

Planned Outage and Interruption Request

Work Owner _____ Organization _____ Phone _____

Onsite Contact _____ Phone _____

Project # _____ Customer Request _____ WO Number _____

Select Interruption Type:

Building System Outage or Space Closure (Only if part of a building is out, Check all that apply)		Building Access Control		Elevator		Laboratory Utility		Sanitary Sewer
		Electric Power		Heating Ventilation & A/C (HVAC)		Natural Gas		Domestic Water
		Building Space/Entrances/ Occupant Flow		Telephone/IT		Fumehood		Cooler/Freezer
		Emergency Power (Life Safety Approval required)		Other (Explain below)				
Utility Outage (If entire building is out)		Electric Power		Natural Gas		Sewer from Building		Domestic Water
		Hot Water (Central Plant)		Chilled Water (Central Plant)		Steam (Central Plant)		Other (Explain Below)
Outside Closures		Roadway		Sidewalk		Bike Lane		Waste Receptacle
		Parking Spaces		ADA Facilities		Traffic Signal		Other (Explain below)
Life Safety System Outage (Required any time system or components are taken out of service)		Fire Alarm		Fire Suppression System and/or Fire Pump		Special Hazards Range Hood		Fire Hydrant
		Fire watch required? Yes or No (Determined by Risk Management & Safety and University Engineer)				Note:		
Life Safety Notifications		Annual Fire Alarm Test and Inspection		Fire Suppression System Testing		Fire Alarm System Testing		Fire Alarm System Download
Notifications		Unplanned Outage		Preventative Maintenance		Risk Mgt. & Safety Inspection		Other (Explain below)

Description of Work Activity

Building(s) or Location(s) Affected

Specific Space Affected (Room Numbers)

How are the building clients or University stakeholders affected? What will they notice?

Schedule:

Start Date: _____ **Start Time:** _____ **End Date:** _____ **End Time:** _____

Planned Outage and Interruption Request

Planning Reviews (Per Review Matrix):

Organization	Review Required?	Reviewer	Review Date
Maintenance Zone Manager or Supervisor			
Utility Supervisor			
Others as Needed			

Client Approvals (Per Approval Matrix):

Organizations Affected by Work, Interruption, or Outage			
Client	Building(s)	Key Contact	Approval Date

Facilities Management Approvals (Per the Approval Matrix)

Facilities Management								
Maintenance			Utility and Energy			Design & Construction		
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date
	Bruce Arnold						<i>Nerdy Peacock</i>	
Campus Services/Landscape								
Approval Required?	Approved By:	Date						
	Dee Sneed							
For Life Safety Systems								
University Engineer			Risk Management and Safety					
Approval Required?	Approved By:	Date	Approval Required?	Approved By:	Date			
	Bob Hix			Elizabeth De Kruif				
Work Management								
Received By:		Date Received	Time Received		Date Notice Issued		Time Issued	

Work Owner Signature: Tyler Hand Date

FIRE WATCH SIGN-OFF SHEET

Project Name. Lowder 008 Renovation

Date: July 22 - June 23

AU Project #. 24-314

NAME	TIME WALKED	PHONE	COMMENTS

NAME	TIME WALKED	PHONE	COMMENTS

From: [C Wagoner](#)
To: [Tyler Hand](#); [John Hornbuckle](#); [David Simon](#); [Bob Hix](#); [Nolan Yon](#); [Dee Sneed](#); [Kristy Cannon](#); [Jessica Covington](#); [Elizabeth De Kruif](#); [Bruce Arnold](#); [Josh Conradson](#); [Eric Moore](#)
Cc: [Terry Whitfield](#)
Subject: RE: 24-314 - Lowder Hall - Rms 008 & 008A, Various Renovations - Sprinkler Outage
Date: Friday, July 18, 2025 1:41:43 PM
Attachments: [image001.png](#)

Zone 4 approves



C. Burke Wagoner

Zone 4 Supervisor

Auburn University Facilities Maintenance

1161 W. Samford Ave

O: 334.734.0937

cbw0021@auburn.edu

fm.auburn.edu



From: Tyler Hand <tyler.hand@auburn.edu>
Sent: Friday, July 18, 2025 1:30 PM
To: John Hornbuckle <jrh0096@auburn.edu>; David Simon <simonda@auburn.edu>; Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Eric Moore <jem0028@auburn.edu>
Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>
Subject: 24-314 - Lowder Hall - Rms 008 & 008A, Various Renovations - Sprinkler Outage

All,

See the attached Sprinkler Outage.

Only area that is sprinkled on the Ground Floor is the Finance Lab. Reflected in attached plan.

From: [Bruce Arnold](#)
To: [Tyler Hand](#); [John Hornbuckle](#); [David Simon](#); [Bob Hix](#); [Nolan Yon](#); [Dee Sneed](#); [Kristy Cannon](#); [Jessica Covington](#); [Elizabeth De Kruif](#); [C Wagoner](#); [Josh Conradson](#); [Eric Moore](#)
Cc: [Terry Whitfield](#)
Subject: RE: 24-314 - Lowder Hall - Rms 008 & 008A, Various Renovations - Sprinkler Outage
Date: Friday, July 18, 2025 2:11:42 PM

I approve

Bruce

Gary B. "Bruce" Arnold, CEFP

AU '83

Assistant Director, Maintenance

Facilities Management

Auburn University

Cell: 334-734-3225

Email: gba0004@auburn.edu

1161 West Samford Avenue

Auburn, AL 36849



From: Tyler Hand <tyler.hand@auburn.edu>

Sent: Friday, July 18, 2025 1:30 PM

To: John Hornbuckle <jrh0096@auburn.edu>; David Simon <simonda@auburn.edu>; Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Eric Moore <jem0028@auburn.edu>

Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>

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From: [John Hornbuckle](#)
To: [Tyler Hand](#)
Cc: [David Simon](#)
Subject: Re: 24-314 - Lowder Hall - Rms 008 & 008A, Various Renovations - Sprinkler Outage
Date: Friday, July 18, 2025 2:26:43 PM
Attachments: [img-a6ed8afc-e8b4-4e62-8c16-46fbb2dba0fc\[64\]](#)
[img-fb6fbc9f-a888-4933-ad0d-7843fcb1ced7\[5\]](#)
[img-71aee111-8ce0-4a22-bd83-062cc6f8be77\[82\]](#)
[img-5473d0bc-4882-4356-be4e-e6739e2e8c63\[82\]](#)

Approved.



John Hornbuckle, MS-MIS, PMP
Chief Information and Operating Officer
Harbert College of Business
harbert.auburn.edu



From: Tyler Hand <tyler.hand@auburn.edu>

Date: Friday, July 18, 2025 at 1:30 PM

To: John Hornbuckle <jrh0096@auburn.edu>, David Simon <simonda@auburn.edu>, Bob Hix <hixjame@auburn.edu>, Nolan Yon <yonbenj@auburn.edu>, Dee Sneed <deesneed@auburn.edu>, Kristy Cannon <kdf0019@auburn.edu>, Jessica Covington <jlc0105@auburn.edu>, Elizabeth De Kruif <erd0023@auburn.edu>, C Wagoner <cbw0021@auburn.edu>, Bruce Arnold <gba0004@auburn.edu>, Josh Conradson <conrajr@auburn.edu>, Eric Moore <jem0028@auburn.edu>

Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>

Subject: 24-314 - Lowder Hall - Rms 008 & 008A, Various Renovations - Sprinkler Outage

All,

See the attached Sprinkler Outage.

Only area that is sprinkled on the Ground Floor is the Finance Lab. Reflected in attached plan.

System will be up at the end of the day. Brendle will shutdown for contractor.

Let me know if you approve of this outage.

From: [Dee Sneed](#)
To: [Tyler Hand](#)
Cc: [John Hornbuckle](#); [David Simon](#); [Bob Hix](#); [Nolan Yon](#); [Kristy Cannon](#); [Jessica Covington](#); [Elizabeth De Kruif](#); [C Wagoner](#); [Bruce Arnold](#); [Josh Conradson](#); [Eric Moore](#); [Terry Whitfield](#)
Subject: Re: 24-314 - Lowder Hall - Rms 008 & 008A, Various Renovations - Sprinkler Outage
Date: Friday, July 18, 2025 5:51:52 PM

Campus Services approves.

Regards,
Dee

Dee Sneed, MBA, CEFM
Director, Campus Services
334-844-9120

On Jul 18, 2025, at 1:30 PM, Tyler Hand <tyler.hand@auburn.edu> wrote:

All,

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Let me know if you approve of this outage.

Thanks,

Tyler Hand
Project Manager, Construction Management
Auburn University Facilities Management
1161 W Samford Ave, Building One
Auburn University, AL 36849
C: 334-703-2517 | tyler.hand@auburn.edu

<23-314 - Sprinkler Outage - Tie In.pdf>

From: [Elizabeth De Kruif](#)
To: [Bruce Arnold](#); [Tyler Hand](#); [John Hornbuckle](#); [David Simon](#); [Bob Hix](#); [Nolan Yon](#); [Dee Sneed](#); [Kristy Cannon](#); [Jessica Covington](#); [C Wagoner](#); [Josh Conradson](#); [Eric Moore](#)
Cc: [Terry Whitfield](#)
Subject: Re: 24-314 - Lowder Hall - Rms 008 & 008A, Various Renovations - Sprinkler Outage
Date: Friday, July 18, 2025 2:59:36 PM
Attachments: [image.png](#)

I approve.



Elizabeth De Kruif, CIH
University Industrial Hygienist

erd0023@auburn.edu
334-734-0469
1161 W. Samford Ave., Bldg. 9, Auburn, AL 36849

From: Bruce Arnold <gba0004@auburn.edu>
Date: Friday, July 18, 2025 at 2:11 PM
To: Tyler Hand <tyler.hand@auburn.edu>, John Hornbuckle <jrh0096@auburn.edu>, David Simon <simonda@auburn.edu>, Bob Hix <hixjame@auburn.edu>, Nolan Yon <yonbenj@auburn.edu>, Dee Sneed <deesneed@auburn.edu>, Kristy Cannon <kdf0019@auburn.edu>, Jessica Covington <jlc0105@auburn.edu>, Elizabeth De Kruif <erd0023@auburn.edu>, C Wagoner <cbw0021@auburn.edu>, Josh Conradson <conrajr@auburn.edu>, Eric Moore <jem0028@auburn.edu>
Cc: Terry Whitfield <terry.brendlesprinkler@gmail.com>
Subject: RE: 24-314 - Lowder Hall - Rms 008 & 008A, Various Renovations - Sprinkler Outage

I approve

Bruce
Gary B. "Bruce" Arnold, CEFP
AU '83
Assistant Director, Maintenance
Facilities Management
Auburn University

From: [Bob Hix](#)
To: [Tyler Hand](#); [John Hornbuckle](#); [David Simon](#); [Nolan Yon](#); [Dee Sneed](#); [Kristy Cannon](#); [Jessica Covington](#); [Elizabeth De Kruif](#); [C Wagoner](#); [Bruce Arnold](#); [Josh Conradson](#); [Eric Moore](#)
Cc: [Terry Whitfield](#)
Subject: RE: 24-314 - Lowder Hall - Rms 008 & 008A, Various Renovations - Sprinkler Outage
Date: Monday, July 21, 2025 9:17:33 AM

Approved

Bob Hix, P.E.

C: 334-740-8247 | bobhix@auburn.edu

From: Tyler Hand <tyler.hand@auburn.edu>

Sent: Friday, July 18, 2025 1:30 PM

To: John Hornbuckle <jrh0096@auburn.edu>; David Simon <simonda@auburn.edu>; Bob Hix <hixjame@auburn.edu>; Nolan Yon <yonbenj@auburn.edu>; Dee Sneed <deesneed@auburn.edu>; Kristy Cannon <kdf0019@auburn.edu>; Jessica Covington <jlc0105@auburn.edu>; Elizabeth De Kruif <erd0023@auburn.edu>; C Wagoner <cbw0021@auburn.edu>; Bruce Arnold <gba0004@auburn.edu>; Josh Conradson <conrajr@auburn.edu>; Eric Moore <jem0028@auburn.edu>

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Let me know if you approve of this outage.

Thanks,

Tyler Hand

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Auburn University Facilities Management
1161 W Samford Ave, Building One
Auburn University, AL 36849
C: 334-703-2517 | tyler.hand@auburn.edu