

## Planned Outage and Interruption Request

Work Owner Eric Moore Organization Maintenance Phone 334-870-8447  
 Onsite Contact Frank Faulk Phone \_\_\_\_\_  
 Project # 25-015 Customer Request NA WO Number NA

### Select Interruption Type:

<b>Building System Outage or Space Closure</b> <small>(Only if part of a building is out, Check all that apply)</small>	<input type="checkbox"/>	Building Access Control	<input checked="" type="checkbox"/>	Elevator	<input type="checkbox"/>	Laboratory Utility	<input type="checkbox"/>	Sanitary Sewer
	<input type="checkbox"/>	Electric Power	<input type="checkbox"/>	Heating Ventilation & A/C (HVAC)	<input type="checkbox"/>	Natural Gas	<input type="checkbox"/>	Domestic Water
	<input type="checkbox"/>	Building Space/Entrances/ Occupant Flow	<input type="checkbox"/>	Telephone/IT	<input type="checkbox"/>	Fumehood	<input type="checkbox"/>	Cooler/Freezer
	<input type="checkbox"/>	Emergency Power <small>(Life Safety Approval required)</small>	<input type="checkbox"/>	Other <small>(Explain below)</small>				
<b>Utility Outage</b> <small>(If entire building is out)</small>	<input type="checkbox"/>	Electric Power	<input type="checkbox"/>	Natural Gas	<input type="checkbox"/>	Sewer from Building	<input type="checkbox"/>	Domestic Water
	<input type="checkbox"/>	Hot Water <small>(Central Plant)</small>	<input type="checkbox"/>	Chilled Water <small>(Central Plant)</small>	<input type="checkbox"/>	Steam <small>(Central Plant)</small>	<input type="checkbox"/>	Other <small>(Explain Below)</small>
<b>Outside Closures</b>	<input type="checkbox"/>	Roadway	<input type="checkbox"/>	Sidewalk	<input type="checkbox"/>	Bike Lane	<input type="checkbox"/>	Waste Receptacle
	<input type="checkbox"/>	Parking Spaces	<input type="checkbox"/>	ADA Facilities	<input type="checkbox"/>	Traffic Signal	<input type="checkbox"/>	Other <small>(Explain below)</small>
<b>Life Safety System Outage</b> <small>(Required any time system or components are taken out of service)</small>	<input type="checkbox"/>	Fire Alarm	<input type="checkbox"/>	Fire Suppression System and/or Fire Pump	<input type="checkbox"/>	Special Hazards Range Hood	<input type="checkbox"/>	Fire Hydrant
	<input type="checkbox"/>	Fire watch required? <input type="checkbox"/> Yes or <input type="checkbox"/> No <small>(Determined by Risk Management &amp; Safety and University Engineer)</small>				Note: _____		
<b>Life Safety Notifications</b>	<input type="checkbox"/>	Annual Fire Alarm Test and Inspection	<input type="checkbox"/>	Fire Suppression System Testing	<input type="checkbox"/>	Fire Alarm System Testing	<input type="checkbox"/>	Fire Alarm System Download
<b>Notifications</b>	<input type="checkbox"/>	Unplanned Outage	<input type="checkbox"/>	Preventative Maintenance	<input type="checkbox"/>	Risk Mgt. & Safety Inspection	<input type="checkbox"/>	Other <small>(Explain below)</small>

### Description of Work Activity

Upgrade of hydraulic control vavles on Elevators 1, 2, and 3.

### Building(s) or Location(s) Affected

Large Animal Teaching Hospital

### Specific Space Affected (Room Numbers)

Elevators

### How are the building clients or University stakeholders affected? What will they notice?

One elevator will be out of service at a time while vavle is being upgraded. Only one elevator will be down at a time. Tuesday - Elevator 1; Wednesday - Elevator 2; Thursday - Elevator 3

Schedule: 7/15/25 Start Time: 7:00 am End Date: 7/17/25 End Time: 5:00 pm

## Planned Outage and Interruption Request

### Planning Reviews (Per Review Matrix):

Organization	Review Required?	Reviewer	Review Date
Maintenance Zone Manager or Supervisor	Y	Kenney/Shane	7/14/25
Utility Supervisor			
Others as Needed			

### Client Approvals (Per Approval Matrix):

Organizations Affected by Work, Interruption, or Outage			
Client	Building(s)	Key Contact	Approval Date
Vet School	LATH	Joe Lewis	7/14/25

### Facilities Management Approvals (Per the Approval Matrix)

Facilities Management								
Maintenance			Utility and Energy			Design & Construction		
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date
Y	<i>E. Moore</i>	7/14/25	N			N		
Campus Services/Landscape								
Approval Required?	Approved By:	Date						
Y	<i>Dec</i>	7/14/25						
For Life Safety Systems								
University Engineer			Risk Management and Safety					
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date			
N			N					
Work Management								
Received By:		Date Received	Time Received		Date Notice Issued		Time Issued	

Work Owner Signature: *E. Moore* Date 7/14/25

## Eric Moore

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**From:** Joe Lewis  
**Sent:** Monday, July 14, 2025 7:30 AM  
**To:** Eric Moore  
**Subject:** Re: Large Animal Teaching Hospital Elevator Outage

Eric,  
approved, please move forward with outage  
thanks  
joe

Get [Outlook for iOS](#)

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**From:** Eric Moore <jem0028@auburn.edu>  
**Sent:** Friday, July 11, 2025 7:24:56 AM  
**To:** Joe Lewis <lewisbi@auburn.edu>  
**Subject:** RE: Large Animal Teaching Hospital Elevator Outage

Joe,  
  
Hope you are doing well. I wanted to follow up on this to see if you had a chance to review what the best times may be to shut down the elevators one at a time in LATH.  
Thanks  
Eric

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**From:** Eric Moore  
**Sent:** Thursday, July 3, 2025 12:48 PM  
**To:** Joe Lewis <lewisbi@auburn.edu>  
**Subject:** Large Animal Teaching Hospital Elevator Outage

I would like to ask for some help from you. I am working on a project to change the hydraulic control valves on the three elevators in Large Animal Teaching. I need to shut down each elevator for one day to make the change and we can start as early as next week.  
I was going to work on putting an outage together, but I am thinking it would be better to work with you to find three days where we could complete the work. Only one elevator will be down at a time.

What do you think is the best way to find some good days or could you help me with some communication with clients to find some days?

Thanks  
Eric

## Eric Moore

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**From:** Dee Sneed  
**Sent:** Monday, July 14, 2025 9:02 AM  
**To:** Eric Moore; Ryan Harris; Kristy Cannon  
**Subject:** RE: Large Animal Hospital Elevator Outage

Campus Services approves.

Kind Regards,

*Dee*



Dee Sneed, MBA, CEFP  
Director, Campus Services  
Facilities Management  
334-844-9120 office  
334-734-1826 cell

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**From:** Eric Moore <jem0028@auburn.edu>  
**Sent:** Monday, July 14, 2025 8:32 AM  
**To:** Dee Sneed <deesneed@auburn.edu>; Ryan Harris <rch0072@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>  
**Subject:** Large Animal Hospital Elevator Outage

I got approval from Joe to allow me to do some work on the elevators in Large Animal Hospital this week. The plan is to shut down one elevator each day to complete the work. The other elevators will be running.  
Outages July 15-17.

Tuesday – Elevator 1  
Wednesday – Elevator 2  
Thursday – Elevator 3

Please let me know if you approve this outage.  
Thanks  
Eric