

Planned Outage and Interruption Request

Work Owner _____ Organization _____ Phone _____

Onsite Contact _____ Phone _____

Project # _____ Customer Request _____ WO Number _____

Select Interruption Type:

Building System Outage or Space Closure (Only if part of a building is out, Check all that apply)		Building Access Control		Elevator		Laboratory Utility		Sanitary Sewer
		Electric Power		Heating Ventilation & A/C (HVAC)		Natural Gas		Domestic Water
		Building Space/Entrances/ Occupant Flow		Telephone/IT		Fumehood		Cooler/Freezer
		Emergency Power (Life Safety Approval required)		Other (Explain below)				
Utility Outage (If entire building is out)		Electric Power		Natural Gas		Sewer from Building		Domestic Water
		Hot Water (Central Plant)		Chilled Water (Central Plant)		Steam (Central Plant)		Other (Explain Below)
Outside Closures		Roadway		Sidewalk		Bike Lane		Waste Receptacle
		Parking Spaces		ADA Facilities		Traffic Signal		Other (Explain below)
Life Safety System Outage (Required any time system or components are taken out of service)		Fire Alarm		Fire Suppression System and/or Fire Pump		Special Hazards Range Hood		Fire Hydrant
		Fire watch required? Yes or No (Determined by Risk Management & Safety and University Engineer)				Note:		
Life Safety Notifications		Annual Fire Alarm Test and Inspection		Fire Suppression System Testing		Fire Alarm System Testing		Fire Alarm System Download
Notifications		Unplanned Outage		Preventative Maintenance		Risk Mgt. & Safety Inspection		Other (Explain below)

Description of Work Activity

Building(s) or Location(s) Affected

Specific Space Affected (Room Numbers)

How are the building clients or University stakeholders affected? What will they notice?

Schedule:

Start Date: _____ **Start Time:** _____ **End Date:** _____ **End Time:** _____

Planned Outage and Interruption Request

Planning Reviews (Per Review Matrix):

Organization	Review Required?	Reviewer	Review Date
Maintenance Zone Manager or Supervisor			
Utility Supervisor			
Others as Needed			

Client Approvals (Per Approval Matrix):

Organizations Affected by Work, Interruption, or Outage			
Client	Building(s)	Key Contact	Approval Date

Facilities Management Approvals (Per the Approval Matrix)

Facilities Management								
Maintenance			Utility and Energy			Design & Construction		
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date
	Josh Conradson							
Campus Services/Landscape								
Approval Required?	Approved By:	Date						
	Kristy Cannon							
For Life Safety Systems								
University Engineer			Risk Management and Safety					
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date			
	Bob Hix			Elizabeth De Kruif				
Work Management								
Received By:		Date Received	Time Received		Date Notice Issued		Time Issued	

Work Owner Signature: Tyler Hand Date

FIRE WATCH SIGN-OFF SHEET

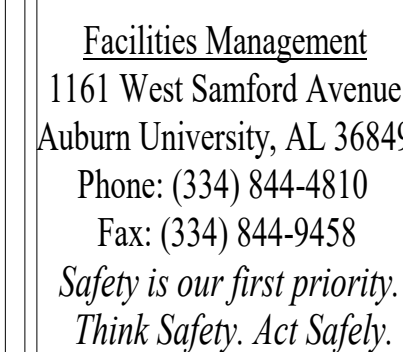
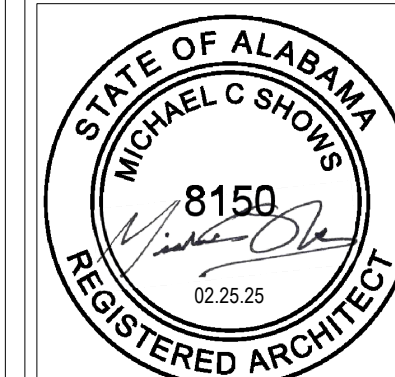
Project Name. Lowder Hall - Suite 101

Date: July 10 - July 11

Renovation AU Project #. 23-444

NAME	TIME WALKED - 30 Mins	PHONE	COMMENTS

NAME	TIME WALKED - 30 Mins	PHONE	COMMENTS

[illegible]Chambless King
Architects

CK Project Number: 24007
DCM Project Number: 2025005

College of Business
Lowder Hall Suite 101 Renovation
Project Number 23-444

SHEET TITLE:
**DEMOLITION
PLAN**

DRAWN BY:	WH
CHECKED BY:	MS
DATE:	02/25/25

BUILDING NUMBER

FILE NAME:

PROJECT NUMBER	24-007
SHEET NUMBER:	

A0002

DEMOLITION LEGEND:

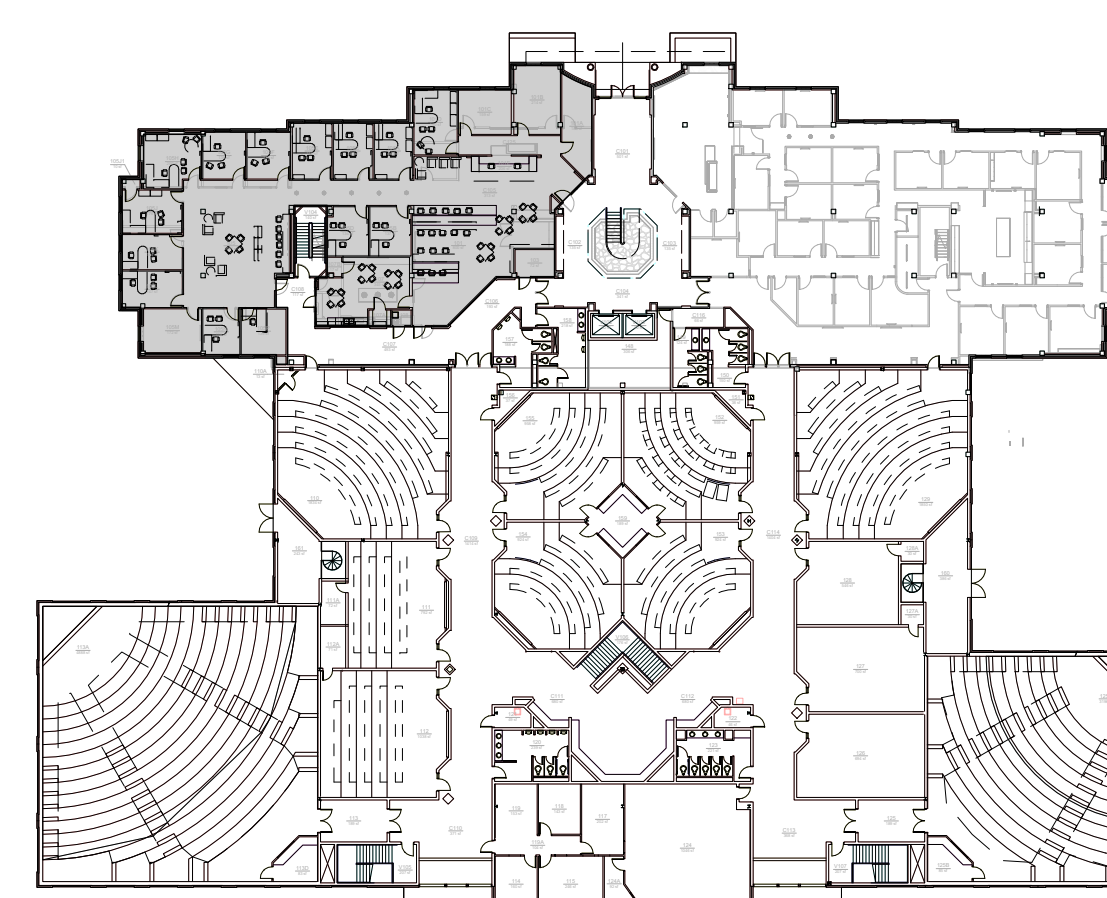
-  EXISTING WALL
 DEMOLISHED WALL / DOOR
 SCOPE OF WORK BOUNDARY
 KEY NOTE TAG

DEMOLITION GENERAL NOTES

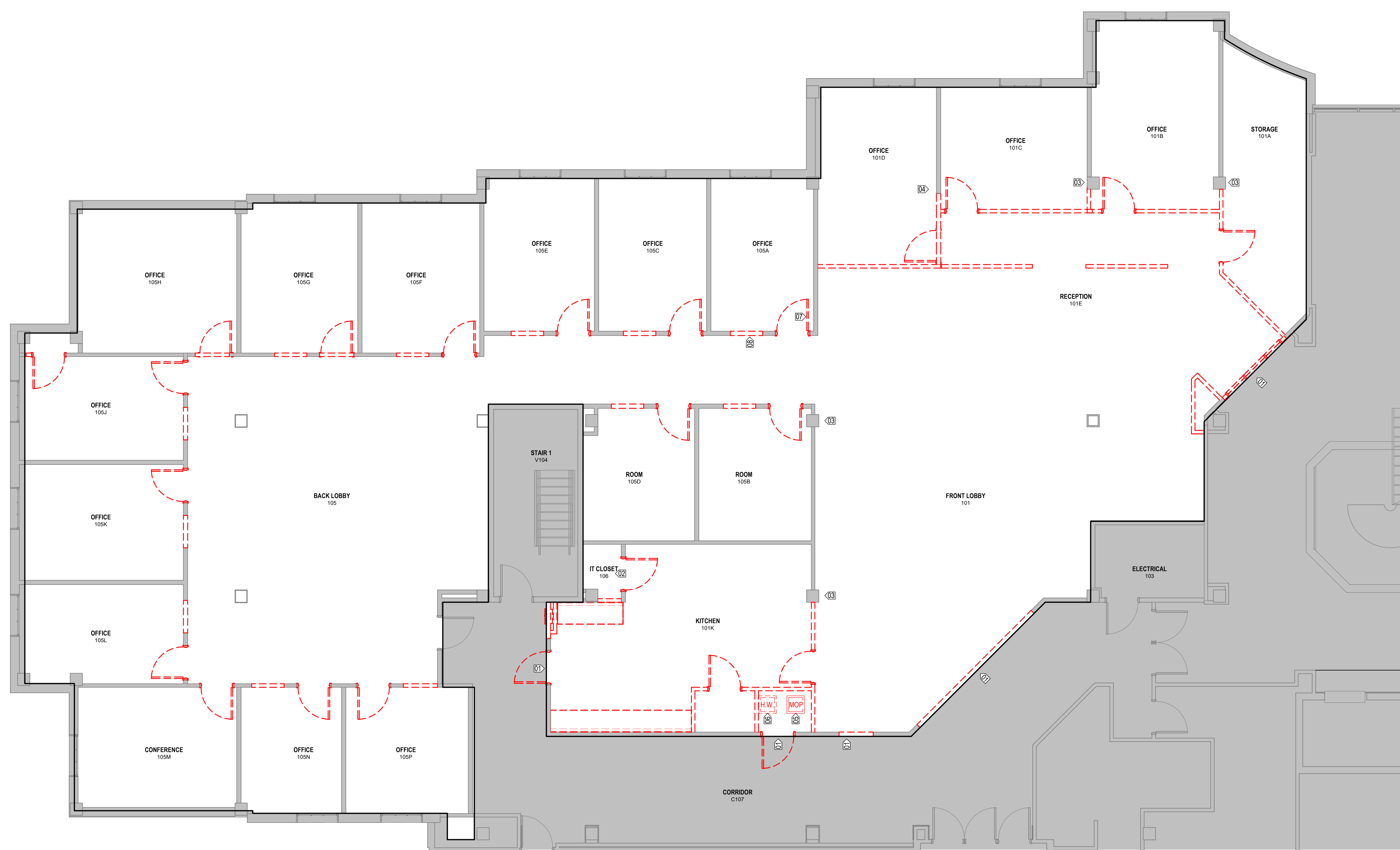
1. THE DEMOLITION PLANS ARE FOR SCHEMATIC REPRESENTATION. SEE CIVIL, STRUCTURAL, ARCH, LANDSCAPE & MEP PLANS FOR COMPLETE SCOPE OF WORK.
2. DEMOLITION PLAN DOES NOT ADDRESS ALL WORK ITEMS. FULL DEMOLITION SCOPE SHALL BE DETERMINED BY THE CONTRACTOR AS NECESSARY TO COME TO THE SCOPE OF WORK AS LAYED OUT WITHIN THE CONTRACT DOCUMENTS
3. DRAWINGS ARE COMPLEMENTARY. CONTRACTOR TO FIELD VERIFY EXISTING CONDITIONS PRIOR TO BIDDING AND BEGINNINGS OF ANYWORK. FOR ANY CONFLICT BETWEEN THE DRAWINGS AND EXISTING CONDITIONS, NOTIFY THE ARCHITECT
4. MAINTAIN ALL ESTABLISHED EGRESS ROUTES, EMERGENCY LIGHTING AND EXISTING ASSEMBLIES. THIS INCLUDES BUT IS NOT LIMITED TO RATED SHAFTS, ATRIUM, CORRIDOR ASSEMBLIES, AND HORIZONTAL RATED ASSEMBLIES.
5. REFERENCE ALL MEP DEMOLITION SCOPES FOR COMPLETE INFORMATION.
6. INSTALL TEMPORARY WALLS AND OPENING WHERE REQUIRED TO MAINTAIN EGRESS AND CORRIDOR SEPARATIONS.
7. SCHEDULE REMOVAL OF EXISTING CORES WITH ACCESS CONTROL PRIOR TO DEMOLITION.
8. SCHEDULE REMOVAL OF ALL EXISTING OIT ACCESS CONTROL HARDWARE AND SURVEILLANCE EQUIPMENT.
9. ALL "DEAD/ABANDONED ACCESS CONTROL EQUIPMENT WIRING TO BE REMOVED. SCHEDULE ALL REMOVAL OF CABELING AND RACEWAYS WITH AU OIT. ALL CONDUITS AND RACEWAYS TO BE AVOIDED AND LEFT IN OPERATION SHALL BE TAGGED.
10. TAKE CARE TO MINIMIZE DEMOLITION WORK TO CROSS OVER THE MAIN FLOOR. CONTRACTOR TO SUBMIT PLAN TO SELECTIVELY DEMOLISH PORTIONS OF LOBBY CEILING WHERE NECESSARY.
11. DEMOLISHED MATERIALS SHALL BECOME THE PROPERTY OF THE GENERAL CONTRACTOR AND REMOVED FROM THE SITE AND DISPOSED OF PROPERLY, EXCEPT FOR ITEMS THAT ARE IDENTIFIED PRIOR TO BIDDING AS SALVAGE. SALVAGE SHALL BE REMOVED AND DELIVERED TO A LOCATION DESIGNATED BY THE OWNER.
12. CONTRACTOR IS RESPONSIBLE FOR PROPER MANAGEMENT OF ALL CONSTRUCTION AND DEMOLITION DEBRIS GENERATED FROM THIS PROJECT. ALL C & D WASTE SHALL BE MANAGED IN STRICT ACCORDANCE WITH LOCAL, STATE AND FEDERAL REQUIREMENTS AND TAKEN TO AN ADEM APPROVED DISPOSAL FACILITY.
13. DEMO WALLS INDICATED WITH DASHED LINES. PATCH, REPAIR, SMOOTH AND CLEAN ADJACENT SURFACES AS REQUIRED TO PROVIDE SMOOTH CONTINUOUS SURFACE.
14. DEMO DOOR/DORMER FRAMES INDICATED WITH DASHED LINES. **DEMO HEADER TO PREP FOR NEW DOOR HEIGHTS.** SEE DOOR SCHEDULE. PATCH, REPAIR, SMOOTH AND CLEAN ADJACENT SURFACES AS REQUIRED TO PROVIDE SMOOTH CONTINUOUS SURFACE.
15. DEMO CASEWORK, EQUIPMENT AND PLUMBING INDICATED WITH DASHED LINES. PATCH, REPAIR, SMOOTH AND CLEAN ADJACENT SURFACES AS REQUIRED TO PROVIDE SMOOTH CONTINUOUS SURFACE.
16. REMOVE EXISTING FLOOR COVERING WITHIN SCOPE. SCRAPE ALL FLOORS CLEAN OF ALL SUBSTRATE. TO SMOOTH SURFACE.
17. REMOVE ALL EXISTING WALL BASE WITHIN SCOPE. PATCH AND REPAIR GYP AS NEEDED FOR NEW BASE.
18. REMOVE EXISTING GRID CEILING AND LIGHT FIXTURES TO ITS ENTIRETY WITHIN AREA. EXISTING HVAC DUCTWORK ETC. TO REMAIN U.N.O.
19. PROTECT ALL EXISTING FINISHES, EQUIPMENT, AND SURFACES TO REMAIN.
20. THE GENERAL CONTRACTOR SHALL PATCH AND REPAIR ALL SURFACES WHERE EXISTING CONSTRUCTION IS REMOVED OR DISTURBED BY THE WORK TO ALIGN WITH MATCH EXISTING ADJACENT CONSTRUCTION UNLESS SPECIFICALLY INDICATED OTHERWISE.
21. REFER TO PLUMBING, MECHANICAL, AND ELECTRICAL DEMOLITION DRAWINGS FOR THE WORK OF THOSE TRADES AND REQUIRED COORDINATION.
22. REMOVE ALL EXISTING ROOM SIGNAGE. PATCH AND REPAIR AS NEEDED FOR NEW WALL FINISHES.

DEMOLITION KEY NOTES: (TAGGED ON PLAN)

1. PROTECT EXISTING FLOOR TRANSITION.
2. EXISTING IT ROOM. CONSULT WITH AUFM PRIOR TO ANYWORK. PROTECT EQUIPMENT WITH TARP AND VENTS AS REQUIRED TO AVOID ANY DUST INTRUSION.
3. DO NOT DAMAGE GYPSUM FIRE WRAP AROUND STRUCTURAL COLUMNS, TYPICAL.
4. ALIGN DEMO EDGE WITH FACE OF COLUMN.
5. REMOVE EXISTING SERVICE SINK & DRAIN.
6. REMOVE EXISTING HOT WATER HEATER TO BE RELOCATED, SEE PLUMBING DRAWINGS FOR NEW LOCATION.
7. DEMO EXISTING DOOR AND HOLLOW METAL FRAME, TYPICAL.
8. DEMO PORTION OF WALL AND PREP FOR NEW STOREFRONT, TYPICAL.

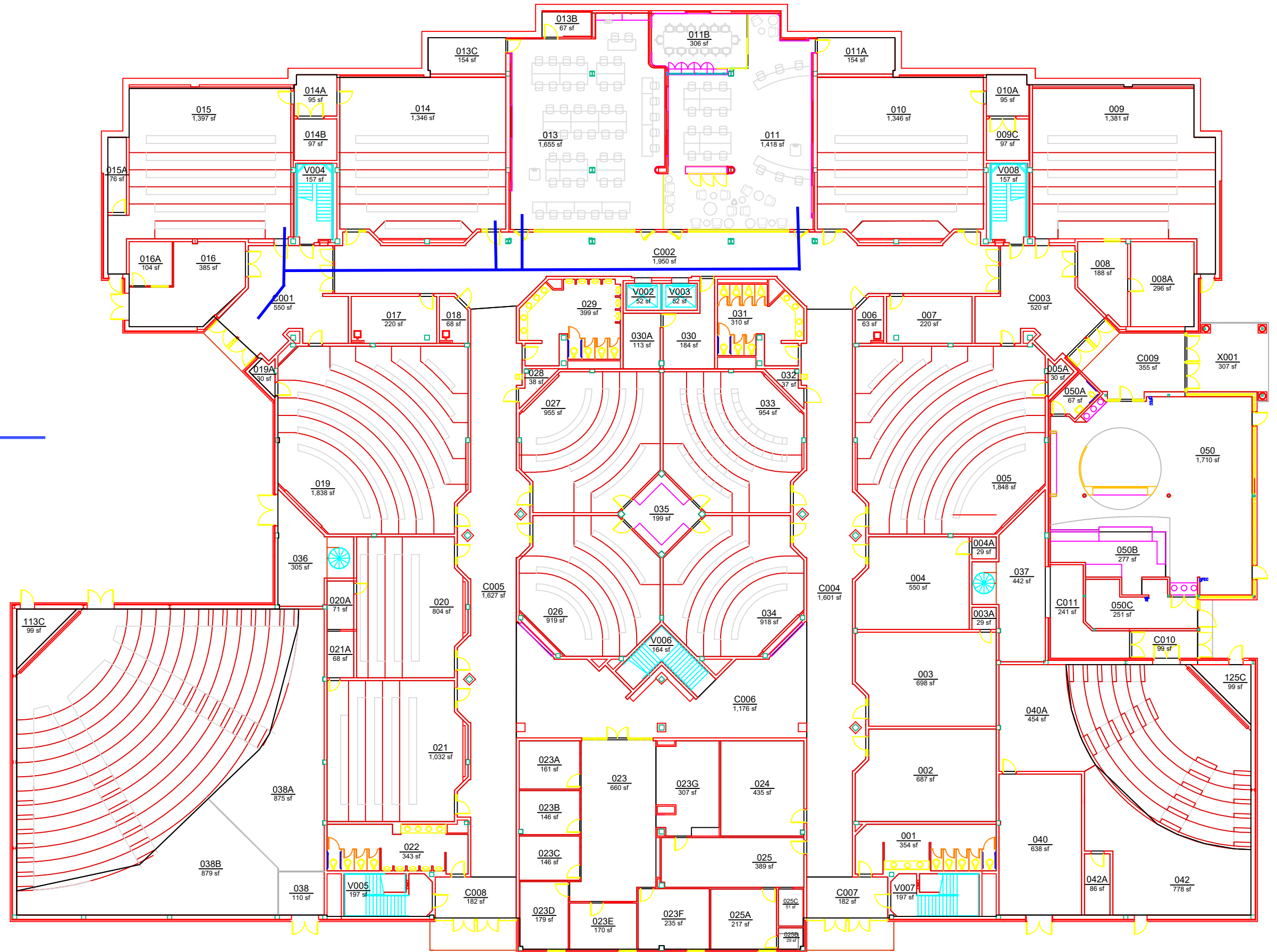


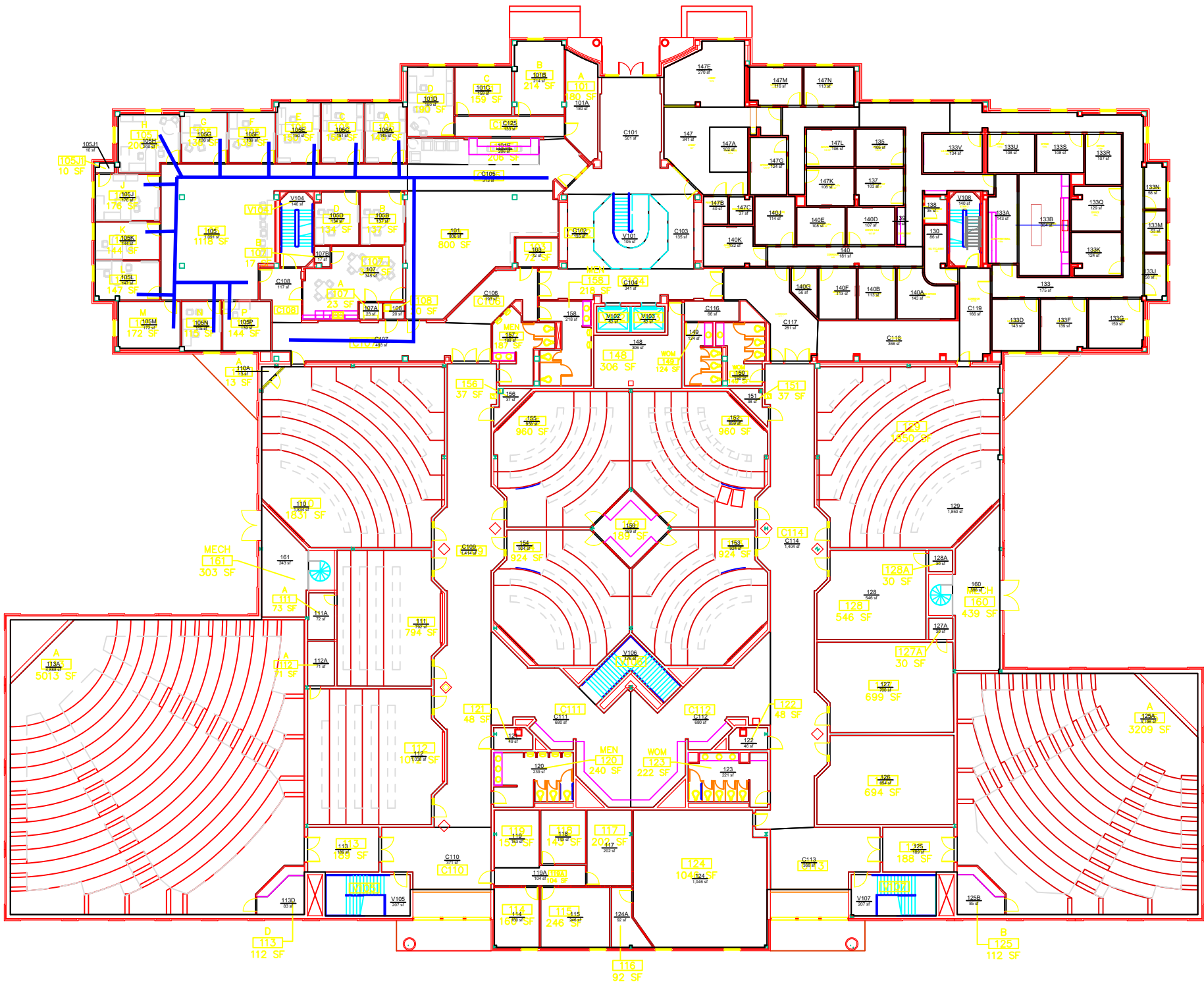
2 KEYPLAN -
1" = 50'-0"



1 DEMOLITION PLAN - SUITE 101

2 KEYPLAN -
1" = 50'-0"



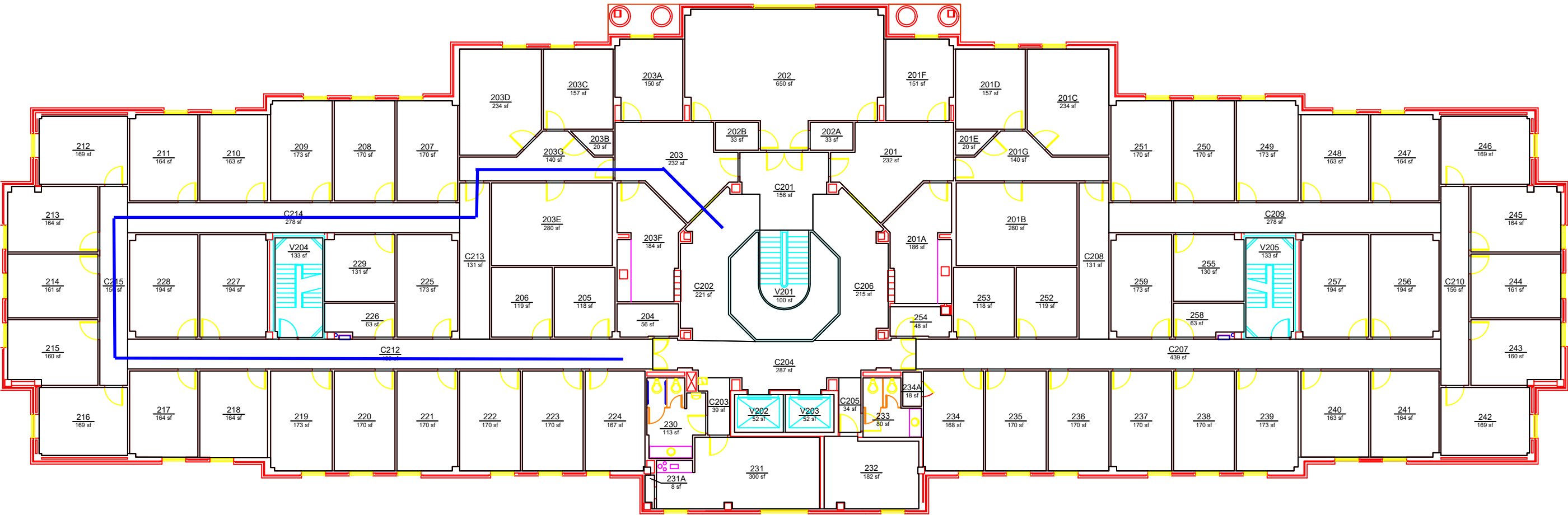


**Campus Planning &
Space Management**
Facilities Management
1161 West Samford Ave, Building 1
Auburn, AL 36849

BASE FLOOR PLAN
LOWDER HALL
LEVEL: 01

Building No.: AA T0202
File Name: AA T0202_01
Last Export: 10/31/2023
Report Created By: Hongbiao Wang
Report Date: 05/19/2025

Fire Watch Path

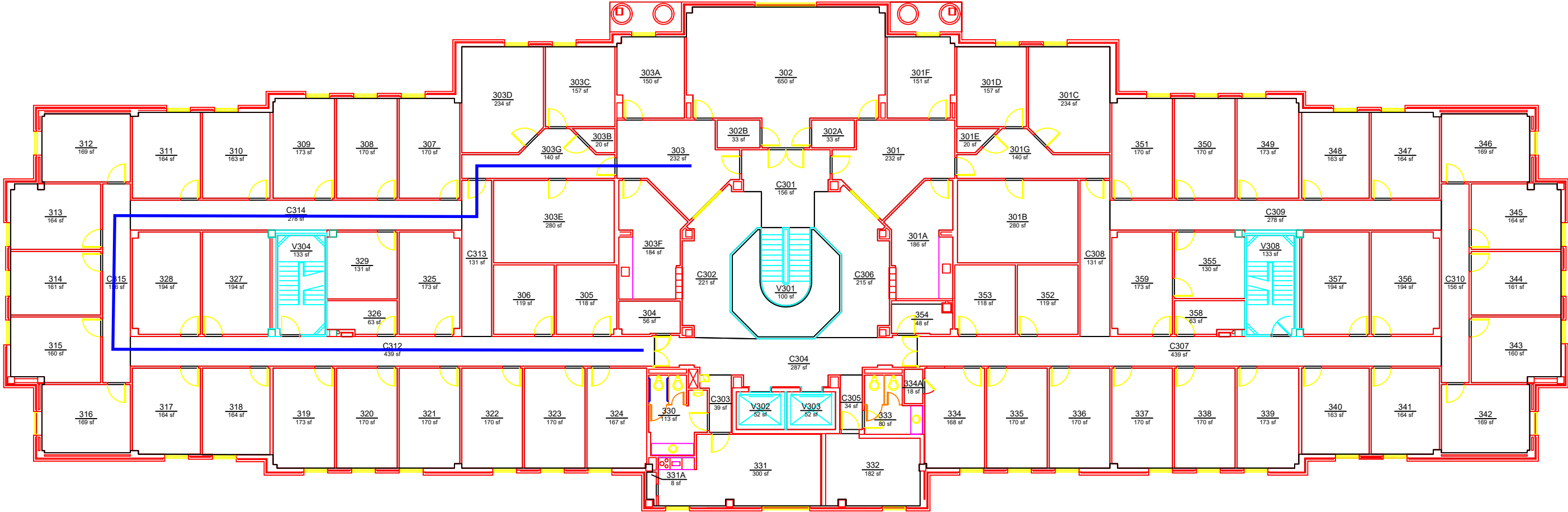


Campus Planning &
Space Management
Facilities Management
1161 West Samford Ave, Building 1
Auburn, AL 36849

BASE FLOOR PLAN
LOWDER HALL
LEVEL: 02

Building No.: AA_T0202
File Name: AA_T0202_02
Last Export: 05/30/2023
Report Created By: Hongbiao Wang
Report Date: 05/19/2025

Fire Watch Path

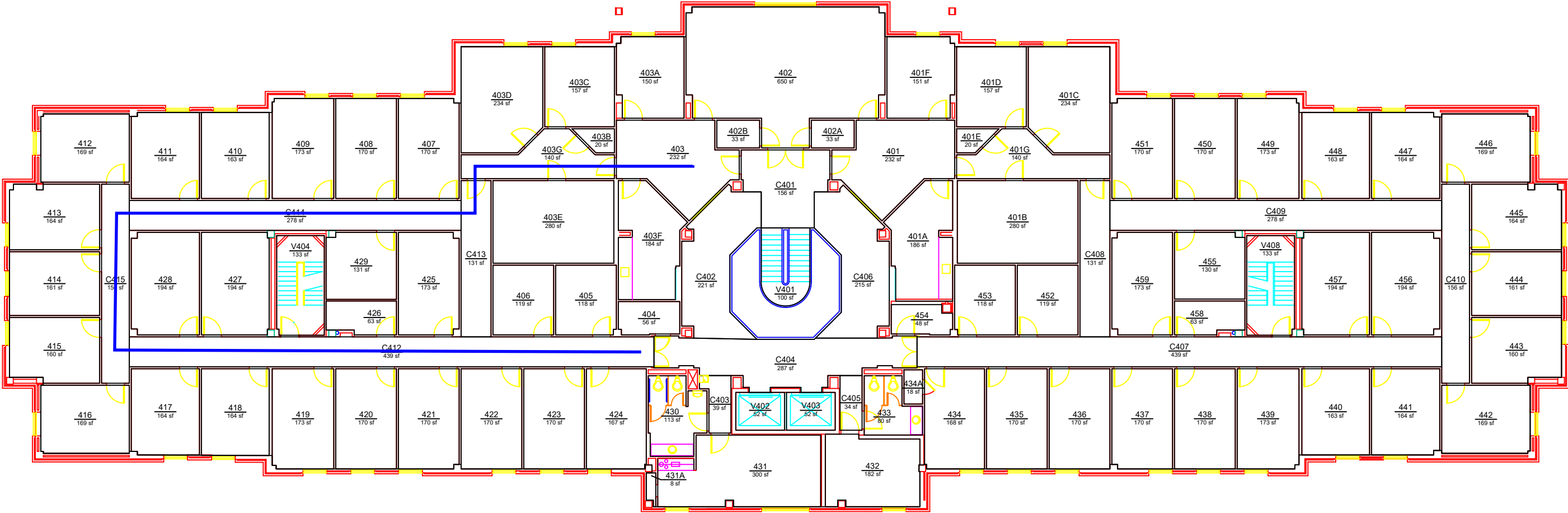


Campus Planning &
Space Management
Facilities Management
1161 West Samford Ave, Building 1
Auburn, AL 36849

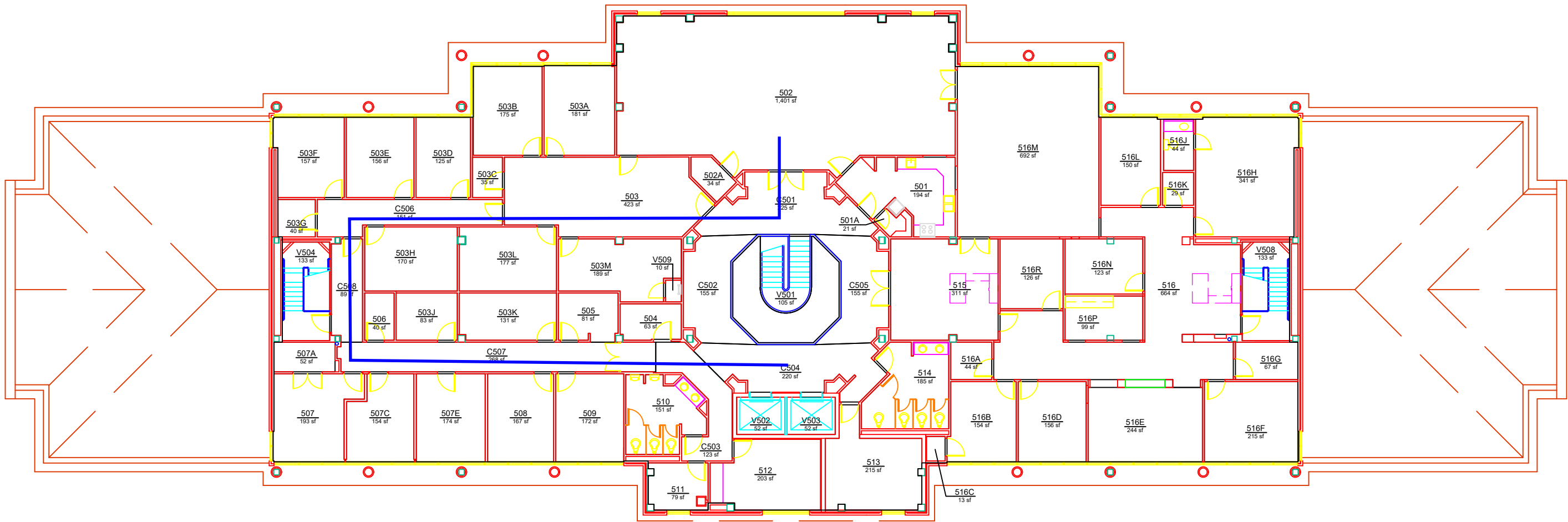
BASE FLOOR PLAN
LOWDER HALL
LEVEL: 03

Building No.: AA_T0202
File Name: AA_T0202_03
Last Export: 05/30/2023
Report Created By: Hongbiao Wang
Report Date: 05/19/2025

Fire Watch Path



Fire Watch Path



Campus Planning &
Space Management
Facilities Management
1161 West Samford Ave, Building 1
Auburn, AL 36849

BASE FLOOR PLAN
LOWDER HALL
LEVEL: 05

Building No.: AA_T0202
File Name: AA_T0202_05
Last Export: 05/30/2023
Report Created By: Hongbiao Wang
Report Date: 05/19/2025

From: [Bob Hix](#)
To: [Tyler Hand](#); [C Wagoner](#); [Bart Jones](#); [Nolan Yon](#); [Jessica Covington](#); [Elizabeth De Kruif](#); [David Simon](#); [John Hornbuckle](#); [Josh Conradson](#); [Eric Moore](#); [Bruce Arnold](#); [Dee Sneed](#); [Kristy Cannon](#)
Cc: [Bryant Cloud](#); [Terry Whitfield](#)
Subject: RE: 23-444 - Lowder Hall Suite 101 - Sprinkler Outage
Date: Tuesday, July 8, 2025 9:09:49 AM

Approved

Bob Hix, P.E.

C: 334-740-8247 | bobhix@auburn.edu

From: Tyler Hand <tyler.hand@auburn.edu>
Sent: Tuesday, July 8, 2025 9:05 AM
To: C Wagoner <cbw0021@auburn.edu>; Bart Jones <jonesba@auburn.edu>; Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; David Simon <simonda@auburn.edu>; John Hornbuckle <jrh0096@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>
Cc: Bryant Cloud <bryant@jalett.com>; Terry Whitfield <terry.brendlesprinkler@gmail.com>
Subject: 23-444 - Lowder Hall Suite 101 - Sprinkler Outage

All,

See the attached sprinkler outage to remove a hose connection.

Fire Watch plan included.

System will be up at end of each day.

Brendle is onboard.

Let me know if you approve of this outage.

Thanks,

Tyler Hand

Project Manager, Construction Management
Auburn University Facilities Management
1161 W Samford Ave, Building One
Auburn University, AL 36849
C: 334-703-2517 | tyler.hand@auburn.edu

From: [Kristy Cannon](#)
To: [Tyler Hand](#); [C Wagoner](#); [Bart Jones](#); [Bob Hix](#); [Nolan Yon](#); [Jessica Covington](#); [Elizabeth De Kruif](#); [David Simon](#); [John Hornbuckle](#); [Josh Conradson](#); [Eric Moore](#); [Bruce Arnold](#); [Dee Sneed](#)
Cc: [Bryant Cloud](#); [Terry Whitfield](#)
Subject: Re: 23-444 - Lowder Hall Suite 101 - Sprinkler Outage
Date: Tuesday, July 8, 2025 9:06:10 AM
Attachments: [Outlook-gadpdi21.png](#)

Campus Services Approves

Regards,
Kristy

Kristy Cannon, MBA, MEd, CFP
Assistant Director, Campus Services
Vice-Chair A&P Grievance Committee
1161 W. Samford Ave.
Auburn, AL 36849
(334)734-0208



From: Tyler Hand <tyler.hand@auburn.edu>
Sent: Tuesday, July 8, 2025 9:04 AM
To: C Wagoner <cbw0021@auburn.edu>; Bart Jones <jonesba@auburn.edu>; Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; David Simon <simonda@auburn.edu>; John Hornbuckle <jrh0096@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>
Cc: Bryant Cloud <bryant@jalett.com>; Terry Whitfield <terry.brendlesprinkler@gmail.com>
Subject: 23-444 - Lowder Hall Suite 101 - Sprinkler Outage

All,

See the attached sprinkler outage to remove a hose connection.

Fire Watch plan included.

System will be up at end of each day.

Brendle is onboard.

From: [C Wagoner](#)
To: [Tyler Hand](#); [Bart Jones](#); [Bob Hix](#); [Nolan Yon](#); [Jessica Covington](#); [Elizabeth De Kruif](#); [David Simon](#); [John Hornbuckle](#); [Josh Conradson](#); [Eric Moore](#); [Bruce Arnold](#); [Dee Sneed](#); [Kristy Cannon](#)
Cc: [Bryant Cloud](#); [Terry Whitfield](#)
Subject: RE: 23-444 - Lowder Hall Suite 101 - Sprinkler Outage
Date: Tuesday, July 8, 2025 9:07:13 AM
Attachments: [image001.png](#)

Zone 4 approves



C. Burke Wagoner

Zone 4 Supervisor

Auburn University Facilities Maintenance

1161 W. Samford Ave

O: 334.734.0937

cbw0021@auburn.edu

fm.auburn.edu



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Sent: Tuesday, July 8, 2025 9:05 AM
To: C Wagoner <cbw0021@auburn.edu>; Bart Jones <jonesba@auburn.edu>; Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; David Simon <simonda@auburn.edu>; John Hornbuckle <jrh0096@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>
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Fire Watch plan included.

From: [Elizabeth De Kruif](#)
To: [Bob Hix](#); [Tyler Hand](#); [C Wagoner](#); [Bart Jones](#); [Nolan Yon](#); [Jessica Covington](#); [David Simon](#); [John Hornbuckle](#); [Josh Conradson](#); [Eric Moore](#); [Bruce Arnold](#); [Dee Sneed](#); [Kristy Cannon](#)
Cc: [Bryant Cloud](#); [Terry Whitfield](#)
Subject: Re: 23-444 - Lowder Hall Suite 101 - Sprinkler Outage
Date: Tuesday, July 8, 2025 9:25:35 AM
Attachments: [image.png](#)

I approve.



Elizabeth De Kruif, CIH
University Industrial Hygienist

erd0023@auburn.edu
334-734-0469
1161 W. Samford Ave., Bldg. 9, Auburn, AL 36849

From: Bob Hix <hixjame@auburn.edu>
Date: Tuesday, July 8, 2025 at 9:09 AM
To: Tyler Hand <tyler.hand@auburn.edu>, C Wagoner <cbw0021@auburn.edu>, Bart Jones <jonesba@auburn.edu>, Nolan Yon <yonbenj@auburn.edu>, Jessica Covington <jlc0105@auburn.edu>, Elizabeth De Kruif <erd0023@auburn.edu>, David Simon <simonda@auburn.edu>, John Hornbuckle <jrh0096@auburn.edu>, Josh Conradson <conrajr@auburn.edu>, Eric Moore <jem0028@auburn.edu>, Bruce Arnold <gba0004@auburn.edu>, Dee Sneed <deesneed@auburn.edu>, Kristy Cannon <kdf0019@auburn.edu>
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Subject: RE: 23-444 - Lowder Hall Suite 101 - Sprinkler Outage

Approved

Bob Hix, P.E.

C: 334-740-8247 | bobhix@auburn.edu

From: Tyler Hand <tyler.hand@auburn.edu>
Sent: Tuesday, July 8, 2025 9:05 AM
To: C Wagoner <cbw0021@auburn.edu>; Bart Jones <jonesba@auburn.edu>; Bob Hix

From: [John Hornbuckle](#)
To: [Tyler Hand](#)
Cc: [David Simon](#)
Subject: Re: 23-444 - Lowder Hall Suite 101 - Sprinkler Outage
Date: Tuesday, July 8, 2025 10:14:59 AM
Attachments: [img-a6ed8afc-e8b4-4e62-8c16-46fbb2dba0fc\[75\]](#)
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[img-5473d0bc-4882-4356-be4e-e6739e2e8c63\[18\]](#)

Approved.



John Hornbuckle, MS-MIS, PMP
Chief Information and Operating Officer
Harbert College of Business
harbert.auburn.edu



From: Tyler Hand <tyler.hand@auburn.edu>
Date: Tuesday, July 8, 2025 at 9:05 AM
To: C Wagoner <cbw0021@auburn.edu>, Bart Jones <jonesba@auburn.edu>, Bob Hix <hixjame@auburn.edu>, Nolan Yon <yonbenj@auburn.edu>, Jessica Covington <jlc0105@auburn.edu>, Elizabeth De Kruif <erd0023@auburn.edu>, David Simon <simonda@auburn.edu>, John Hornbuckle <jrh0096@auburn.edu>, Josh Conradson <conrajr@auburn.edu>, Eric Moore <jem0028@auburn.edu>, Bruce Arnold <gba0004@auburn.edu>, Dee Sneed <deesneed@auburn.edu>, Kristy Cannon <kdf0019@auburn.edu>
Cc: Bryant Cloud <bryant@jalett.com>, Terry Whitfield <terry.brendlesprinkler@gmail.com>
Subject: 23-444 - Lowder Hall Suite 101 - Sprinkler Outage

All,

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Fire Watch plan included.

System will be up at end of each day.

Brendle is onboard.

From: [Josh Conradson](#)
To: [C Wagoner](#); [Tyler Hand](#); [Bart Jones](#); [Eric Moore](#); [Bruce Arnold](#)
Cc: [Bryant Cloud](#); [Terry Whitfield](#)
Subject: RE: 23-444 - Lowder Hall Suite 101 - Sprinkler Outage
Date: Tuesday, July 8, 2025 12:41:09 PM
Attachments: [image001.png](#)

Tyler,

I approve this outage.

Thank you,

Joshua R. Conradson, M.Ed, PMP, CEFP

Director of Maintenance

Auburn University Facilities Management

[1161 W Samford Ave, Auburn University, AL 36849](#)

C: [334-740-8218](#) | conrajr@auburn.edu

From: C Wagoner <cbw0021@auburn.edu>
Sent: Tuesday, July 8, 2025 9:07 AM
To: Tyler Hand <tyler.hand@auburn.edu>; Bart Jones <jonesba@auburn.edu>; Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; David Simon <simonda@auburn.edu>; John Hornbuckle <jrh0096@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>
Cc: Bryant Cloud <bryant@jalett.com>; Terry Whitfield <terry.brendlesprinkler@gmail.com>
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Zone 4 approves