

Planned Outage and Interruption Request

Work Owner _____ Organization _____ Phone _____

Onsite Contact _____ Phone _____

Project # _____ Customer Request _____ WO Number _____

Select Interruption Type:

Building System Outage or Space Closure (Only if part of a building is out, Check all that apply)		Building Access Control		Elevator		Laboratory Utility		Sanitary Sewer
		Electric Power		Heating Ventilation & A/C (HVAC)		Natural Gas		Domestic Water
		Building Space/Entrances/ Occupant Flow		Telephone/IT		Fumehood		Cooler/Freezer
		Emergency Power (Life Safety Approval required)		Other (Explain below)				
Utility Outage (If entire building is out)		Electric Power		Natural Gas		Sewer from Building		Domestic Water
		Hot Water (Central Plant)		Chilled Water (Central Plant)		Steam (Central Plant)		Other (Explain Below)
Outside Closures		Roadway		Sidewalk		Bike Lane		Waste Receptacle
		Parking Spaces		ADA Facilities		Traffic Signal		Other (Explain below)
Life Safety System Outage (Required any time system or components are taken out of service)		Fire Alarm		Fire Suppression System and/or Fire Pump		Special Hazards Range Hood		Fire Hydrant
		Fire watch required? Yes or No (Determined by Risk Management & Safety and University Engineer)				Note:		
Life Safety Notifications		Annual Fire Alarm Test and Inspection		Fire Suppression System Testing		Fire Alarm System Testing		Fire Alarm System Download
Notifications		Unplanned Outage		Preventative Maintenance		Risk Mgt. & Safety Inspection		Other (Explain below)

Description of Work Activity

Building(s) or Location(s) Affected

Specific Space Affected (Room Numbers)

How are the building clients or University stakeholders affected? What will they notice?

Schedule:

Start Date: _____ **Start Time:** _____ **End Date:** _____ **End Time:** _____

Planned Outage and Interruption Request

Planning Reviews (Per Review Matrix):

Organization	Review Required?	Reviewer	Review Date
Maintenance Zone Manager or Supervisor			
Utility Supervisor			
Others as Needed			

Client Approvals (Per Approval Matrix):

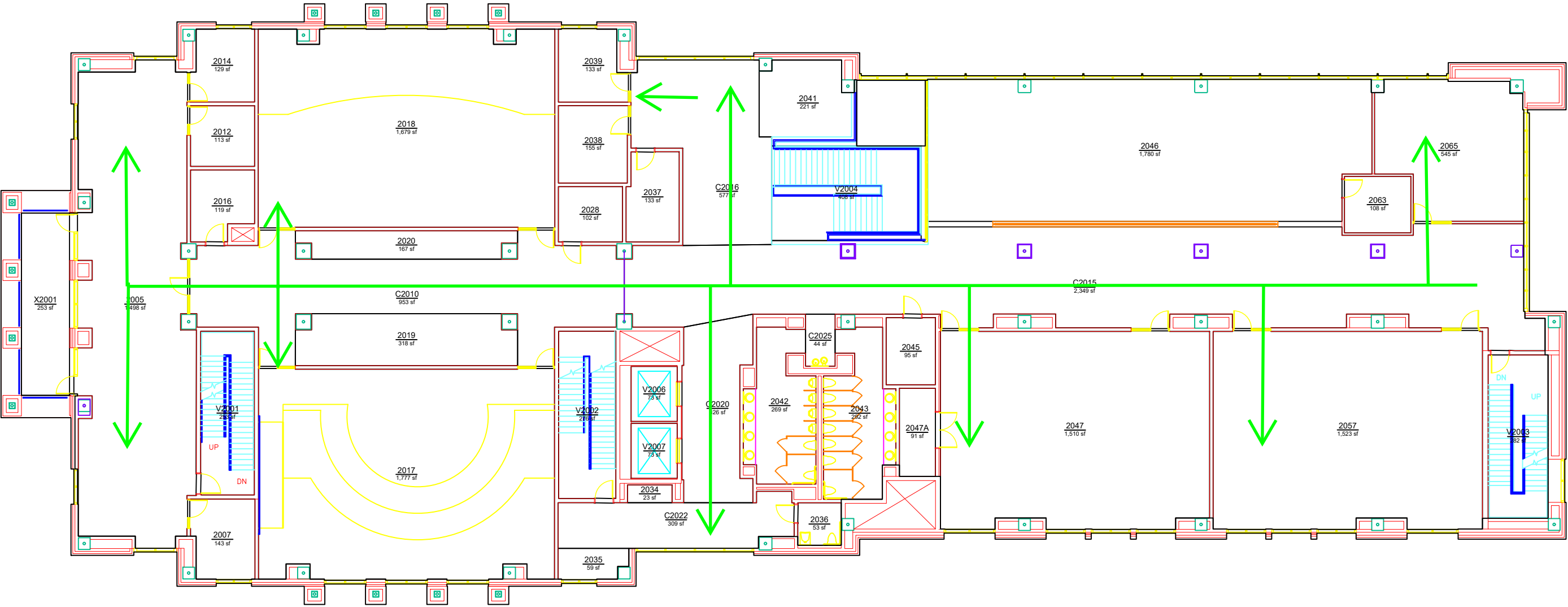
Organizations Affected by Work, Interruption, or Outage			
Client	Building(s)	Key Contact	Approval Date

Facilities Management Approvals (Per the Approval Matrix)

Facilities Management								
Maintenance			Utility and Energy			Design & Construction		
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date
	Bruce Arnold						Wendy Peacock	
Campus Services/Landscape								
Approval Required?	Approved By:	Date						
	Dee Sneed							
For Life Safety Systems								
University Engineer			Risk Management and Safety					
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date			
	Bob Hix			Jessica Covington				
Work Management								
Received By:		Date Received	Time Received		Date Notice Issued		Time Issued	

Work Owner Signature: Tyler Hand Date

Fire Watch Path



Planning, Design,
and Construction
Facilities Management
1161 West Samford Ave, Building 1
Auburn, AL 36849

BASE FLOOR PLAN
HORTON HARDGRAVE HALL
LEVEL: 02

Building No.: AA T0203
File Name: AA T0203_02
Last Export: 05/30/2023
Report Created By: Ellen Doyle
Report Date: 05/30/2023



FACILITIES MANAGEMENT
CONSTRUCTION MANAGEMENT
FIRE WATCH SIGN-OFF FOR OUTAGES

FIRE WATCH SIGN-OFF SHEET

Project Name. HHH 2046 Renovation

Date: July 17 - June 18

AU Project #. 23-680

NAME	TIME WALKED	PHONE	COMMENTS

NAME	TIME WALKED	PHONE	COMMENTS

From: [C Wagoner](#)
To: [Tyler Hand](#); [Bob Hix](#); [Nolan Yon](#); [Jessica Covington](#); [Elizabeth De Kruif](#); [Bruce Arnold](#); [Josh Conradson](#); [Eric Moore](#); [Dee Sneed](#); [Kristy Cannon](#); [John Hornbuckle](#); [David Simon](#)
Cc: [Terry Whitfield](#); [Junior Silva](#)
Subject: RE: 23-680 - HHH 2046 Renovation - Sprinkler Outage - Add Additional Head
Date: Tuesday, July 15, 2025 2:54:56 PM
Attachments: [image001.png](#)

Zone 4 approves



C. Burke Wagoner

Zone 4 Supervisor

Auburn University Facilities Maintenance

1161 W. Samford Ave

O: 334.734.0937

cbw0021@auburn.edu

fm.auburn.edu



From: Tyler Hand <tyler.hand@auburn.edu>
Sent: Tuesday, July 15, 2025 2:50 PM
To: Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>; John Hornbuckle <jrh0096@auburn.edu>; David Simon <simonda@auburn.edu>
Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>; Junior Silva <juniors@cc.thecarlisleco.com>
Subject: 23-680 - HHH 2046 Renovation - Sprinkler Outage - Add Additional Head

All,

See the attached Sprinkler Outage to add an additional head from Overhead Inspection.

System will be up at end of each day. Shouldn't take more than a few hours but requesting 2 days.

From: [John Hornbuckle](#)
To: [Tyler Hand](#)
Cc: [David Simon](#)
Subject: Re: 23-680 - HHH 2046 Renovation - Sprinkler Outage - Add Additional Head
Date: Tuesday, July 15, 2025 3:05:41 PM
Attachments: [img-a6ed8afc-e8b4-4e62-8c16-46fbb2dba0fc\[93\]](#)
[img-fb6fbc9f-a888-4933-ad0d-7843fcb1ced7\[38\]](#)
[img-71aee111-8ce0-4a22-bd83-062cc6f8be77\[82\]](#)
[img-5473d0bc-4882-4356-be4e-e6739e2e8c63\[45\]](#)

Approved.



John Hornbuckle, MS-MIS, PMP
Chief Information and Operating Officer
Harbert College of Business
harbert.auburn.edu



From: Tyler Hand <tyler.hand@auburn.edu>

Date: Tuesday, July 15, 2025 at 2:50 PM

To: Bob Hix <hixjame@auburn.edu>, Nolan Yon <yonbenj@auburn.edu>, Jessica Covington <jlc0105@auburn.edu>, Elizabeth De Kruif <erd0023@auburn.edu>, C Wagoner <cbw0021@auburn.edu>, Bruce Arnold <gba0004@auburn.edu>, Josh Conradson <conrajr@auburn.edu>, Eric Moore <jem0028@auburn.edu>, Dee Sneed <deesneed@auburn.edu>, Kristy Cannon <kdf0019@auburn.edu>, John Hornbuckle <jrh0096@auburn.edu>, David Simon <simonda@auburn.edu>

Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>, Junior Silva <juniors@cc.thecarlisleco.com>

Subject: 23-680 - HHH 2046 Renovation - Sprinkler Outage - Add Additional Head

All,

See the attached Sprinkler Outage to add an additional head from Overhead Inspection.

System will be up at end of each day. Shouldn't take more than a few hours but requesting 2 days.

The whole second floor will be down.

Let me know if you approve or disapprove of this outage.

From: [Dee Sneed](#)
To: [Tyler Hand](#)
Cc: [Bob Hix](#); [Nolan Yon](#); [Jessica Covington](#); [Elizabeth De Kruif](#); [C Wagoner](#); [Bruce Arnold](#); [Josh Conradson](#); [Eric Moore](#); [Kristy Cannon](#); [John Hornbuckle](#); [David Simon](#); [Terry Whitfield](#); [Junior Silva](#)
Subject: Re: 23-680 - HHH 2046 Renovation - Sprinkler Outage - Add Additional Head
Date: Tuesday, July 15, 2025 3:07:09 PM

Campus Services approves.

Regards,

Dee Sneed, MBA, CEFM
Director, Campus Services
Facilities Management
1161 W. Samford Ave.
Auburn, AL 36849
334-734-1826 cell
334-844-9120 office
deesneed@auburn.edu

On Jul 15, 2025, at 3:50 PM, Tyler Hand <tyler.hand@auburn.edu> wrote:

All,

See the attached Sprinkler Outage to add an additional head from Overhead Inspection.

System will be up at end of each day. Shouldn't take more than a few hours but requesting 2 days.

The whole second floor will be down.

Let me know if you approve or disapprove of this outage.

Thanks,

Tyler Hand
Project Manager, Construction Management
Auburn University Facilities Management
1161 W Samford Ave, Building One

From: [Bruce Arnold](#)
To: [Tyler Hand](#)
Cc: [Bob Hix](#); [Nolan Yon](#); [Jessica Covington](#); [Elizabeth De Kruif](#); [C Wagoner](#); [Josh Conradson](#); [Eric Moore](#); [Dee Sneed](#); [Kristy Cannon](#); [John Hornbuckle](#); [David Simon](#); [Terry Whitfield](#); [Junior Silva](#)
Subject: Re: 23-680 - HHH 2046 Renovation - Sprinkler Outage - Add Additional Head
Date: Tuesday, July 15, 2025 4:48:21 PM

I approve

Bruce
Sent from my iPhone

On Jul 15, 2025, at 2:50 PM, Tyler Hand <tyler.hand@auburn.edu> wrote:

All,

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System will be up at end of each day. Shouldn't take more than a few hours but requesting 2 days.

The whole second floor will be down.

Let me know if you approve or disapprove of this outage.

Thanks,

Tyler Hand
Project Manager, Construction Management
Auburn University Facilities Management
1161 W Samford Ave, Building One
Auburn University, AL 36849
C: 334-703-2517 | tyler.hand@auburn.edu

<23-680 - Outage and Interruption Form - Sprinkler Outage.pdf>

From: [Jessica Covington](#)
To: [Tyler Hand](#); [Bob Hix](#); [Nolan Yon](#); [Elizabeth De Kruif](#); [C Wagoner](#); [Bruce Arnold](#); [Josh Conradson](#); [Eric Moore](#); [Dee Sneed](#); [Kristy Cannon](#); [John Hornbuckle](#); [David Simon](#)
Cc: [Terry Whitfield](#); [Junior Silva](#)
Subject: RE: 23-680 - HHH 2046 Renovation - Sprinkler Outage - Add Additional Head
Date: Tuesday, July 15, 2025 4:31:31 PM
Attachments: [image001.png](#)

Hi Tyler,
I approve.

Thank you,



Jessica L. Covington, CSP
Safety and Health Program Manager

Risk Management and Safety
1161 W. Samford Ave., Bldg. 9 | Auburn, AL 36849
(C) 334-734-1715

From: Tyler Hand <tyler.hand@auburn.edu>
Sent: Tuesday, July 15, 2025 2:50 PM
To: Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>; John Hornbuckle <jrh0096@auburn.edu>; David Simon <simonda@auburn.edu>
Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>; Junior Silva <juniors@cc.thecarlisleco.com>
Subject: 23-680 - HHH 2046 Renovation - Sprinkler Outage - Add Additional Head

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The whole second floor will be down.

From: [Bob Hix](#)
To: [Tyler Hand](#); [Nolan Yon](#); [Jessica Covington](#); [Elizabeth De Kruif](#); [C Wagoner](#); [Bruce Arnold](#); [Josh Conradson](#); [Eric Moore](#); [Dee Sneed](#); [Kristy Cannon](#); [John Hornbuckle](#); [David Simon](#)
Cc: [Terry Whitfield](#); [Junior Silva](#)
Subject: RE: 23-680 - HHH 2046 Renovation - Sprinkler Outage - Add Additional Head
Date: Tuesday, July 15, 2025 4:18:53 PM

Approved

Bob Hix, P.E.

C: 334-740-8247 | bobhix@auburn.edu

From: Tyler Hand <tyler.hand@auburn.edu>

Sent: Tuesday, July 15, 2025 2:50 PM

To: Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Eric Moore <jem0028@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>; John Hornbuckle <jrh0096@auburn.edu>; David Simon <simonda@auburn.edu>

Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>; Junior Silva <juniors@cc.thecarlisleco.com>

Subject: 23-680 - HHH 2046 Renovation - Sprinkler Outage - Add Additional Head

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Let me know if you approve or disapprove of this outage.

Thanks,

Tyler Hand

Project Manager, Construction Management
Auburn University Facilities Management
1161 W Samford Ave, Building One
Auburn University, AL 36849
C: 334-703-2517 | tyler.hand@auburn.edu

From: [Wendy Peacock](#)
To: [Tyler Hand](#)
Subject: RE: 23-680 - HHH 2046 Renovation - Sprinkler Outage - Add Additional Head
Date: Wednesday, July 16, 2025 11:38:43 AM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

Approved.



Wendy Peacock, MBC, PMP, CEFP

Director Construction Management
Planning, Design & Construction
1161 W Samford Ave, Auburn, AL 36849
O: 334.734.0158
wkp0003@auburn.edu
fm.auburn.edu



From: Tyler Hand <tyler.hand@auburn.edu>
Sent: Wednesday, July 16, 2025 9:59 AM
To: Wendy Peacock <wkp0003@auburn.edu>; Matthew Wagner <mhw0007@auburn.edu>
Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>; Junior Silva <juniors@cc.thecarlisleco.com>
Subject: RE: 23-680 - HHH 2046 Renovation - Sprinkler Outage - Add Additional Head

Fixed. Attached.

Tyler Hand

Project Manager, Construction Management
Auburn University Facilities Management
1161 W Samford Ave, Building One
Auburn University, AL 36849
C: 334-703-2517 | tyler.hand@auburn.edu

From: Wendy Peacock <wkp0003@auburn.edu>
Sent: Wednesday, July 16, 2025 8:26 AM
To: Tyler Hand <tyler.hand@auburn.edu>; Matthew Wagner <mhw0007@auburn.edu>
Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>; Junior Silva <juniors@cc.thecarlisleco.com>
Subject: RE: 23-680 - HHH 2046 Renovation - Sprinkler Outage - Add Additional Head

Fix the dates on the first page of the form and then I will sign.