.

The Work Owner is responsible for planning and scheduling the outage or closure, obtaining the necessary approvals, and submitting the completed form to Work Management. Work Management will then issue the communication to the appropriate campus stakeholders.

Information and Instructions

1. **Work Owner –**Individual responsible for conduct of the work requiring the interruption or outage. Include Auburn University Organization and cell phone number.
2. **Onsite Contact –** Individual directly responsible for the conduct of the work and typical will be on site during implementation. Include cell phone number.
3. **Project Number –** Auburn University Facilities project number if applicable
4. **Customer Request-** AiM Request number if applicable.
5. **WO Number –** AiM work order number if applicable.
6. **Interruption Type –** Select the system, component or space type that will be interrupted and out of service. Select all that apply, however if a utility outage is selected and the entire building will be interrupted do not select individual building systems. As example, do not select HVAC in a building if electric power will be off to the entire building.
7. **Life Safety System Outage-** Required if a life safety system or system component is is taken out of service, or if any other system (domestic water, electric power) is taken out of service and prevents life safety system from functioning. Outages on life safety system require approval of Risk Management and Safety and University Engineer. They will determine if a fire watch will be required.
8. **Life Safety Notifications -** Used to communicate to building occupants and others when listed activities are taking place. No review or approval required.
9. **Notifications -** Used to communicate unplanned outages to campus. Can also be used to communicate Preventative Maintenance activities, Risk Management and Safety Inspections and Other activities as needed.
10. **Description of Work Activity –** Describe specifically what work will be performed during the outage.
11. **Building(s) or Location(s) Affected –** List all buildings affected using official university name. If outside space describe the location of the activity including buildings that will be directly impacted if necessary.
12. **Specific Space Affected –** Provide floor, room numbers, or area of the building that will be affected.
13. **How are the building clients or University stakeholders affected? What will they notice?** – Provide sentence on the specific impact of the outage and describe what University stakeholders will notice.
14. **Schedule –** Provide start and estimated end dates and times
15. **Planning Reviews** – Discussions conducted with designated individuals during the planning and scheduling phase of the outage or interruption. The review matrix defines the minimum reviews required, additional reviews may be required depending on the nature of the work. No signature or hard approval documentation is required for reviews.
16. **Client Approvals –** Obtain approval of Key Contact of all organizations with assigned space in affected buildings or in buildings near the work**.** Client approval can be documented with e mail or signature on the form. On short notice outages, verbal client approval is acceptable.
17. **Facilities Management Approvals** – Obtain necessary approval based on the type of outage and the required approvals from the approval matrix.
18. **Work Manager Signature** – Sign and date the form and submit to Work Management

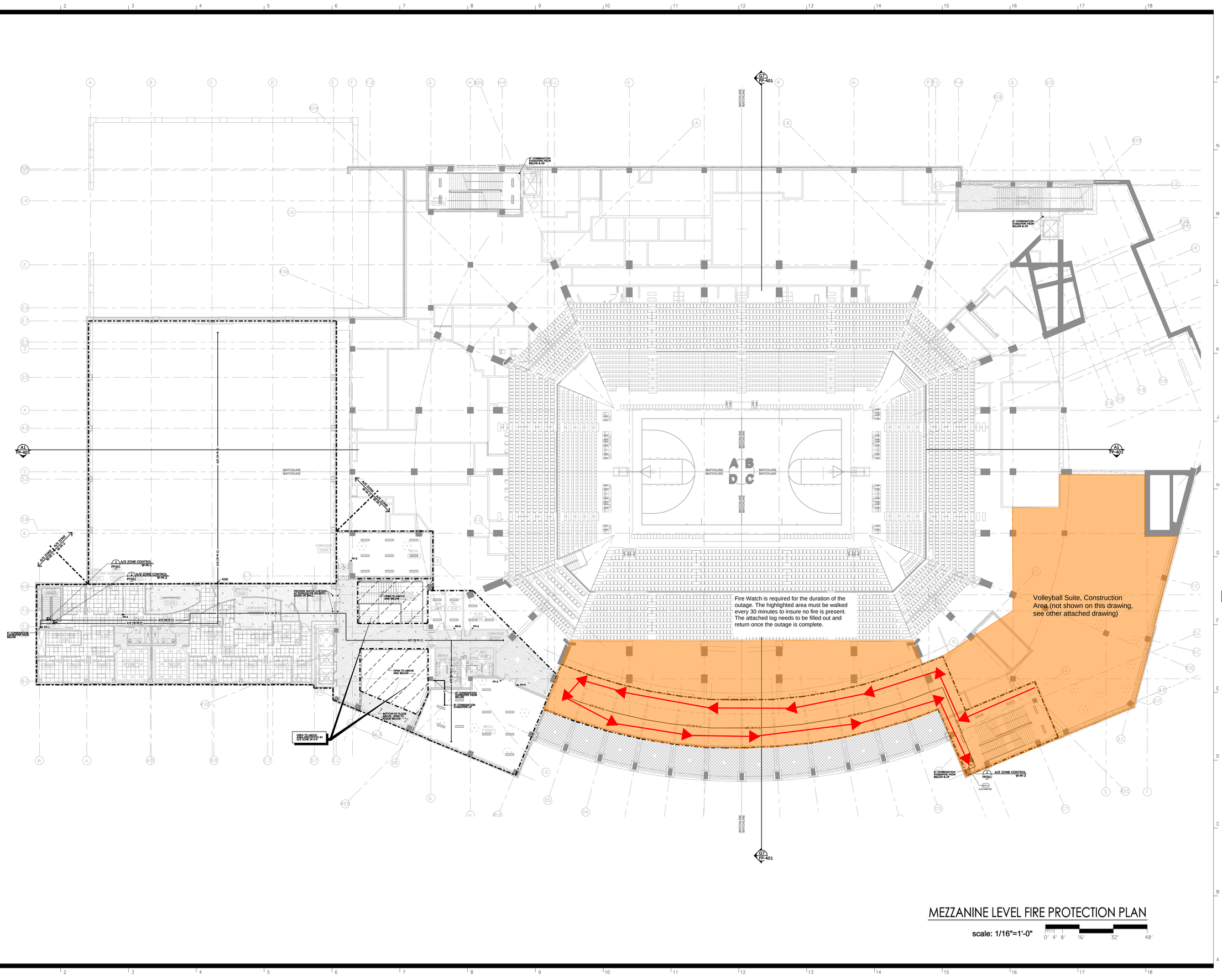
FIRE WATCH PATROL LOG SHEET

Address: _____

Fire Watch Duties Conducted By: _____
(print name & position)

Fire Watch Commenced: **Date:** _____ **Time:** _____

ROUNDS	DATE (m/d/y)	START TIME (circle a.m./p.m.)	FINISH TIME (circle a.m./p.m.)	AREAS PATROLLED & COMMENTS	INITIALS
1.	/ /	a.m. p.m.	a.m. p.m.		
2.	/ /	a.m. p.m.	a.m. p.m.		
3.	/ /	a.m. p.m.	a.m. p.m.		
4.	/ /	a.m. p.m.	a.m. p.m.		
5.	/ /	a.m. p.m.	a.m. p.m.		
6.	/ /	a.m. p.m.	a.m. p.m.		
7.	/ /	a.m. p.m.	a.m. p.m.		
8.	/ /	a.m. p.m.	a.m. p.m.		
9.	/ /	a.m. p.m.	a.m. p.m.		
10.	/ /	a.m. p.m.	a.m. p.m.		
11.	/ /	a.m. p.m.	a.m. p.m.		
12.	/ /	a.m. p.m.	a.m. p.m.		
13.	/ /	a.m. p.m.	a.m. p.m.		
14.	/ /	a.m. p.m.	a.m. p.m.		
15.	/ /	a.m. p.m.	a.m. p.m.		
16.	/ /	a.m. p.m.	a.m. p.m.		
17.	/ /	a.m. p.m.	a.m. p.m.		
18.	/ /	a.m. p.m.	a.m. p.m.		



MEZZANINE LEVEL FIRE PROTECTION PLAN

scale: 1/16"=1'-0"

0' 4' 8' 16' 32' 48'

DESIGN FILE : M:\Items2\2005\05420510 Auburn Arena\Cad\FP0200N.001
DATE OF PLOT: 6/17/2008 @ 17:56:45
ACAD $(GETVAR, "ACADVER") DWG FILE: $(GETVAR, "DWGPREFIX")$(GETVAR, "DWGNAME") USER: $(GETVAR, "LOGINNAME") PLOT DATE/TIME: $(EDTIME,$(GETVAR,DATE),M/D/YYYY-HHMMam/pm)

Auburn University Basketball Arena

Roosevelt Dr. & S. Donahue
Auburn, AL 36849

360° THREESIXTY ARCHITECTURE

owner:
Auburn University
Office of the President–Facilities Div.
Samford Hall
Auburn, AL 36849

construction management:
Robins & Morton
400 Shades Creek Parkway
Birmingham, AL 35209
T: 205.870.1000

architect:
360 ARCHITECTURE INC
300 West 22nd Street
KANSAS CITY, MO 64108
T: 816.472.3360
F: 816.472.2100

associate architect:
Davis Architects, Inc.
120 23rd St., South
Birmingham, AL 35223
T: 205.322.7482

structural:
Walter P. Moore & Associates
920 Main Street, 10th Floor
Kansas City, MO 64105–2008
T: 816.701.2100

associate structural:
MBA Structural Engineers
300 20th Street North, Suite 100
Birmingham, AL 35203
T: 205.323.6385

mechanical, electrical, plumbing & fire protection
Smith Seckman Reid, Inc.
2995 Sidco Drive
Nashville, TN 37204
T: 615.383.1113

civil:
LBYD, Inc.
716 South 30th Street
Birmingham, AL 35233
T: 205.251.4500

landscape architect:
Holcombe Norton & Pritchett
1914 28th Avenue South
Birmingham, AL 35209
T: 205.870.9936

acoustic/audio–visual consultant:
WJHW, Inc.
4801 Spring Valley Road #113
Dallas, TX 75244
T: 972.934.3700

code consultant:
FSC Inc.
3100 South 24th Street, Suite E
Kansas City, KS 66106
T: 913.722.3473

food services consultant:
The Bigelow Company, Inc.
1575 Universal Avenue, Suite 156
Kansas City, MO 64120
T: 816.483.5553
F: 816.483.5510

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seal/signature

ALABAMA REGISTERED ARCHITECT NO. 20885 PROFESSIONAL RICHARD G. HOLDAWAY

rev.	date	description
	06/30/08	Construction Set

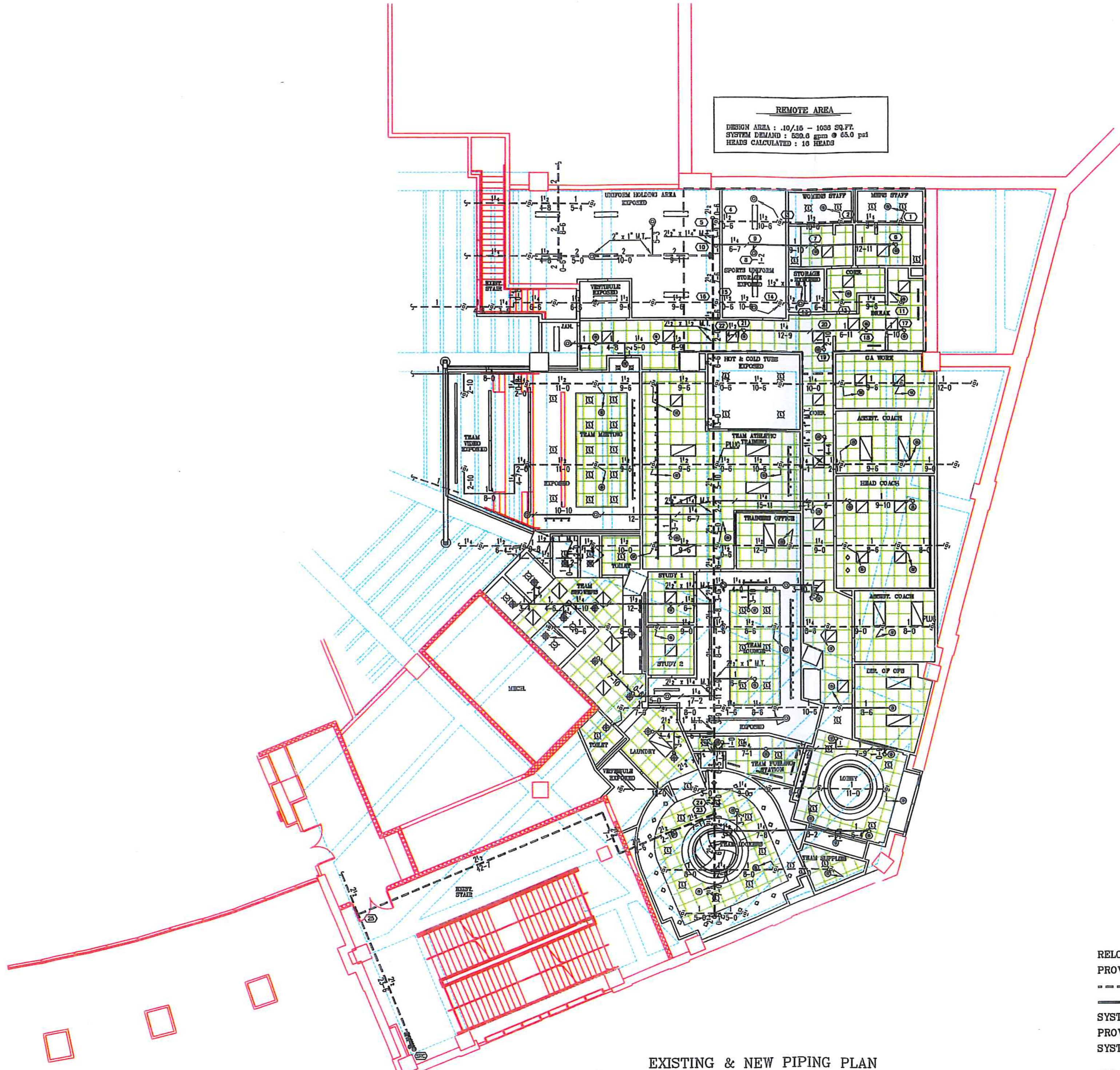
date	Issue Date: March 3, 2008
phase	100% Construction Documents
issued for	Bidding / Permit
issued by	SSR
project #	070250.00

sheet title

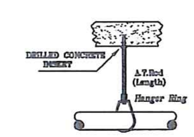
COMPOSITE MEZZANINE LEVEL FIRE PROTECTION PLAN

sheet number

FP102



EXISTING & NEW PIPING PLAN
NEW REFLECTED CEILING PLAN
SCALE : 1/8" = 1'-0"



HGR #5

RELOCATE EXISTING SPRINKLER HEADS AS SHOWN.
PROVIDE MECHANICAL TEE'S ON EXISTING MAIN FOR NEW BRANCH LINES AS SHOWN.
- - - - - - - - THIS TYPE LINE INDICATES EXISTING PIPING.
———— THIS TYPE LINE INDICATES NEW PIPING.
SYSTEM CALCULATED BACK TO CONNECTION AT EXISTING STANDPIPE.
PROVIDE HANGERS AS NEEDED PER NFPA 13.
SYSTEM DEMAND WAS 539.6 GPM @ 65.0 PSI AT EXISTING STANDPIPE.

ALL MATERIALS, DESIGN AND INSTALLATIONS OF THIS AUTOMATIC SPRINKLER SYSTEM SHALL CONFORM TO THE 2013 EDITION OF NFPA 13, LIFE SAFETY 101 AND MANUFACTURER'S LISTING.

AS- BUILT 8/1/2016

SPRINKLER SYMBOL LEGEND

SYMBOL	DESCRIPTION	ORIFICE	K-FACTOR	SIN	TEMP.	FINISH	CANOPY	QUANTITY
●	GLOBE Q/R CONCEALED PENDENT	1/2	5.6	GL5606	155	WHITE	CONC.	59
▣	GLOBE Q/R CONCEALED PENDENT	1/2	5.6	GL5606	200	WHITE	CONC.	15
◎	GLOBE Q/R UPRIGHT ON SPRIG	1/2	5.6	GL5615	155	BRASS	N/A	19

(6) OF EACH TYPE OF SPRINKLER USED.
TOTAL SPRINKLERS ON THIS SHEET = 93

BRENDLE SPRINKLER CO., INC
P.O. BOX 210609 MONTGOMERY, AL 36121
PHONE: (334)270-8571 FAX: (334)277-7967
ALABAMA STATE FIRE MARSHAL PERMIT No. 3751

AUBURN UNIVERSITY ARENA
VOLLEYBALL SUPPORT SUITE
AUBURN, ALABAMA

CONTRACTOR: RABREN CONSTRUCTION

CEILING PLAN NOTES-DETAILS

PERMIT NO.	10388
CONTRACT NO.	16-3-36
APPROVAL	LOCAL
C.D.T.	R.F.
SCALE	1/8" = 1'-0"
DATE	04-13-2016
REVISED	
PLOTTED	FP1 of 1

Outlook

RE: Sprinkler Outage for Neville Arena

From Travis Tally <tallytp@auburn.edu>
Date Mon 2025-07-07 3:50 PM
To Justin Gilliam <jmg0047@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Fred Buchanan <buchaf1@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Bob Hix <hixjame@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Ben Thomas <thomabe@auburn.edu>

I approve.

From: Justin Gilliam <jmg0047@auburn.edu>
Sent: Monday, July 7, 2025 3:47 PM
To: Eric Moore <jem0028@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Fred Buchanan <buchaf1@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Bob Hix <hixjame@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Travis Tally <tallytp@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Ben Thomas <thomabe@auburn.edu>
Subject: Sprinkler Outage for Neville Arena

All,

Please see the attached sprinkler outage request for Neville Arena. Please let me know if you have any questions.

Thanks,

Justin Gilliam
Construction Project Manager
Auburn University Facilities Management
1161 W Samford Ave, Auburn University, AL 36849
C: 334.734.3273 | jmg0047@auburn.edu

Outlook

RE: Sprinkler Outage for Neville Arena

From Bob Hix <hixjame@auburn.edu>
Date Mon 2025-07-07 3:54 PM
To Justin Gilliam <jmg0047@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Fred Buchanan <buchaf1@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Travis Tally <tallytp@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Ben Thomas <thomabe@auburn.edu>

Approved

Bob Hix, P.E.
C: 334-740-8247 | bobhix@auburn.edu

From: Justin Gilliam <jmg0047@auburn.edu>
Sent: Monday, July 7, 2025 3:47 PM
To: Eric Moore <jem0028@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Fred Buchanan <buchaf1@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Bob Hix <hixjame@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Travis Tally <tallytp@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Ben Thomas <thomabe@auburn.edu>
Subject: Sprinkler Outage for Neville Arena

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Thanks,

Justin Gilliam
Construction Project Manager
Auburn University Facilities Management
1161 W Samford Ave, Auburn University, AL 36849
C: 334.734.3273 | jmg0047@auburn.edu

Outlook

RE: Sprinkler Outage for Neville Arena

From Scott McClure <mccluws@auburn.edu>
Date Mon 2025-07-07 3:59 PM
To Bob Hix <hixjame@auburn.edu>; Justin Gilliam <jmg0047@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Fred Buchanan <buchaf1@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Travis Tally <tallytp@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Ben Thomas <thomabe@auburn.edu>

I approve

--
Best Regards,
Scott McClure, PE, CEM
Maintenance Engineer, Maintenance
Auburn University Facilities Management
mccluws@auburn.edu
Cell: 404-966-5654

From: Bob Hix <hixjame@auburn.edu>
Sent: Monday, July 7, 2025 3:55 PM
To: Justin Gilliam <jmg0047@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Fred Buchanan <buchaf1@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Travis Tally <tallytp@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Ben Thomas <thomabe@auburn.edu>
Subject: RE: Sprinkler Outage for Neville Arena

Approved

Bob Hix, P.E.
C: 334-740-8247 | bobhix@auburn.edu

From: Justin Gilliam <jmg0047@auburn.edu>
Sent: Monday, July 7, 2025 3:47 PM
To: Eric Moore <jem0028@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Fred Buchanan <buchaf1@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Bob Hix <hixjame@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Travis Tally <tallytp@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Ben Thomas <thomabe@auburn.edu>
Subject: Sprinkler Outage for Neville Arena

All,

Please see the attached sprinkler outage request for Neville Arena. Please let me know if you have any questions.

Thanks,

Outlook

Re: Sprinkler Outage for Neville Arena

From Ben Thomas <thomabe@auburn.edu>
Date Mon 2025-07-07 4:35 PM
To Scott McClure <mccluws@auburn.edu>; Bob Hix <hixjame@auburn.edu>; Justin Gilliam <jmg0047@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Fred Buchanan <buchaf1@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Travis Tally <tallytp@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>

Approve

Get Outlook for iOS

From: Scott McClure <mccluws@auburn.edu>
Sent: Monday, July 7, 2025 3:59:03 PM
To: Bob Hix <hixjame@auburn.edu>; Justin Gilliam <jmg0047@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Fred Buchanan <buchaf1@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Travis Tally <tallytp@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Ben Thomas <thomabe@auburn.edu>
Subject: RE: Sprinkler Outage for Neville Arena

I approve

--
Best Regards,
Scott McClure, PE, CEM
Maintenance Engineer, Maintenance
Auburn University Facilities Management
mccluws@auburn.edu
Cell: 404-966-5654

From: Bob Hix <hixjame@auburn.edu>
Sent: Monday, July 7, 2025 3:55 PM
To: Justin Gilliam <jmg0047@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Fred Buchanan <buchaf1@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Travis Tally <tallytp@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Ben Thomas <thomabe@auburn.edu>
Subject: RE: Sprinkler Outage for Neville Arena

Approved

Bob Hix, P.E.
C: 334-740-8247 | bobhix@auburn.edu

Outlook

Re: Sprinkler Outage for Neville Arena

From Elizabeth De Kruif <erd0023@auburn.edu>
Date Tue 2025-07-08 8:16 AM
To Bruce Arnold <gba0004@auburn.edu>; Justin Gilliam <jmg0047@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Scott McClure <mccluws@auburn.edu>; Fred Buchanan <buchaf1@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Bob Hix <hixjame@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Travis Tally <tallytp@auburn.edu>; Ben Thomas <thomabe@auburn.edu>

I approve.

AUBURN UNIVERSITY
Risk Management and Safety

Elizabeth De Kruif, CIH
University Industrial Hygienist
erd0023@auburn.edu
334-734-0469
1161 W. Samford Ave., Bldg. 9, Auburn, AL 36849

From: Bruce Arnold <gba0004@auburn.edu>
Date: Monday, July 7, 2025 at 4:46 PM
To: Justin Gilliam <jmg0047@auburn.edu>, Eric Moore <jem0028@auburn.edu>, Scott McClure <mccluws@auburn.edu>, Fred Buchanan <buchaf1@auburn.edu>, Josh Conradson <conrajr@auburn.edu>, Bob Hix <hixjame@auburn.edu>, Elizabeth De Kruif <erd0023@auburn.edu>, Jessica Covington <jlc0105@auburn.edu>, Travis Tally <tallytp@auburn.edu>, Ben Thomas <thomabe@auburn.edu>
Subject: RE: Sprinkler Outage for Neville Arena

I approve

Bruce
Gary B. “Bruce” Arnold, CEFP
AU ‘83
Assistant Director, Maintenance
Facilities Management
Auburn University
Cell: 334-734-3225
Email: gba0004@auburn.edu
1161 West Samford Avenue
Auburn, AL 36849